

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, November 26, 2008
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	✓ a) Call to Order	
AGENDA:	2.	✓ a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the October 24, 2008 Special Council (Budget) Meeting	9
		b) Minutes of the November 6, 2008 Regular Council Meeting	17
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)	
DELEGATIONS:	5.	✓ a) <i>Steve Wright + RCMP</i> b)	
GENERAL REPORTS:	6.	✓ a) Municipal Planning Commission Meeting Minutes – October 17, 2008 b)	33
PUBLIC HEARINGS:	7.	✓ a) Bylaw 682/08 - Land Use Bylaw Amendment to Rezone Plan 992 6294, Lot 1 (NE 7-109-19- W5M) from Agricultural District "A1" to Rural Industrial District (RI1) (High Level Rural) 4:00 p.m.	49
TENDERS:	8.	a) None	

**COUNCIL
 COMMITTEE, CAO
 AND DIRECTORS
 REPORTS:**

9. a) None

**CORPORATE
 SERVICES:**

- 10. a) Bylaw 677/08 Borrowing Bylaw for the Construction of the La Crete Office Building 67
- b) Bylaw 690/08 Water and Sewer System 71
- c) Request for Information from Northern Lights Gas Co-op 93
- d) Veterinary Services Contract 95
- e) Community Recreation Master Plan Proposal 97
- f) Transportation Proposal 101
- g) Wop May Flight Re-enactment – 80th Anniversary 117
- h) Insurance for the Fort Vermilion Family and Community Support Services (FV FCSS) 119

La Crete Public School – Library Expansion Study (ADDITION)

- Edm City Centre Airport**
- Ranger Exercise (Feb. 12)
 Canadian Armed Forces**

**OPERATIONAL
 SERVICES:**

- 11. a) Public Works/Utilities Department Truck Purchase 121
- b) Wadlin Lake Caretaking Contract 123
- c) Tompkins Landing Ice-Bridge Advisory Committee Appointment 125
- d) Community Development Trust Fund 127

- Hutch Lake Rec Lease (\$RD)**
- Graders
 LC Office Building**

*(11.A)
 equipments
 1) 10% bid bond
 2) Performance bond (50% value)
 3) Materials bond
 4) Pre-tender qualification req.*

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 689/08 Land Use Bylaw Amendment to Rezone Plan 052 3802, Block 37, Lots 4, 5, and 6 from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B" (La Crete) 129
- b) Blue Hills Fire/Public Works Station – Provincial Lease Application 137
- c) La Crete Deputy Fire Chief Appointment 139
- d) Name Change on all County Owned Land Titles 141
- e) Municipal Accreditation 143
- f) *Enhanced Policing*
- g)

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items 145

**IN CAMERA
SESSION:**

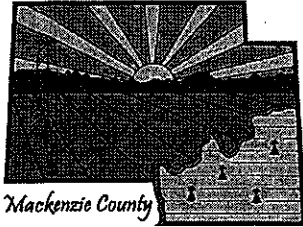
14. a) Personnel
- b) Special Projects
- c) Ambulance
- d) Legal
- e) Inter-municipal Relations
- f) *graders*
- g) *Health Board Apppts.*

**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Tuesday, December 9, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 24, 2008 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 24, 2008 Special Council (Budget) meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 24, 2008 Special Council (Budget) meeting be adopted as presented.

Author: C. Gabriel

Reviewed By: _____

CAO

**MACKENZIE COUNTY
SPECIAL COUNCIL (BUDGET) MEETING**

Friday, October 24, 2008

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:

Greg Newman	Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
Ed Froese	Councillor
Lisa Wardley	Councillor
Greg Newman	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Stuart Watson	Councillor

ABSENT:

Walter Sarapuk	Deputy Reeve
John W. Driedger	Councillor

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Ryan Becker	Director of Planning & Emergency Services
Mark Schonken	Project Comptroller

ALSO PRESENT:

Minutes of the Special Council (Budget) meeting for Mackenzie County held on October 24, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER:

1. a) Call to Order

Reeve Newman called the meeting to order at 10:07 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 08-10-741

MOVED by Councillor Wardley

That the agenda be adopted as amended with the addition of:
5. k) Reserves contributions

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) None

DELEGATIONS:

4. a) None

BUSINESS:

5. a) 2008 Capital Projects Review

The 2008 capital project progress report was reviewed.

The Directors updated Council on the ongoing projects. Considerations were given for some projects to be carried forward to 2009 and some projects will be cancelled or re-budgeted for 2009.

5. b) Estimated Reserves Schedule

The estimated end balances reserves schedule was reviewed and discussed.

It was stated that the current Business Plan states the overall reserves balance should be at minimum 20% of the estimated annual operating expenditures. The budget development policy states that the minimum reserves be set at 20% of the total allowable debt limit.

Council requested that the reserves policies and the budget development policy be brought forward to the next budget meeting in order to review the appropriate level of contributions to reserve and the overall balance.

Reeve Newman recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:03 p.m.

5. c) 2009 Estimated Assessment and Projected Municipal Tax Revenue

The 2009 estimated assessment schedule was reviewed. The increase in assessment is estimated at .64%. The decrease in Machinery and Equipment assessment contributed to the estimated low increase. This decrease is due to the closure of the Footner Forest Products plant.

The projected municipal tax revenue is estimated at \$24,214,691.

5. d) Debentures

The Debentures schedule was reviewed.

The new debentures as per the pre-approved bylaws were discussed and an estimated future principles and interest payments were presented and discussed.

The County's debt limit calculation, including the 2008 projection, were presented and discussed.

5. e) Development Statistics

The five-year history of the subdivision development and development permits construction values graphs were reviewed and discussed.

5. f) 2009 Operating Budget Draft

The 2009 operating budget draft was reviewed. Highlights of the major variances from the past year were presented and discussed.

It was noted that the presented budget does not include any grants to the non-profit groups and societies.

Highlights were given of the recurring provincial grants that are not included in the budget yet as most of these will be applied to the capital projects.

5. g) Grant Requests

A brief overview of the grants requests was undertaken.

Council suggested including in the 2009 operating budget draft an amount equal to the 2008 total grants amount disbursed for comparative purposes.

The grant requests will be reviewed in detail at a future meeting.

5. h) Gravel Statistics and Budget

The County's gravel summary was presented including the four-year historical use and 2009 projected use of gravel and costs associated with it.

The projected 2009 gravel budget was discussed.

5. i) Utilities Rates and Consumptions

The 2003-2008 historical consumptions of water graph was reviewed and discussed.

The financial reports for water and sewer disposal department for the periods of 2003-2007 actual, 2008 budget and projected 2009 budget were presented.

It was noted by administration that the rate of expenses recovered through the user rate is projected (60%) to be below the previously considered (75%) level for water and only approximately 44% of sewer expenses are projected to be recovered through the user rate (previous rates of recovery were at 100%). This increase in expenses is due to the new debenture payments that will be made for the Zama WTP, Zama groundwater line and Zama sewer lagoon.

Council discussed what portion of costs should be recovered through the user rate (capital, operating, debenture payments).

Council requested that administration bring the water and sewer bylaw for review by Council with the 4% increase in rates to a regular council meeting.

5. j) Road Construction Requests

Mr. Klassen presented the road construction requests from the La Crete area.

Council requested that administration inspect all properties for which the road construction requests are made for compliance with the criteria outlined in the road construction requests policy.

5. k) Reserve Contributions

Council requested that the reserves policies be brought to the next Council Budget meeting for the annual contributions review.

Reeve Newman recessed the meeting at 3:49 p.m. and reconvened the meeting at 4:23 p.m.

MOTION 08-10-742

MOVED by Councillor Watson

That Council moves into camera at 4:24 p.m. to discuss waste

hauling contracts.

CARRIED

MOTION 08-10-743

MOVED by Councillor Watson

That Council move out of camera at 4:53 p.m.

CARRIED

NEXT MEETING DATE:

6. a) Next meeting date

Budget Council Meeting

Tuesday, November 18, 2008 (NOTE: The meeting date was changed at the Organizational meeting to Tuesday, November 25, 2008)

10:00 a.m.

Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

7. a) Adjournment

MOTION 08-10-744

MOVED by Councillor D. Driedger

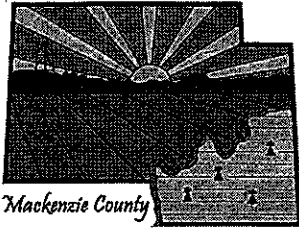
That the Regular Council meeting be adjourned at 4:54 p.m.

CARRIED

These minutes were approved on November ____, 2008.

Greg Newman
Reeve

William (Bill) Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the November 6, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 6, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the November 6, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Thursday, November 6, 2008

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Greg Newman Reeve
Peter Braun Deputy Reeve
Dicky Driedger Councillor
John W. Driedger Councillor
Ray Toews Councillor
Lisa Wardley Councillor

ABSENT: Ed Froese Councillor
Walter Sarapuk Councillor
Bill Neufeld Councillor
Stuart Watson Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Mark Schommen Project Comptroller
Carol Gabriel Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo
Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on November 6, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:18 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-11-847 MOVED by Councillor Toews

That the agenda be adopted as amended with the addition of:
5. c) Maarten Braat – Friends of St. Theresa Hospital

Society – 11:30 a.m.

- 11. c) Brushing
- 11. d) Alternative Energy Trade Fair
- 11. e) Transportation Proposal (Activation Analysis)
- 14. g) Policing

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

- 3. a) Minutes of the October 29, 2008 Organizational Council Meeting**

MOTION 08-11-848

MOVED by Deputy Reeve Braun

That the minutes of the October 29, 2008 Organizational Council meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the October 29, 2008 Regular Council Meeting**

MOTION 08-11-849

MOVED by Councillor J. Driedger

That the minutes of the October 29, 2008 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) None**

GENERAL REPORTS:

- 6. a) None**

PUBLIC HEARINGS:

- 7. a) None**

TENDERS:

- 8. a) Wadlin Lake Caretaking Contract**

MOTION 08-11-850

MOVED by Councillor Wardley

That the Wadlin Lake Caretaking Contract tenders be opened.

CARRIED

MOTION 08-11-851

MOVED by Councillor Wardley

That the Wadlin Lake Caretaking contract be referred to the

Parks & Recreation Committee for an in depth review and a recommendation be brought back to Council.

CARRIED

8. b) Public Works/Utilities Truck Tender (Zama)

MOTION 08-11-852

MOVED by Councillor Wardley

That the Public Works/Utilities Department truck tender for Zama be tabled to the next council meeting.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor D. Driedger reported on the Agriculture Service Board Regional conference.

Councillor Toews reported on the Fort Vermilion Building Committee and the Fort Vermilion FCSS.

Councillor Wardley reported on the Parks & Recreation Committee, County Library Board workshop, Zama Building Committee and the Hay Zama Bison Advisory Committee.

Councillor J. Driedger reported on the Parks & Recreation Committee, ATCO grand opening in La Crete, La Crete north ditch agreement, budget meeting, Alberta Environment, Committee of the Whole meeting, Organizational and Council meeting, High Level guest speaker session, La Crete Library Society meeting, and the Finance Committee.

Deputy Reeve Braun reported on the Finance Committee meetings, Council meeting, ATCO grand opening in La Crete, Parks & Recreation Committee, La Crete Recreation Society meeting, Municipal Planning Commission meetings, 98th Avenue open house, budget meeting, Mackenzie Regional Waste Management meeting, Committee of the Whole meeting, Organizational and Council meeting, High Level guest speaker session, aquatic centre community meeting.

Reeve Newman reported on the meeting with Alberta Health Services.

MOTION 08-11-853

MOVED by Councillor D. Driedger

That administration send a letter to Alberta Agriculture requesting an agricultural extension position for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 08-11-854

MOVED by Councillor J. Driedger

That the council verbal reports be accepted for information.

CARRIED

9. b) CAO and Director Reports

MOTION 08-11-855

MOVED by Councillor J. Driedger

That the Chief Administrative Officer and Director reports be accepted for information.

CARRIED

Reeve Newman recessed the meeting at 11:04 a.m. and reconvened the meeting at 11:19 a.m.

11. c) Brushing (ADDITION)

MOTION 08-11-856

Requires Unanimous

MOVED by Councillor J. Driedger

That the brushing item be moved to the Purchasing Authority Directive and Tendering Process Policy discussion.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

**10. a) Policy FIN025 Purchasing Authority Directive and
Tendering Process**

MOTION 08-11-857

MOVED by Deputy Reeve Braun

That Policy FIN025 Purchasing Authority Directive and Tendering Process be tabled to the in-camera session.

CARRIED

**5. c) Maarten Braat – Friends of St. Theresa Hospital
Society – 11:30 am (ADDITION)**

MOTION 08-11-858
Requires Unanimous

MOVED by Councillor J. Driedger

That the letter presented by the Friends of St. Theresa Hospital be tabled to the in-camera session.

CARRIED UNANIMOUSLY

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:49 p.m.

DELEGATIONS:

5. b) RCMP

MOTION 08-11-859

MOVED by Councillor Wardley

That the RCMP report presented by Sgt. Wade Trottier be received for information.

CARRIED

5. a) AUMA Energy Aggregate Program – 1:00 pm

Presentation by David Johnson, Director of Planning for AMSC, regarding the Energy for Alberta 2009+ Energy Aggregation Program.

10. c) 2009+ Energy Aggregation Program

MOTION 08-11-860

MOVED by Councillor Wardley

That the County enter into a five-year commitment agreement under the Aggregate Program through the Alberta Municipal Service Corporation for the purpose of acquiring the electrical energy and gas where relevant.

CARRIED

MOTION 08-11-861

MOVED by Deputy Reeve Braun

That administration bring back options to include Community Related Organizations under the County's energy aggregate program.

CARRIED

MOTION 08-11-862

MOVED by Deputy Reeve Braun

That administration investigate the communication issues in regards to telephone and video conferencing.

CARRIED UNANIMOUSLY

10. b) Tax Forfeiture Properties

MOTION 08-11-863

MOVED by Councillor Toews

That the County take ownership of the following tax forfeiture properties:

- Plan 2938RS; Block 2; Lot 9
- Plan 2938RS; Block 2; Lot 18
- Plan 9222231; Lot 14

CARRIED

10. d) Operating Income Statement Report – October 31, 2008

MOTION 08-11-864

MOVED by Councillor Wardley

That the year-to-date operating income statement report for the month ended October 31, 2008 be received for information.

CARRIED

10. e) La Crete Minor Hockey Letter of Support

MOTION 08-11-865

MOVED by Councillor Toews

That the La Crete Minor Hockey Association request for a letter of support be received for information.

Councillor J. Driedger requested a recorded vote.

In Favor
Councillor Toews

Opposed
Councillor D. Driedger
Councillor Wardley
Councillor J. Driedger
Deputy Reeve Braun
Reeve Newman

DEFEATED

MOTION 08-11-866

MOVED by Deputy Reeve Braun

That a letter of support be sent to the La Crete Minor Hockey Association.

Councillor Toews requested a recorded vote.

In Favor

Councillor D. Driedger
Councillor Wardley
Councillor J. Driedger
Deputy Reeve Braun
Reeve Newman

Opposed

Councillor Toews

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Gravel Crushing at Fidler Pit

MOTION 08-11-867

MOVED by Councillor Toews

That administration proceed with the crushing of the 2008 crushing season that will include the Fidler Pit area and that the funds required for the crushing be obtained from the gravel reserves if required.

CARRIED

11. b) Gravel Purchase Tompkins Pit Area

MOTION 08-11-868

MOVED by Deputy Reeve Braun

That the gravel purchase at the Tompkins pit area be tabled to the in-camera session.

CARRIED

11. d) Alternative Energy Trade Fair (ADDITION)

MOTION 08-11-869
Requires Unanimous

MOVED by Councillor Toews

That the Alternative Energy Trade Fair be received for information.

CARRIED UNANIMOUSLY

**11. e) Transportation Proposal – Activation Analysis
(ADDITION)**

MOTION 08-11-870
Requires Unanimous

MOVED by Reeve Newman

That the Transportation Proposal prepared by Activation Analysis be deferred to the budget discussions.

CARRIED UNANIMOUSLY

MOTION 08-11-871
Requires Unanimous

MOVED by Councillor Wardley

That administration be authorized to negotiate with the Fort Vermilion School Division for cost sharing in regards to the La Crete Community Library expansion study as per proposal.

CARRIED UNANIMOUSLY

Reeve Newman recessed the meeting at 2:09 p.m. and reconvened the meeting at 2:21 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 686/08 Fee Schedule

MOTION 08-11-872

MOVED by Councillor Wardley

That first reading be given to Bylaw 686/08 being a fee schedule bylaw amendment to revise development permit fees to a flat fee of \$500 for residential/home development and a 1% fee plus appraisal cost of building value for commercial/industrial development and \$100 for other development permit applications made after construction/development has commenced.

CARRIED

MOTION 08-11-873

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 686/08 being a fee schedule bylaw amendment to revise development permit fees to a flat fee of \$500 for residential/home development and a 1% fee plus appraisal cost of building value for commercial/industrial development and \$100 for other development permit applications made after construction/development has commenced.

CARRIED

MOTION 08-11-874
Requires Unanimous

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 686/08.

CARRIED UNANIMOUSLY

MOTION 08-11-875

MOVED by Reeve Newman

That third reading be given to Bylaw 686/08 being a fee schedule bylaw amendment to revise development permit fees to a flat fee of \$500 for residential/home development and a 1% fee plus appraisal cost of building value for commercial/industrial development and \$100 for other development permit applications made after construction/development has commenced.

CARRIED

12. b) Bylaw 687/08 Rezoning of Plan 052 2048, Block 4, Lot 3MR from MR to HCR1 (La Crete)

MOTION 08-11-876

MOVED by Councillor Wardley

That first reading be given to Bylaw 687/08 being a Land Use Bylaw Amendment to rezone Plan 052 2048, Block 4, Lot 3MR; from MR to HCR1.

CARRIED

12. c) Superior Safety Codes Service Agreement

MOTION 08-11-877

MOVED by Councillor Wardley

That the Superior Safety Codes service agreement be received for information.

CARRIED

12. d) Woodland RV Park – Fire Invoice

MOTION 08-11-878

MOVED by Councillor Toews

That the Woodland RV Park request to waive a fire invoice be received for information.

DEFEATED

MOTION 08-11-879

MOVED by Councillor J. Driedger

That the Woodland RV Park fire invoice be re-issued under the revised fee schedule as per Bylaw 684/08.

CARRIED

**12. e) Fort Vermilion Settlement; Range 2; River lot 8
(Proposed Greenspace)**

MOTION 08-11-880

MOVED by Councillor Toews

That the purchase of Fort Vermilion Settlement; Range 2; River lot 8 for proposed greenspace be received for information.

CARRIED

12. f) Acquisition of Land – La Crete EMS Station

MOTION 08-11-881

MOVED by Councillor Wardley

That administration be authorized to purchase Plan 042 3120, Block 2, Lot 10 in La Crete from the Seniors Inn Society based on the conditions listed in the acquisition of land agreement as amended for the sum of \$1.00.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-11-882

MOVED by Deputy Reeve Braun

That the County sponsor the Challenge North 2009 Conference in the amount of \$5,000 to be funded from the Grants to Other Organizations.

CARRIED UNANIMOUSLY

MOTION 08-11-883

Requires Unanimous

MOVED by Councillor Wardley

That Eric Jorgenson be added to the agenda as a delegation to discuss the Fort Vermilion seniors housing.

CARRIED UNANIMOUSLY

MOTION 08-11-884

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for

information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 08-11-885

MOVED by Deputy Reeve Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:24 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Ambulance
- 14. e) Inter-municipal Relations
- 14. f) Gravel
- 14. g) Policing

CARRIED

MOTION 08-11-886

MOVED by Deputy Reeve Braun

That Council move out of camera at 5:22 p.m.

CARRIED

14. a) Personnel

MOTION 08-11-887

MOVED by Councillor Wardley

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 08-11-888

MOVED by Councillor Toews

That the special projects update be received for information.

CARRIED

14. c) Legal

MOTION 08-11-889

MOVED by Councillor J. Driedger

That the legal update be received for information.

CARRIED

14. d) Ambulance

MOTION 08-11-890

MOVED by Councillor Wardley

That Mackenzie County enter into a Memorandum of Understanding with Peace Country Health (PCH) and Alberta Health Services (AHS) for the provision of EMS services as amended.

CARRIED

MOTION 08-11-891

MOVED by Councillor D. Driedger

That the other ambulance correspondence be received for information.

CARRIED

MOTION 08-11-892

Requires Unanimous

MOVED by Councillor Toews

That a letter be sent to the Alberta Health Services Board indicating that Mackenzie County supports St. Theresa General Hospital remaining an active treatment or enhanced service hospital.

CARRIED UNANIMOUSLY

14. e) Inter-Municipal Relations

MOTION 08-11-893

MOVED by Councillor D. Driedger

That the inter-municipal relations update be received for information.

CARRIED

14. f) Gravel

MOTION 08-11-894

MOVED by Councillor J. Driedger

That administration be authorized to negotiate the gravel purchase in the Tompkins area.

CARRIED

14. g) Policing

MOTION 08-11-895

MOVED by Councillor Wardley

That discussion be held with the RCMP at the AAMD&C Convention regarding policing services.

CARRIED

10. a) Purchasing Policy

MOTION 08-11-896

MOVED by Councillor Braun

That Policy FIN025 Purchasing Authority Directive and Tendering Process be brought back to the next council meeting as amended.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Wednesday, November 26, 2008
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-11-897

MOVED by Councillor J. Driedger

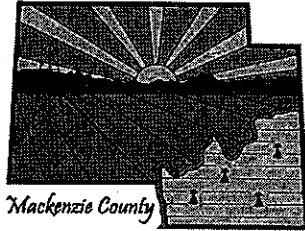
That the Regular Council meeting be adjourned at 5:28 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, November 26, 2008.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes October 17, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the October 17, 2008 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of October 17, 2008 be received for information.

Author: C. Gabriel

Review By: _____

CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

**North Point Center (County Office)
La Crete, Alberta**

Friday October 17, 2008 @ 9:00 a.m.

PRESENT

Peter Braun	Chair, Councillor
Ed Froese	Councillor
Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning Administrative Support

ABSENT

Jack Eccles	Vice-Chair, MPC Member
-------------	------------------------

1. CALL TO ORDER

Peter Braun called the meeting to order at 9:03 a.m.

2. ADOPTION OF AGENDA

MOTION 08-258 **MOVED** by Beth Kappelar

That the agenda be adopted with the following additions:

- 4c) Development Permit Application 251-DP-08
North Point Business Park Ltd; Shop and Contractor's
Business – Trucking
Plan 072 7718, Block 2, Lot 8; La Crete
- 4d) Development Permit Application 253-DP-08
Peter Schmidt; Mobile Home Sales and Service
Plan 052 4622, Block 21, Lot 6; La Crete
- 6e) Summary Report

CARRIED

3. ADOPTION OF MINUTES

MOTION 08-259 **MOVED** by Manfred Gross

That the minutes of the September 8th, 2008 Municipal Planning Commission meeting be adopted as amended:

SUBDIVISION

**f) Subdivision Application 23-SUB-08
SW 3-109-12-W5M; Fort Vermilion Rural
Herman Neudorf**

c. Mackenzie County will not be held responsible or liable for any erosion, drainage or slumpage issues that may arise from the principal dwelling being adjacent to the top of the river bank. It is the developer's responsibility to ensure that all buildings are stable and proper drainage is in place.

d. The Developers Agreement will be registered as a caveat against the land title.

CARRIED

4. DEVELOPMENT

**a) Development Permit Application 230-DP-08
Lonny Nohnychuck; Log House (2nd Residence)
SE 19-109-16-W5M; High Level Rural**

MOTION 08-260 **MOVED** by Ed Froese

That Development Permit 230-DP-08 on SE 19-109-16-W5M in the name of Lonny Nohnychuck be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID.**

1. A variance is hereby given to allow a second residence (Log Home) on SE 19-109-16-W5M.

2. **The current residential dwelling shall be removed from the quarter section once the Log Home is occupied.**
3. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developers expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) **Development Permit Application 249-DP-08
James Gardiner (Northern Lights Health Region); Parking Additions
Plan 882 1286, Lot C; Fort Vermilion**

MOTION 08-261 **MOVED** by Manfred Gross

That Development Permit 249-DP-08 on Plan 822-1286, Lot C in the name of Northern Lights Health Region be approved with the following conditions:

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID.

1. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developers expense.

2. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) Development Permit Application 251-DP-08
North Point Business Park Ltd; Shop and Contractor's
Business – Trucking
Plan 072 7718, Block 2, Lot 8; La Crete**

MOTION 08-262 **MOVED** by Beth Kappelar

That Development Permit 251-DP-08 on Plan 072 7718, Block 2, Lot 8 in the name of North Point Business Park Ltd. be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. PRIOR to commencement of construction the developer is required to construct an access to the property, the process for which is outlined in Condition 2.**
2. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
3. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
4. Prior to commencement of any construction, contact John Klassen, Director of Environment Services, at 780-928-3983 to identify water line size for service and fire protection.
5. Minimum building setbacks: 9.1 meters (30 feet) front (west) yard; 3.0 meters (10 feet) north and south side yards; 9.1 meters (30 feet) rear (east) yard, from the property lines.
6. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

natural features and character of the site to the satisfaction of the Development Authority.

7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 18 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
8. The municipality has assigned the following address to the noted property 10403-95th Street. You are required to display the address (10403) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
10. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
11. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
13. No construction or development is allowed on a right-of-way.
14. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**d) Development Permit Application 253-DP-08
Peter Schmidt; Mobile Home Sales and Service
Plan 052 4622, Block 21, Lot 6; La Crete**

MOTION 08-263 MOVED by Ed Froese

That Development Permit 253-DP-08 on Plan 052 4622, Block 21, Lot 6 in the name of Peter Schmidt be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum mobile home setbacks: 9.1 meters (30 feet) front (west) yard; 1.5 meters (5 feet) north and south side yards; 3.0 meters (10 feet) rear (east) yard, from the property lines.
2. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
3. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
4. Provide adequate off street parking as follows: The minimum parking standards are 2 public parking stalls and one parking stall per employee. **Parking requirements are subject to change at such time as a mobile home is permanently placed on site as an office or if an office building is constructed or moved onto the site.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
5. The municipality has assigned the following address to the noted property 10519-99th Street. You are required to display the address (10519) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.

7. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
8. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
10. No construction or development is allowed on a right-of-way.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 20-SUB-08
SW 7-107-13-W5M; Blumenort
George and Lena Goertzen**

MOTION 08-264 **MOVED** by Beth Kappelar

That the approved subdivision application 20-SUB-08 in the name of George and Lena Goertzen on SW 7-107-13-W5M be amended with the following conditions;

1. ***This approval is for a single lot subdivision, 5 acres (2.05 hectares) in size.***
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.

- b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
- c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- d. ***The existing pump out shall be replaced with an approved Private Sewage System prior to registration of title.***
- e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- g. Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.
- h. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- i. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Utility Right-of-Way in the name of ATCO Electric shall be registered with the new and existing titles.
 - ii. Any existing power line easements and/or utility right of ways must remain in place.
 - iii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iv. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.

- v. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- vi. No work shall proceed under the power line without written permission from ATCO Electric.
- vii. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.5 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

- b) Subdivision Application 23-SUB-08
SW 3-109-12-W5M; Fort Vermilion Rural
Herman Neudorf**

MOTION 08-265 **MOVED** by Manfred Gross

That the approved subdivision application 23-SUB-08 in the name of Herman Neudorf on SW 3-109-12-W5M be accepted with the following conditions.

- 1. *This approval is for a single lot subdivision, 13.69 acres (5.54 hectares) in size.***
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

- c. **Mackenzie County will not be held responsible or liable for any erosion, drainage or slumpage issues that may arise from the principal dwelling being adjacent to the top of the river bank. It is the developer's responsibility to ensure that all buildings are stable and proper drainage is in place.**
- d. **The Developers Agreement will be registered as a caveat against the land title.**
- e. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- f. The existing pump out shall be moved to meet the minimum 91 meter setback requirements from all property lines prior to registration of the title at Alberta Land Titles.
- g. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- h. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- i. Dedication of the most southerly 5.18 meters of the proposed subdivision for future road widening.
- j. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- k. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right of ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.

- iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
- iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- v. No work shall proceed under the power line without written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

6. MISCELLANEOUS ITEMS

a) Municipal Reserve Closure and Sale

MOTION 08-266 MOVED by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of the closure and sale of Plan 052 2048, Block 4, Lot 3MR, subject to public hearing input.

CARRIED

b) Fee Schedule Bylaw

MOTION 08-267 MOVED by Manfred Gross

That the Municipal Planning Commission recommendation to Council be for the amendment of Fee Schedule Bylaw 660/07 to revise development permit fees to a flat fee of \$500 for any

development permit application made after construction/development has commenced and a \$1000 flat fee for any development permit application made after completion of construction/development.

CARRIED

- c) **Bylaw 462/04 Mackenzie County Land Use Bylaw and Bylaw 429/04 Land Use Bylaw Amendment to Remove and Add Zoning Districts**

MOTION 08-268 **MOVED** by Ed Froese

That the advertisement for review of Bylaw 429/04 and Bylaw 462/04 be tabled until a review by Legal Counsel has been completed.

CARRIED

- d) **Action List**

The Action List of September 25th, 2008 was reviewed

- e) **Summary Report**

MOTION 08-269 **MOVED** by Beth Kappelar

That the development permit statistic summary report be received as information.

CARRIED

7. IN CAMERA

There were no In Camera items to discuss.

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ November 4th, 2008
 - Organizational Meeting @ 10:00 a.m.
 - MPC Meeting @ 10:30 a.m.

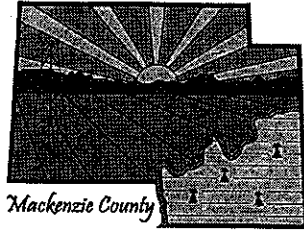
9. ADJOURNMENT

MOTION 08-270 **MOVED** by Manfred Gross

That the Municipal Planning Commission meeting be adjourned at 9:43 a.m.

CARRIED

These minutes were adopted this 5th day of November, 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 682/08 - Land Use Bylaw Amendment to Rezone Plan 992 6294, Lot 1 (NE 7-109-19-W5M) from Agricultural District "A1" to Rural Industrial District (RI1) <i>(High LEVEL AREA)</i>

BACKGROUND / PROPOSAL:

Bylaw 682/08, was given first reading at the October 14, 2008 Council meeting, being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 (NE 7-109-19-W5M) from Agricultural District 1 "A1" to Residential Industrial District 1 "RI1" to accommodate an industrial business and increase the size of the current subdivision for the development of a security suite (Residential Dwelling).

This proposal is to rezone a 9 acre subdivision located south of the Town of High Level, west of Footner Forest Products. The applicant purchased the said lot with the intentions of developing it for both his business and home.

On April 24, 2008 the MPC approved permit 47-DP-08 for a Contractor's Business with Shop & Garage. The applicant built the business site on the north end of the 9 acre parcel with the intentions of placing the proposed 3500 square foot house on the south end of the lot. After extensive work on the acreage the applicant came to realize that the south end of the property is actually a low lying depression with thick vegetation. Because of this thick vegetation he was not entirely aware of the lay of the land when he purchased it.

Author: Liane Lambert,
Development Officer

Reviewed By: _____

CAO

The applicant does not feel that the remainder of the land is suitable to build his house and would like to purchase a portion of high land to the west of his lot.

Currently, the quarter section is at its maximum number of residential subdivisions without rezoning to Multi-lot Country Residential. This subdivision could be increased to 10 acres, however it would not serve any purpose as this would only take in a small portion of the high land that the applicant wishes to purchase.

The applicants request is to rezone the 9 acre parcel to Rural Industrial District which would allow for the current business and also allow a security suite (i.e residential dwelling) as a discretionary use. In the land use bylaw there is no maximum size for a Rural Industrial lot only a minimum. Therefore the rezoned 9 acres could be increased to include the high portion of land and trees to the west.

The other option could be to rezone the 9 acres to Rural Industrial District and not allow a house only the business. The applicant could then submit a new subdivision application for a new residential acreage to the west of the 9 acre lot. As it is stated in the Land Use Bylaw in section 7.3 C that:

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

The key word here is 'Residential Uses'. If this re-zoning is approved the original 9 acres would now be a Rural Industrial lot not residential, which brings the number of residential lots on this quarter to one. The applicant could then apply for a vacant parcel as the second residential subdivision lot.

The Municipal Planning Commission reviewed this application on their September 25, 2008 meeting. The MPC moved to recommend this application to Council for re-zoning subject to public input.

Author: Liane Lambert,
Development Officer

Reviewed By: _____

CAO _____

OPTIONS & BENEFITS:

OPTION 1:

Motion 1

That second reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development and security suite (residential dwelling).

Motion 2

That third reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development and security suite (residential dwelling).

OPTION 2:

Motion 1

That second reading be REFUSED to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development and security suite (residential dwelling).

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

OPTION 1:

MOTION 1

second
That ~~first~~ reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development and security suite (residential dwelling).

MOTION 2

That third reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development and security suite (residential dwelling).

Author: Liane Lambert,
Development Officer

Reviewed By:

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at 4:39 pm.

_____ Was the Public Hearing properly advertised? yes

_____ Will the Development Authority Ryan, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment? was he notified?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.* no.

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment? no

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at 4:41 pm.

REMARKS/COMMENTS:

f:\eval\council\pubhear.doc

Author: Liane Lambert,
Development Officer

Reviewed By: _____

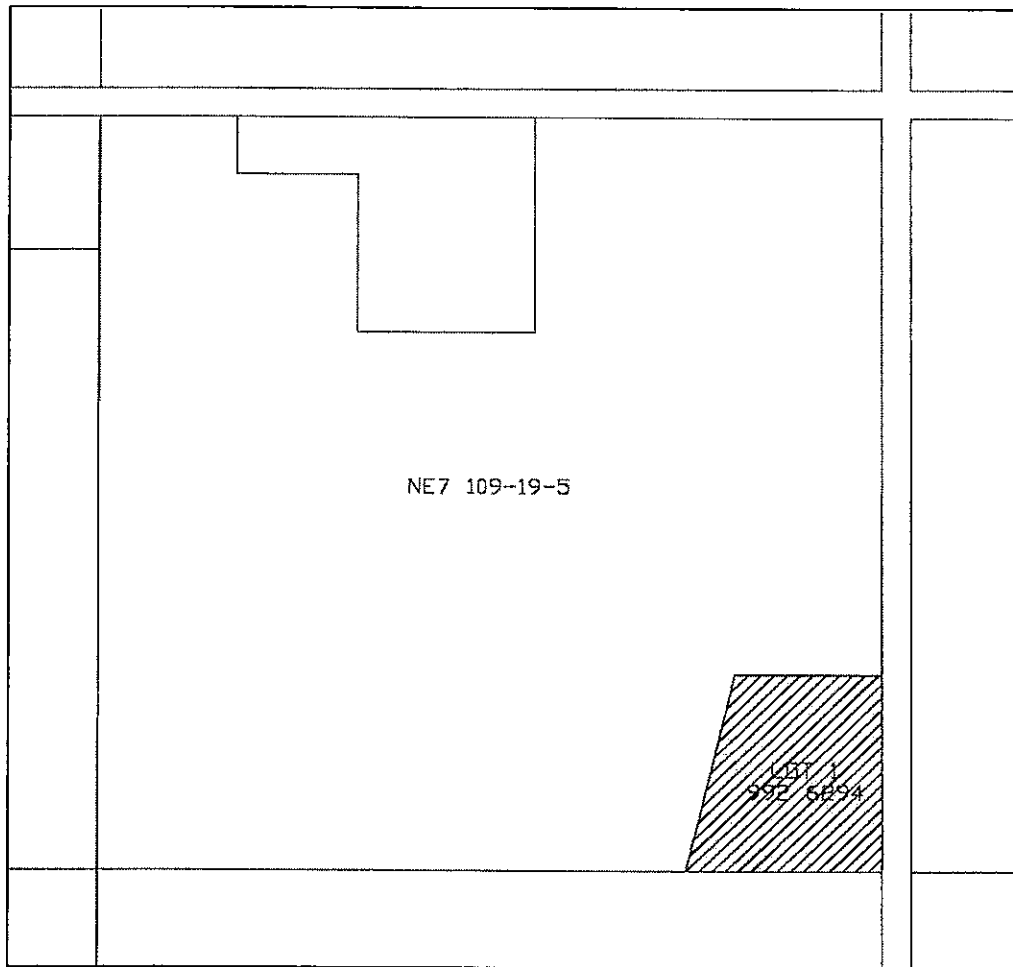
CAO _____

BYLAW No. 682/08

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 992 6294, Lot 01 be rezoned from Agricultural District "A1" to Rural Industrial District "RI1" in Rural High Level.



REEVE

CHIEF ADMINISTRATIVE OFFICER

EFFECTIVE THIS _____ DAY OF _____, 2008.

BYLAW NO. 682/08
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Rural Industrial District.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 992 6294, Block 01, Lot 01 (NE 7-109-19-W5M) be rezoned from Agricultural District "A1" to Rural Industrial District 1 "RI1" as outlined in attached Schedule A.

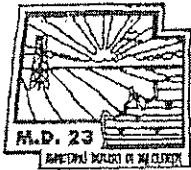
READ a first time this _____ day of _____, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this _____ day of _____, 2008.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Po Box 1690
LA CRETE, AB T0H 2H0

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 682/08

OPTIMAL ENTERPRISES LIMITED		
NAME OF APPLICANT		
STEPHEN & KELLY CASAJCT		
ADDRESS		
P.O. BOX 3084		
TOWN		
HIGH LEVEL, ALBERTA		
POSTAL CODE	PHONE (RES.)	BUS.
T0H-1Z0	780.841-3453	780 841-0808

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
NE	07	109	19	5		9926294		01

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: AGRICULTURE DISTRICT #1

TO: RUROAL INDUSTRIAL WITH AN EXTENSION OF A SECURITY SUITE.

REASONS SUPPORTING PROPOSED AMENDMENT:

- (1) ACCOMMODATE BOTH PERSONAL (RESIDENCE) & BUSINESS (STORAGE & MAINTENANCE) NEEDS (2) REAR (WEST) THIRD (1/3) OF ACREAGE IS LOW LYING DEPRESSION (3) ACT UP BUILDING LOCATION (4) DRAINAGE POOLING ON SITE (5) SOIL CONSIDERATIONS (6) SEWAGE CONSIDERATIONS (7) RESTRICTION OF SPRING RUN-OFF (8) SIZE OF HOUSE PLANNING TO BUILD (3,500 sq ft) & YARD SITE (9) ACCESS INTO SITE (INHIBIT ALL LINE OF SITE TO HOUSE FROM ROAD) (10) SHAPE OF LOT (TRIANGULAR V.S. RECTANGULAR) (11) DO NOT WANT CHILDREN'S YARD TO BE TOO CLOSE TO ROAD B.O.W (12) HAVE PERMISSION TO PURCHASE LAND TO WEST FROM QUARTER SECTION OWNERS MIKE AND DONNA LEA (13) MAXIMUM AREA FOR PROPERTY'S CURRENT ZONING IS 100 ACRES & WE HAVE (9.09 AC) (14) LEGAL ACCESS REQUIREMENT (EASEMENT AGREEMENT) (15) SHEAR COSTS INVOLVED TO BUILDING UP THIS LOW LYING AREA WORTH OF A BUILDING SITE (16) MORE EXPENSIVE SEWAGE SYSTEM (17) PROBLEMS ARISING FROM THE

WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150,00

RECEIPT NO. _____

APPLICANT

DATE

2008/08/27

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE

2008/08/27

APPLICATION OF A SEPERATE RESIDENTIAL LOT. (13) PROPOSED DEVELOPMENTAL CONFLICTS. (19) PROBLEMS W/ PUTTING A BASEMENT UNDER THE PROPERTY (20) FUTURE HOUSE SITE BECOMES FAR SUPERIOR (HIGHER GROUND 1-2m) (21) DRAINAGE IMPEDIMENT IS MINIMIZED (22) LOW LYING AREA WILL BE MINIMALLY AFFECTED W/ CONSTRUCTION OF ACCESS ROAD (B/C WATER CAN SETTLE ON BOTH SIDES OF ROAD (23) LOW LYING NATURAL AREAS WILL BE COMPLETELY LOST W/ THE DEVELOPMENT OF CLAY PAD FOR HOUSE (24) PROBLEMS W/ NEIGHBOR TO THE SOUTH WILL BE MINIMIZED B/C ELEVATED WATER TABLE WILL NOT CAUSE DUGOUT TO OVERFLOW. (25) HEAVY DEPOSITS OF DELICIOUS LITTER (THICK) PROBLEMATIC (EXPENSIVE) TO WASTE (GET RID OF) (26) WEST SECTION (1/3) THRO OF PAD IS SUBMERGED UNDER WATER DURING SPRING MELT. (27) PLAN TO FINISH OFF ALL DIRT WORK OUT OF ONE (1) LARGE DUGOUT ON NEW ACQUIRED PROPERTY (28) MANY CHEAPER SEWAGE TREATMENTS WONT WORK NOT ENOUGH AREA (29) THERE ARE BOUNDARY CONSIDERATIONS (30) ABILITY TO RESIDE ON SAME LOT AS OUR BUSINESS (31) SEPERATE RESIDENTIAL LOT \Rightarrow ENOUGH ROOM FOR SEPERATE ACCESS ROAD, NOT ENOUGH ROAD FOR AN ADDITIONAL APPROACH B/N THE EXISTING APPROACH AND SOUTH PROPERTY LINE. (32) FIRST (1ST) ATTEMPT TO ACQUIRE MORE LAND WAS ACCEPTED AS INFORMATION ON OCTOBER 12, 2007 (33) THERE IS NO SIZE (AREA) RESTRICTION IF IT IS ADEQUATE TO RURAL INDUSTRIAL W/ THE EXTENSION OF A SECURITY SUITE (34) CONSTRUCTION OF 275-300 METRE SECOND ACCESS INTO RESIDENCE SITE (35) CREATION OF A CENTRAL RING ROAD SPUR (APPROX 50-75m) (36) ACCESS ROAD MAY CORRI ON PAST THE HOUSE AND TIE INTO WEST SIDE OF PAD (APPROX 100-150 METRES) (37) MORE ECONOMICAL (38) LESS ENVIRONMENTALLY DISTURBING (39) NEWLY ACQUIRED LAND IS FAR SUPERIOR W/ POSITIVE DRAINAGE, HIGHER GROUND (1-2m) DRAINS INTO OUR DUGOUT AND OUT TO THE SOUTH WEST, HAS A FUNCTIONING NATURAL WIND BREAK ALREADY IN TACK AND FINALLY (40) THERE JUST IS NOT A LARGE ENOUGH SUITABLE SITE ON EXISTING ACREAGE TO SUPPORT FUTURE ROADING AND HOUSE SITE CONSIDERATIONS TO BUILD ON THE 2.0 TO 3.5 ACRES OF REMAINING LOW LAND THAT WE HAVE REMAINING

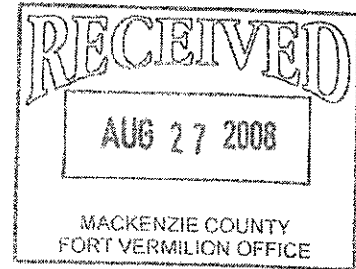
2008/08/27
THANK YOU

STEPHEN G. CASAJU



August 21, 2008

Mackenzie County
P.O. Box 640,
Fort Vermillion, AB
T0H 1N0



To: Liane Lambert, Development Officer

Re: Proposal to M.P.C.

This letter of proposal is pursuant to multiple field and telephone conversations we have already had this year pertaining to future development of NE-07-109-19-W5M. When we purchased this property we intended to develop it to accommodate both our personal (residence) and business (storage & maintenance) needs. Over the past three (3) years we have completed substantial construction activities to find that the rear (west) third of this acreage is predominantly a low lying depression vegetated with thick willow (*Salix spp.*), white spruce (*Picea glauca*), white birch (*Betula papyrifera*) and alder (*Alnus spp.*).

The major developmental issues we have become aware of that would directly affect our future development plans are: (1) actual building location; (2) drainage pooling on site; (3) soil considerations (quality and compaction); (4) proximity between property line and dugout; (5) sewage considerations (treatment mound vs field system); (6) restriction of spring run-off (manual pumping off site); (7) size of house planning to build (including yardsite); (8) access into site (inhibit all line of site to house from road); and (9) shape of lot (triangular instead of rectangular or square).

If we build our house adjacent to approach into property it places our home in plain view of travelers on M.D. road. As well we do not want our children's yard to be this close to the road right-of-way (R.-O.-W.). Dust and debris is also plentiful during spring, summer and fall months. The elevated location adjacent to the east entrance is not large enough to sustain house, yard and access considerations for planned development. Land directly behind the house site also tapers into the linear depression along the lot's west side.

At this time we would like to propose that this land be re-zoned as rural industrial with the extension of a security suite. We have discussed our plan with this quarter section's landowners, and Mike and Donna Lea have agreed to sell us a finger of elevated farm land parallel to our property's west boundary. Mike has said that he'd be willing to sell the entire parcel (finger) in line extending out (westward) from our northern boundary as well as the treed parcel west of that. If we take in only the elevated finger of open land it would increase this lot's overall area to approximately 15 acres and square the property. If both the elevated finger and westerly treed parcel are allowed (wind break) it would make this lot more rectangular in design, doubling the area to approximately 20 acres.

The driving force behind our push to re-zone this lot to rural industrial with the extension of a security suite is primarily due to: (1) the maximum area for this property's current zoning is 10 acres (9.09 acres); (2) legal access requirement (easement agreement); (3) the sheer costs involved to build up this low lying area to a state worthy of a building site; (4) cost associated with more expensive sewage treatment system; and (5) problems in future arising from i.e., the application of separate residential lot. As well we have a proposed access road into the residential site different from the original road leading into our two (2) acre storage (pad) site.

Once anyone is on site it is obvious that there just is not enough room available to erect a large home. There would also be several considerations to be made if one was to build a basement under this home, which is what we would like to do. Through enlarging the lot; (1) the house site becomes far superior (in terms of a proposed building site); (2) drainage impediment is minimized (encourage overland flow with culverts); (3) low lying area will be minimally affected with construction of access road (b/c water can settle on both sides of road); (4) low lying natural areas will be completely lost with the development of a clay pad (for house basement); and (5) problems with neighbor to the south will be minimized because elevated water table will not cause dugout to overflow.

The SW corner of NE 07-109-19-W5M (Plan 9926294, Lot 01) is a depression and holds standing water for most of the year. Disturbing a similar area in the acreages NW corner produced heavy deposits of deleterious litter. The layer is very thick and the material is problematic (expensive) to waste (get rid of). Excavation of material required for the two (2) acre pad came from the dugout we built in the summer of 2006; the next spring ('07) it only took forty-eight (48) hours for the 220'L X 75'W X 20'D dugout to over fill with water. Over the past two (2) seasons I've been hauling in material (fill) from neighboring dugouts to finish off my existing two (2) acre storage pad. Last year I had brought in 720 yards raising the final stage (1/3) of the storage pad roughly two (2') feet. This spring the section of pad we elevated was still two-thirds (2/3) submerged under melt water, as seen in the digital imagery. This year to date we have already hauled in 730 yards. We want to haul in an additional 900 yards this fall. That should be enough fill material to elevate the storage pad above the high (spring melt) water mark. We plan to finish off all future dirt work out of one (1) large dugout we will excavate on the new property near the house site if it is passed.

Another relevant issue we need to discuss further is all possible sewage considerations. I do not know much about all the various options available when building a house in M.D. #23 (municipality). Many individuals that have visited our property have mentioned that a field (sewage) system won't work. I have also heard that pump-outs require roughly 10 acres; at present we only have 9.09 acres and half (1/2) of our land base is now comprised of the access road and the pad site. I'm not certain we could build our house in the southwest corner of this property even if we want to. There are boundary considerations which must be addressed. As well there are other parameters regulating the remaining treatment options. We're restricting ourselves to more expensive means of sewage disposal due to the properties current size classification. Granting this new zoning, especially an increase of approximately ten (10.0) acres would make a cheaper sewage systems a possibility

Another problematic variable is the ability to reside on the same lot as the business. If we amalgamate the entire 20 acres as rural industrial with the extension of a security suite we minimize the constraining variables that we currently face. Requesting that the west ten (10.0) acre adjacent parcel be re-zoned as a separate residential lot would possibly create future conflicts arising from easement agreements should we decide to sell one of the two (2) properties. Even though there is enough area along the south boundary to allow for a separate access into a second residential lot. There is not enough room along the M.D. road for an additional approach between the existing approach and south property line.

This proposal letter has been in the making for quite some time, however, it has only been until recently that I have had the opportunity to put it into letter format. My wife and I are serious about building out here in the future. The current set-up we have out here prohibits us from further development. We need to secure this higher land to the west of us in order to complete what we originally set out to do. We know the M. P. C. will better understand our situation once they have the opportunity to look at the digital photographs you have taken while on site over your past couple of visits. It would also be nice to be granted the ability to increase this parcel's size so that we can move forward with some of the basic steps to incorporate this additional area. We would like to have Maltais Geomatics Inc. (M.G.I.) perform a land survey to be able to present Mackenzie County with the new overall area delineation. This is an expensive endeavor though if our proposal is denied.

This is our second (2nd) attempt to acquire more land for future development. Our first attempt was a subdivision application made on October 12, 2007. It was reviewed by the Municipal Planning Commission and was accepted as information only. It was stated that the effort was in contravention of the Mackenzie County's Land Use Bylaw which limits an agricultural subdivision to ten (10.0) acres. We now propose that our land be re-zoned as rural industrial with the extension of a security suite. It is my understanding that there is no size (area) restriction as with the parcel's current designation. The site plan remains the same as our 2007 submission. At the present it is difficult to exactly pin point where the future proposed residence site will be located. After time of survey we will have all elevations needed and our decision will be based on this information. My wife and I would like to thank-you for the time in taking our proposal into consideration.

We would like to continue with our current plans of eventually living out on this parcel of land in the future. There would be a few more years of developing the property to where we want it. These new developments will include the construction of 275-300 additional metres of access road west to the house site and the house site itself. There would also be the creation of a central ring road spur to route travel of tractor trailers more easily in and out of this property (approx. 50-75 metres). This ring road would tie back into the house (personal) access. The access road west to the house site might also carry on past and tie into the west side of the pad (approx. 100-150 metres). We will also create another large dugout (near proposed house site) on the new property in order to borrow all the material (clay) necessary to build these two (2) roads. At present we are uncertain if the road past the house site which ties into the west end of our pad will actually be built.

Kelly and I feel it is more feasible economically and environmentally to submit this land use bylaw amendment application that our land be re-zoned from agriculture district # 1 to rural industrial with an extension of a security suite. The land immediately adjacent to the west perimeter of our land is far superior. The west finger of farm land has positive drainage and is significantly higher ground (1-2m higher). The parcel's east side drains naturally into our dugout; the west side of the land has an established functioning natural windbreak already in tack. Our vision when complete is to build one (3,500ft²) home for our growing family in the Mackenzie County. Kelly and I, hope the M.P.C. (Municipal Planning Commission) will be able to identify with the numerous problems, constraints and great expense that we will have to overcome in order to build on the 2.0 to 3.5 acres of remaining low land that we have remaining.

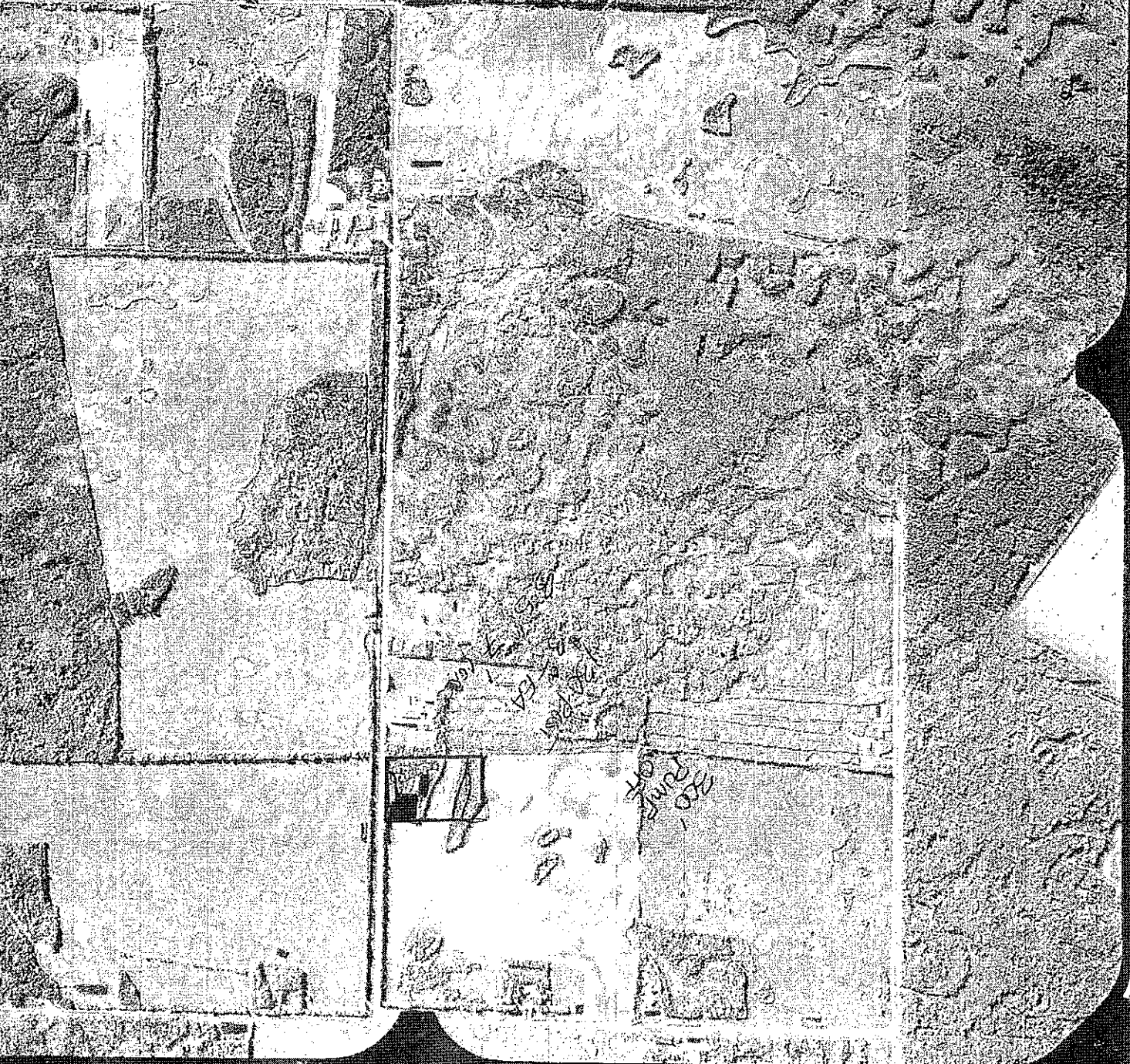
Feel free to contact us at anytime at your convenience 926-9501(cell) or 841-3453(res.). We will make ourselves available, anytime, should further inspection of this property be required through (multiple) on premise (site) viewing(s). Thank-you.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'S. Casault', written over a rectangular box.

Stephen G. Casault, R.P.F.T.
President
Optimal Enterprises Ltd.
Environmental and Forestry Contracting.

02-062 15 20 000 08/05/80 1N-1 888 4532



031722 ACPA 0 7 03 031722 ACPA 0 7

NW8 109-19-5

Proposed
Re zoning

Proposed New
Residential Sub



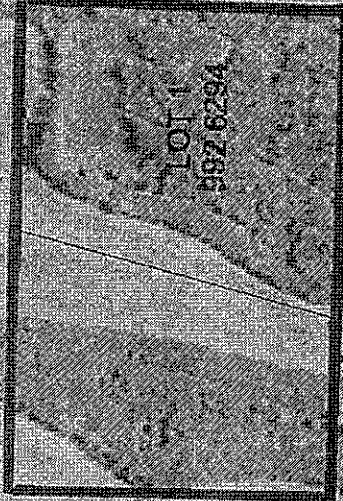
Option 1

NE7 109-19-5

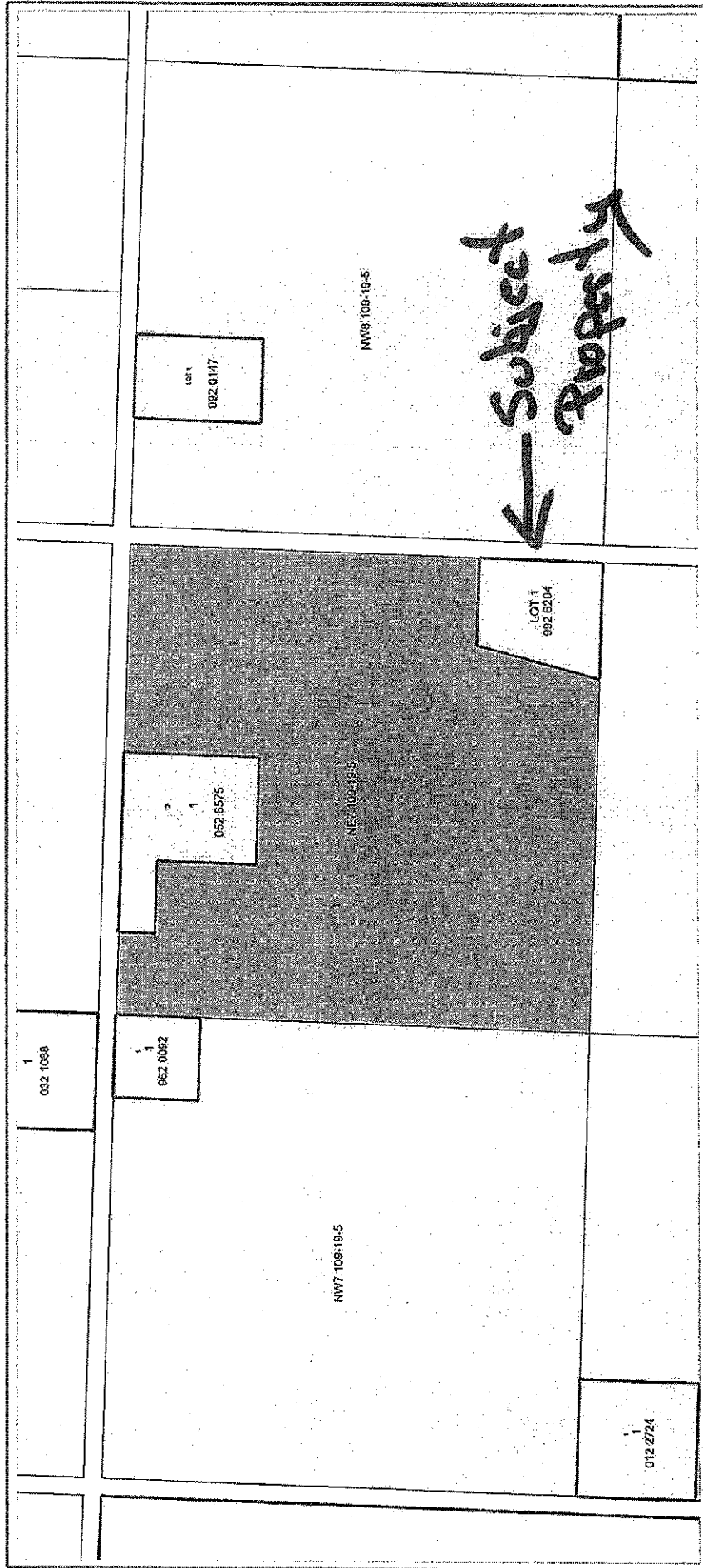
NE7 108-19-5

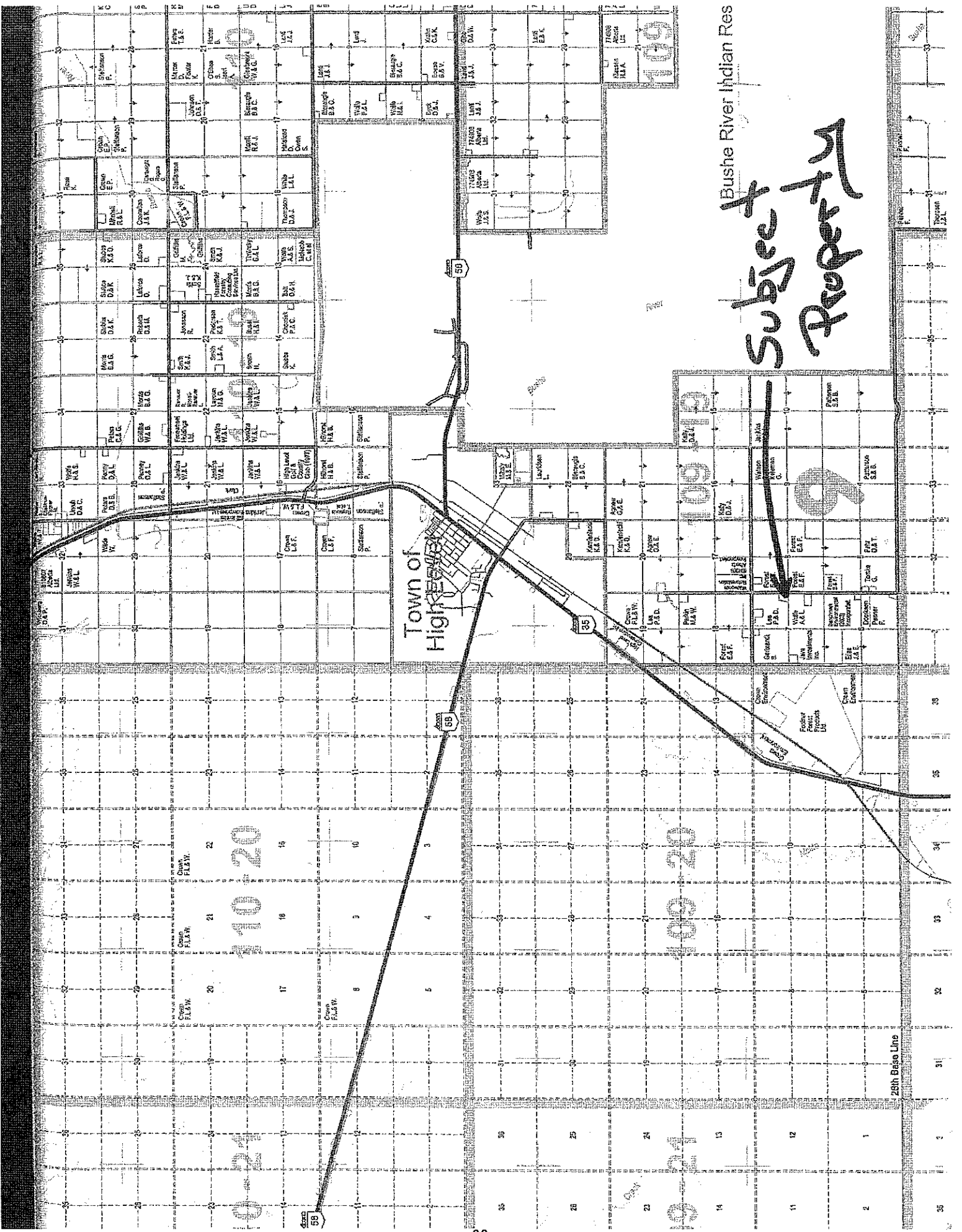
NW8 109-19-5

Proposed Rezoning
with Boundary
adjustment.



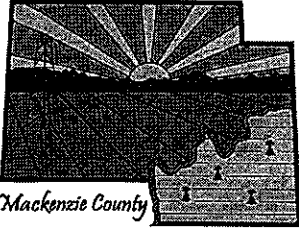
Option 2





Bushe River Indian Res

Subject Property



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 677/08 – Borrowing Bylaw for the construction of the La Crete Office Building

BACKGROUND / PROPOSAL:

The 2008 capital budget includes \$2,210,000 estimated for the construction of the new La Crete office building.

50% of the estimated cost or \$1,105,000 is proposed to be funded by debenture.

OPTIONS & BENEFITS:

Under the MGA, a borrowing must be authorized by a bylaw.

Please review the attached draft Bylaw 677/08. The bylaw received its first reading on June 10, 2008. The bylaw was advertised as required by MGA. No objections were received to this bylaw.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION: (requires 2/3)

Motion 1:

That second reading be given to Bylaw 677/08 being a borrowing bylaw for construction of the La Crete office building.

Motion 2:

That third reading be given to Bylaw 677/08 being a borrowing bylaw for construction of the La Crete office building.

Author: J. Whittleton Reviewed By: _____ CAO 

**BYLAW NO. 677/08
BEING A BYLAW OF THE
MACKENZIE COUNTY**

(hereinafter referred to as "the County")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$1,105,000, for the purpose of financing the construction of the La Crete office building.

WHEREAS, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the construction of the La Crete office building as approved by Council in capital expenditures; and

WHEREAS, plans and specifications have been prepared and the total cost of the project is estimated to be \$2,210,000; and

WHEREAS, in order to complete the project it will be necessary for the County to borrow the sum of \$1,105,000 for a period not to exceed 10 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 30 years; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2007 is \$6,634,864 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That for the purpose of completing the construction of the La Crete office building the sum of **One Million One Hundred and Five Thousand Dollars (\$1,105,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.

2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the construction of the La Crete office building.
3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

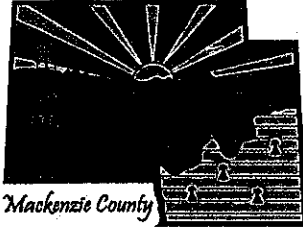
READ a first time this 10th day of June, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this _____ day of _____, 2008.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 690/08 - Water and Sewer System

BACKGROUND / PROPOSAL:

Council established rates for provision of the water and sewer services in the County. The rates were revised in 2005 effective January 1, 2006.

OPTIONS & BENEFITS:

Council reviewed the water and sewer operating income statements at the last Council budget meeting and directed administration to implement a 4% increase in water and sewer rates effective January 1, 2009.

Please review Bylaw 690/08 with the revised rates.

COSTS & SOURCE OF FUNDING:

2009 Operating Budget Revenue will be budgeted at an amount including the 4% increase in rates.

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 690/08 being a bylaw for the water and sewer system.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 690/08 being a bylaw for the water and sewer system.

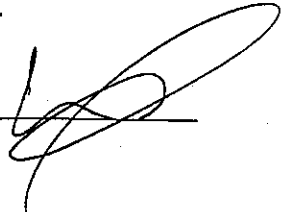

Motion 3: (requires unanimous)

That consideration be given to go to third reading of Bylaw 690/08 being a bylaw for the water and sewer system.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 690/08 being a bylaw for the water and sewer system.

Author: _____ Review Date: _____ CAO _____



Financials for department 41 Water, from 2003 to 2008

	2003 actual	2004 actual	2005 actual	2006 actual	2007 actual	2008 projected	2009 budget
Revenues - sale of water (metered & bulk) & f	841,551	911,955	1,174,684	1,348,718	1,345,468	1,391,507	1,548,682
Revenues - sale of goods & services	10,270	12,020	12,764	35,885	32,855	32,700	30,533
Revenues - frontage	82,792	81,267	80,875	141,984	102,613	58,863	67,370
Total revenues	934,613	1,005,242	1,268,323	1,526,587	1,480,936	1,483,070	1,646,585
Expenses - operational	927,026	865,335	894,794	1,060,318	1,204,672	1,267,551	1,571,884
Expenses - long term debt repayments & inter	166,184	165,940	633,382	682,343	744,587	744,587	1,081,297
Total expenses excluding contributions to capital/reserves	1,093,210	1,031,275	1,528,176	1,742,661	1,949,259	2,012,138	2,653,181
Expenses - contributed to capital/reserves	534,368	36,125	672,305	190,691	206,000	50,000	0
Total expenses including contributions to capital/reserves	1,627,578	1,067,400	2,200,481	1,933,352	2,155,259	2,062,138	2,653,181

PERCENTAGE OF EXPENSES (EXCL. CAPITAL CONTRIBUTIONS) RECOVERED BY REVENUES 85% 97% 83% 88% 76% 74% 62%

DOLLARS COLLECTED OVER (+) OR UNDER THE 75% RECOVERY MARK 114,706 231,786 122,191 219,591 18,992 -26,034 -343,301

Notes

(a) The 2009 budget revenues are calculated using the current (2008) water rates. Based on these rates, the percentage of recovery will be 60%.

Financials for department 42 Sewer, from 2003 to 2008

	2003 actual	2004 actual	2005 actual	2006 actual	2007 actual	2008 projected	2009 budget
Revenues - sale of water (metered)	205,640	259,210	278,338	293,077	303,027	340,237	329,583
Revenues - other (frontage)	69,499	47,857	48,255	47,175	72,489	29,826	25,468
Total revenues	275,139	307,067	326,593	340,252	375,516	339,826	355,051
Expenses - operational	208,284	191,651	218,193	433,577	379,633	374,643	465,342
Expenses - long term debt repayments & inter	92,608	110,591	108,757	115,253	110,234	110,234	305,946
Total expenses excluding contributions to capital/reserves	300,892	302,242	326,950	548,830	489,867	484,877	771,288
Expenses - contributed to capital/reserves	18,150	85,543	249,802	173,500	31,645	0	0
Total expenses including contributions to capital/reserves	319,042	387,785	576,752	722,330	521,512	484,877	771,288

PERCENTAGE OF EXPENSES (EXCL. CAPITAL CONTRIBUTIONS) RECOVERED BY REVENUES 91% 102% 100% 62% 77% 70% 46%

DOLLARS COLLECTED OVER (+) OR UNDER THE 100% RECOVERY MARK -25,753 4,825 -357 -208,578 -114,351 -145,051 -416,237

BYLAW NO. 690/08

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

A BYLAW RESPECTING THE WATER AND SEWER SYSTEM

WHEREAS Part 3 Division 3 of the Municipal Government Act, Being Chapter M-26 of the Revised Statutes of Alberta, 2000, empower municipalities to provide municipal public services, and

WHEREAS Mackenzie County Council may pass a bylaw governing the management of the Municipalities water system, sewer system and storm drainage system,

WHEREAS the Mackenzie County has not increased/amended the water/sewer rates since January 2003, and currently expenses to operate the water and sewer systems exceeds revenues,

NOW THEREFORE the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

SHORT TITLE

1. This bylaw may be cited as the "Water and Sewer Bylaw"

DEFINITIONS

2. In this bylaw, unless the context otherwise requires,
 - a) "**Authorized Employee**" is a person appointed by the Municipality's Chief Administrative Officer to act on behalf of the Municipality with regard to the Municipality's water and sewer and storm drainage systems.
 - b) "**CAO**" means the Chief Administrative Officer of the Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the Municipality's Chief Administrative Officer Bylaw.
 - c) "**Code**" means the Alberta Environmental Protection standards and guidelines for Municipal Waterworks, Wastewater and Storm Drainage systems and/or the Alberta Plumbing Code.
 - d) "**Commercial**" means a service provided to a commercial establishment owned and operated by a business or individual for profit and service through a meter where the size of the meter is $\frac{3}{4}$ " to $1 \frac{1}{2}$ "

inclusive. Commercial includes a plant that is used to produce or manufacture goods or services through some kind of industrial process.

- e) “**Council**” means the Council of Mackenzie County elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta.
- f) “**Consumer**” means a corporation, or person, or contractor, or occupant, or owner requiring the service and who is responsible for the cost of the same, as the context requires.
- g) “**Hamlet(s)**” means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by the Mackenzie County.
- h) “**Minimum water and sewer facilities**” means one water closet toilet and one cold water tap connected to the water and sewer mains.
- i) “**Municipality**” means Mackenzie County.
- j) “**Sewer**” means sanitary sewer system including all mains, treatment and storage facilities in Hamlets within the Mackenzie County.
- k) “**Storm drainage**” means storm drainage system, including ditches, catch basins, underground works, and outflows in Hamlets within Mackenzie County.
- l) “**Water**” means the Mackenzie County Waterworks system including all the mains, storage and treatment facilities.

USE AND CONTROL OF THE WATER, SEWER AND DRAINAGE SYSTEM

- 3. The use and control of all water, sewer and drainage systems belonging to Mackenzie County, now laid down, constructed, or built subsequent to the passing of this bylaw, shall be in accordance with this bylaw and shall be under the management and control of the Chief Administrative Officer of the Mackenzie County.
- 4. The following regulations apply to the usage of water and sewer supplied by Mackenzie County in the hamlets of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by the Mackenzie County.

REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS

5. Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet, shall be connected with connections approved by Mackenzie County to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities.
6. No development other than that specified in Section 3.2 of Bylaw 181/99 (Land Use Bylaw) shall be undertaken within the Mackenzie County, unless an application for it has been approved by the Development Officer and a Development Permit has been issued. Permit applications shall be supplemented by any plans, specifications or other information considered necessary by the Development Officer.
7. The owner/occupant shall connect to the water and/or sewer main within twelve (12) months once the residence is within 30 meters of the public services. Mackenzie County may designate an individual firm to enter on the land, building, erection, or structure to install water/sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary Municipal taxes. All Hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development.
8. At such time as the Development Permit has been approved, the owner shall complete an application for water and sewer installation form and forward the same to the nearest County office where the development is to take place. Once application has been received the Utilities Officer shall provide the water and or sewer service. All costs pertaining to the construction and supplies used for the water/sewer service shall be charged back to the property owner.
9. All construction/installations of water/sewer services from water/sewer mains to property line shall cease on October 15 of each calendar year and commence again on April 15 of each calendar year.
10. Provisions of interceptors:
 - a) (1) Grease, oil and sand interceptors shall be provided on private property by the owner for all garages/shops with floor drains, gasoline service stations and vehicle and equipment washing establishments. Restaurants, also, shall provide grease traps.

- b) All interceptors shall be:
 - (1) of a type and capacity approved and certified under the Plumbing Code,
 - (2) located to be readily and easily accessible for cleaning and inspection,
and,
 - (3) maintained by the owner or occupier at his/her expense.
- 11. Catch basins shall be maintained on private property by the owner/occupant at his/her expense.
- 12. No person shall connect, lay or cause to be laid, or attach any pipe, or main, wire, rod, drain or outlet of any kind, without the consent of the Mackenzie County.
- 13. No person shall discharge into the sewer system any commercial or industrial waste of such nature as may, in the opinion of the Utilities Officer or his/her agent, prevent or impair the efficient operation of the sewer system or any part thereof.
- 14. No person shall do any work upon or interfere in any way with the water or sewer system unless specifically authorized to do so by the Utilities Officer or his/her agent.
- 15. The owner of any building connected to the water and/or sewer system shall, at all reasonable times, allow or permit the Utilities Officer or his/her agent to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the water and sewer system.
- 16. The owner/occupant shall, at his/her own expense, maintain the water and sewer service lines from his/her property line to the building.

TAPPING WATER AND SEWER MAINS

- 17. No persons except authorized employees of the Municipality, or persons duly authorized by the Municipality, shall make any connection or communication whatsoever with any of the public pipes or mains in the public thoroughfares of the Municipality.

18. All water service pipes laid in private property, between the property line and the water meter, shall be of a material that meets the plumbing code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate.
19. All sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material to meet the Plumbing Code.
20. Unless otherwise approved in writing by a certified engineer, all new sewer connections shall have a back flow prevention device installed, and such device must meet the Plumbing Code and may be inspected by a Utilities Officer.
21. A separate and independent water and sewer service shall be provided to every lot, unless otherwise required or approved in writing by the Chief Administrative Officer.
22. All tapping and backfilling shall be done to meet the Plumbing Code and at the cost of the developer.

INSPECTIONS

23. The Municipality is responsible for the inspection of all service connections, including the type of materials used.
24. All connections shall be inspected and approved by an authorized employee prior to back fill. However, any damage during backfilling shall be the responsibility of the landowner.
25. If any connections to the Municipality's water and sewer system are covered or concealed before it is inspected, or tested, it shall be uncovered if the authorized employee so directs.
26. A minimum of two (2) working days notice is required for all inspections. If the inspection is an urgent situation requiring a response in less than the required two (2) working days, and the Municipality agrees to respond in less than two (2) working days, the cost of responding to such a request may be billed at a rate in accordance with fee Schedule "A", in addition to normal fees to the person, corporation, or other such entities to whom the water and sewer charges are being billed, have been billed or will be billed.

WATER METERS

- 27.** Each and every water service attached to the water system shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with Schedule "A".
- 28.** All water meters shall be supplied and installed by Mackenzie County at the expense of the developer / owner. All water meter installations shall be carried out by qualified personnel and each installation shall be subjected to an inspection by a person authorized or employed by the Mackenzie County.
- 29.** All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. by authorized employees only and at the discretion of the Municipality.
- 30.** All water meters and remote readers must be installed in an approved location set by the developer and the Utilities Officer and be readily accessible to authorized persons for the purpose of reading, inspecting or changing same.
- 31.** The consumer shall give access to an authorized person or persons who may be under contract to Mackenzie County to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The consumer may be liable for any damage which occurs to the meter.
- 32.** The consumer must report to the Mackenzie County any damage caused to their meter within one regular working day upon discovering the damage.
- 33.** An authorized employee may undertake such repairs/replacements and charge all costs to the account of the consumer.
- 34.** All shut-off valves and meters must be left accessible for inspections, repair, removal, maintenance, reading, and testing, at all reasonable times.
- 35.** Repairs necessitated to meters through normal operation and wear and tear will be repaired by the municipality, and will be considered as an operating expense and as such, charged to the water department.
- 36.** No meter by-pass line shall be installed without having obtained prior written approval by the Chief Administrative Officer or designate.
- 37.** All meters and meter installations shall be sealed by the Municipality. Where a by-pass line and valve are installed around the meter, this valve

shall also be sealed in a closed position. These sealing devices will be installed by authorized employees only and are not to be broken, except in the case of emergency when the seal on a by-pass valve may be broken. The breaking of any seals whether by accident or emergency shall be reported immediately to the Municipality.

38. No person shall:

- i) interfere with the seals or tamper with any meter.
- ii) tamper with any remote water meter reader or connection thereto.
- iii) willfully, and without authority, hinder, interrupt, or cut off the supply of water.

39. Any damage caused to meters and/or remote water meter readers through abuse, tampering, freezing or hot water shall be considered the responsibility of the consumer. Damage to the remote water meter reader will be repaired or replaced with all costs being assigned to the account of the customer.

40. Should any person claim a meter is not working properly and is over reading, said person shall pay a fee to Mackenzie County the sum set out in Schedule "A". The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the said person shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the person shall forfeit the said fee to the Mackenzie County to cover costs of removal and test of the said meter. All conveniences during business hours shall be afforded the said person to witness meter tests.

41. The size of all meters installed shall be determined by Mackenzie County and will not necessarily conform to the size of service pipe installed in the building but will, however, be based on the estimated rate of consumption.

42. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

FIRE HYDRANTS AND VALVES

43. Except as hereinafter provided, no persons other than authorized persons set out by Mackenzie County shall open, close, operate, or interfere with any valve, hydrant or fire plug, or draw water there from.
44. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, his assistants and officers, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or his/her duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

RATIONING OF WATER

45. The Chief Administrative Officer of the Mackenzie County may order water rationing as and when needed.

DAMAGED CURB STOPS

46. The property owner may be held responsible for any damages incurred by the owner on the curb stop which services the property owner. Mackenzie County may designate an individual firm to repair damages of said curb stop, and charge the cost of such repairs to the property owner.

CONNECTION OR DISCONNECTION OF SERVICES

47. A minimum of two (2) working days shall be required for connection or disconnection of services. If service is required within the two (2) working days a fee for service will be charged in accordance with Schedule "A".
48. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, **WATER SHALL NOT BE TURNED ON** to any building or premises until the work has been done to the satisfaction of an authorized person.

49. Water shall be turned on or off at the curb stop **ONLY** by an authorized person.
50. The Municipality shall not be held responsible for damages caused within a residence or other building as a result of turning water on or off at a curb stop.

ADMINISTRATION OF WATER AND SEWER COSTS

51. Water and sewer service charges or rates shall be levied and collected monthly from all persons, corporations, or other such entities connected to and utilizing the Hamlets of Zama, Fort Vermilion, and La Crete water and sewer system in accordance with Schedule "A".
52. Water accounts shall be payable to Mackenzie County at the Zama, Fort Vermilion, High Level, or La Crete office, or such other places as designated by Council.
53. The Chief Administrative Officer or designate may shut off or discontinue water service for non-payment of account or failure to make application for water/sewer connection. Fee to reconnect such service as per Schedule "A".
54. Any charges for damage or rates, penalties and/or fees levied, shall be subject to court action if the occupant is a person other than the owner of the property; or in the case of the owner of the property to the same penalties and is collectable by the same procedure as taxes levied by the Mackenzie County.
55. Failure of the consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such consumer to pay such levies and charges.
56. Upon closure of an account where the consumer is the owner of a mobile home, and is removing such mobile home from the lot on which it was situated, must return the water meter to Mackenzie County office. The Mackenzie County will refund money to the consumer as per Schedule "A" within forty (40) days upon return of the water meter, providing the meter is returned in good condition.

DISPOSAL OF WATER

57. No person being an owner, occupier, or tenant of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any use other than his/her own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water, unless prior written approval has been received by the Chief Administrative Officer or designate.

WELLS AND OTHER SOURCES OF SUPPLY OF WATER

58. No wells or other source of supply of water except the Hamlets of Mackenzie County water system shall be used in the Municipality without prior written permission having been obtained by the Chief Administrative Officer or designate.
59. Any such permission may be withdrawn by order of the Chief Administrative Officer or designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

USE AND PROTECTION OF SEWER SYSTEM

60. No person shall throw, deposit or leave in or upon any Hamlet sewer or storm drainage, or any trap, basin, grating, or other appurtenance of any Hamlet sewer, any butchers' offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable, hydrocarbon or explosive material, or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, slops properly discharged through the Hamlet sanitary sewer.
61. No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially effect the sewers or the disposal of the sewage, or any matter of substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste stream, condensing water, or other liquids of a higher temperature than sixty-five (65) degrees Celsius.
62. No person shall make or cause to be made any connection with any Hamlet sewer, house drain, or appurtenance thereof for the purpose of conveying,

or which may convey, into the same any roof drainage, weeping tile, cistern or tank overflow, condensing or cooling water, or discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Hamlets sewer or house drain connected therewith without the written permission of the Chief Administrative Officer or designate.

63. No person shall turn, lift, remove, or tamper with the cover of any manhole ventilator or other appurtenance of any Hamlet sewer, except duly authorized employees of the Municipality.
64. No person shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, or conduit into any Hamlets sewer, unless so authorized by an authorized employee of the Municipality.
65. No person shall interfere with the free discharge of any Hamlet sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet sewer or appurtenance thereof.
66. Authorized employees of the Mackenzie County shall have the right at all reasonable times to enter houses or places which have been connected with the Hamlet sewers, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewer, and he/she shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

USE AND PROTECTION OF THE STORM DRAINAGE SYSTEM

67. No person shall throw, deposit or leave in or upon any Hamlet storm drainage system, or any trap, basin, grating, or other appurtenance of the Hamlet drainage system, any butchers' offal, garbage litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable or explosive material, feces, urine, closet paper, waste water, slops, or any other liquid or chemical or refuse matter of any kind.

CONTRAVENTION

68. A person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a

failure to pay the fine to imprisonment for a period not exceeding six (6) months.

69. Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

RESCINDING OF FORMER BYLAWS

70. This Bylaw rescinds Bylaw No. 539/05 effective January 1, 2009.

DATE OF COMMENCEMENT

71. This Bylaw shall take effect on January 1, 2009 after receiving three readings.

READ a first time this day of , 2008.

READ a second time this day of , 2008.

READ a third time and finally passed this day of , 2008.

REEVE

CHIEF ADMINISTRATIVE OFFICER

BYLAW NO. 690/08

SCHEDULE "A"

SCHEDULE OF WATER RATES, PENALTIES, AND FEES AND DEPOSITS

FOR THE HAMLETS OF ZAMA, FORT VERMILION, AND LA CRETE

WATER WORKS SYSTEM

(A) Water System Rates – Monthly fixed fee - applicable to metered users:

\$14.00 \$14.56 / per month

(B) Water Consumption Charges - Treated water - applicable to metered and truck & barrel fill users

Rate per Cubic Meter **\$1.878 \$1.9352 / cubic meter**

(C) Water Rates – Raw

Rate for raw water **\$1.3143 \$1.36687 / cubic meter**

(D) Sewer Rates – Monthly

Shall be applied at **33.50%** of the total water charge amount.

(E) Fees and Deposits

- (i)** Application fee for new service - \$20.00
- (ii)** Transfer from one service to another - \$20.00
- (iii)**
 - a) Reconnection of service due to non-payment of account in accordance with Section 53 - \$50.00
 - b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with Section 47 - \$20.00

- (iv) Fee for inspection of water connection within the required two (2) day notification in accordance with Section 25 - \$20.00
- (v) Deposit for cardlock - \$20.00
- (vi) Deposit for keylock - \$20.00
- (vii) As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:

<u>Size of Meter</u>	<u>Cost of Meter</u>	<u>Installation Fee</u>
5/8"	\$170.00	\$65.00
3/4" Residential	\$214.00	\$65.00
3/4" Commercial	\$214.00	\$125.00
1"	\$272.00	\$125.00
1 1/2"	\$620.00	\$125.00
2"	\$850.00	\$125.00
3"	\$1612.00	\$125.00
4"	\$2625.00	\$125.00

* 15% administrative fee is included in all meter costs.

** The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

*** Meters of a greater size than identified above will be dealt with on an individual basis.

- (viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person the original amount paid for the meter upon initial installation.
- (ix) A \$50.00 fee for water meter testing in accordance with Section 40.
- (x) Deposits may be transferable from one service to another by the same consumer.
- (xi) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, the Mackenzie County shall refund money to the customer within forty (40) days.
- (xii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after

the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.

- (xiii) The Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County, free from any claim in respect thereof.
- (xiv) \$30.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

BYLAW NO. 690/08

SCHEDULE "B"

SCHEDULE OF FINES

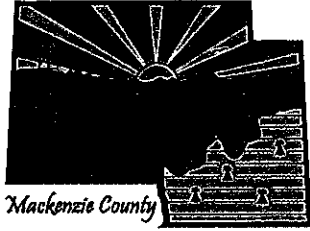
FOR THE HAMLETS OF FORT VERMILION, LA CRETE AND ZAMA

WATER WORKS SYSTEM

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

SECTION	DESCRIPTION	PENALTY
5	Failing to connect to water and sewer facilities	\$2,500.00
7	Failing to connect to public service(s)	\$ 100.00
8	Failing to obtain permits	\$ 50.00
10a	Failing to provide grease, oil, sand traps	\$1,000.00
11	Failing to maintain catch basin	\$ 75.00
12	Failing to receive consent from the Municipality	\$ 250.00
13	Discharging waste that impairs efficient operation of system	\$2,500.00
14	Interfering with water or sewer system	\$2,500.00
15	Failing to allow M.D. staff or agent to enter premises	\$ 250.00
16	Failing to maintain water or sewer system	\$ 100.00
17	Unauthorized connection or communication to pipes or mains	\$1,000.00
18	Failure to use proper material	\$ 250.00
18	Connection made between property line and meter without approval	\$ 250.00
19	Failure to use proper material	\$ 250.00
20	Failing to install backflow preventer	\$ 150.00
22	Failure to execute proper tapping or backfilling	\$ 250.00
24	Covering a water or sewer system prior to inspection	\$ 250.00
25	Failing to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$ 500.00
29	Taking water meter without returning it to the Municipality	\$ 150.00
31	Refusing to allow access	\$ 250.00
31	Damage to water meter	\$ 50.00
32	Failing to report damage to water meter	\$ 20.00
34	Failure to leave shut-off valve and or water meter accessible	\$ 100.00
36	Installing water meter by-pass without authorization	\$ 500.00
37	Failing to report broken seal to municipality	\$ 20.00
38i	Interfere with seals or tamper with meter	\$ 500.00
38ii	Tamper with remote reader or connection	\$ 500.00
38iii	Interrupt, hinder, or cut off supply of water	\$ 500.00
43	Interfering with valve, hydrant, or fire plug, or draw water from	\$ 500.00
44	Vehicle, building, rubbish, or other matter within twenty (20) feet of a hydrant	\$ 100.00
49	Illegal operation of curb stop valve	\$ 250.00
56	Failure to return water meter	\$ 150.00

57	Illegal disposal of water	\$1,500.00
58	Well or other source of water supply	\$ 150.00
60	Illegal disposal in sewer or storm drainage system	\$2,500.00
61	Illegal disposal in sewer system	\$2,500.00
62	Illegal connection to sewer drain house	\$ 500.00
63	Tampering with manhole cover	\$ 100.00
64	Cut, break, pierce, or tap in sewer system or appurtenance	\$1,500.00
65	Interfering with free sewer discharge flow	\$1,500.00
66	Failure to allow the Municipality staff onto property for the inspection of sewerage drainage	\$ 250.00
67	Illegal disposal into storm drainage system	\$2,500.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Information from Northern Lights Gas Co-op

BACKGROUND / PROPOSAL:

The County maintains various data with respect to residential properties within its boundaries.

OPTIONS & BENEFITS:

Please find attached a request for releasing the legal locations of residents of the County for research for the high speed internet project that Northern Lights Gas Co-op is working on.

COSTS & SOURCE OF FUNDING:

Mackenzie County has a fee schedule for providing various services, such as producing tax certificates, photocopying, faxing, etc. There is no fee currently established for provision of this type of a report. The estimated time to produce this report is one hour.

Council may choose to charge Northern Lights Gas Co-op for provision of this report.

RECOMMENDED ACTION:

That the legal locations of the residents report, excluding names, be prepared and released to the Northern Lights Gas Co-Op at \$ _____ fee.

Author: _____ Review Date: _____ CAO _____

-93-

-----Original Message-----

From: Jack A. Eccles [mailto:nlgc@telusplanet.net]

Sent: Monday, November 17, 2008 4:06 PM

To: Dianne Pawlik

Subject: Location of County Residents

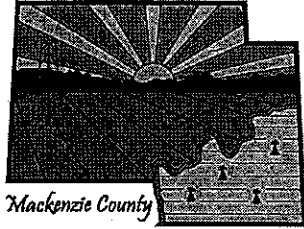
Diane

Today I was discussing with Marion the possibility of obtaining the legal locations of residents of the County for research for the high speed internet project that we are working with. Marion has advised me that perhaps you could assist me. The reason for our request for legal descriptions of the residents is help determine where the best locations would be to situation towers to serve these residents with wireless internet. We do not need the names of the residents just the locations. We would be forwarding this data to Nexus Communications who would perform whatever analysis is necessary.

Please advise if this is something that is possible.

Your truly

Jack A. Eccles
General Manager
Northern Lights Gas Co-op Ltd.
Box 1600
La Crete, Alberta
Phone: 780-928-3881
Fax: 780-928-2166



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Veterinary Advisory Committee
Title:	Veterinary Services Contract

BACKGROUND / PROPOSAL:

Current Veterinary Services contract between Mackenzie County and Frontier Veterinary Service of Fort Vermilion terminates December 31, 2008.

The proposed contract is for two years (2009 & 2010) with a one year option at the County's discretion for 2011.

OPTIONS & BENEFITS:

The Veterinary Advisory Committee recognizes the need to maintain a Veterinarian in Mackenzie County to assist large animal (cattle, sheep, hogs) producers with herd health issues such as calving, semen testing, pregnancy testing, etc.

The proposed agreement encourages Frontier Veterinary Services to employ a second Veterinarian to assist with increased workloads such as calving season.

COSTS & SOURCE OF FUNDING:

Basic Grant: \$40,000

Second Vet: \$40,000 (this is pro-rated from the time of hiring)

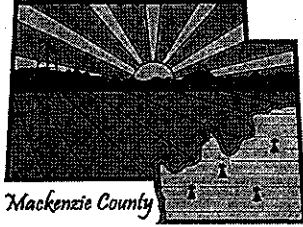
Total: **\$80,000** per annum

To be funded from approved county budget.

RECOMMENDED ACTION:

That the County renew the Veterinary Services Contract with Frontier Veterinary Service for a two year period with a one year extension option as presented.

Author: G. Smith Reviewed by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Community Recreation Master Plan Proposal

BACKGROUND / PROPOSAL:

See attached proposal from Activation Analysis to undertake a Community Recreation Master Plan.

Administration will also be providing another option for completing this Plan in-house (to be presented on meeting day).

OPTIONS & BENEFITS:

To establish a long term plan for community recreation with the intent to supplement youth access to better activities.

COSTS & SOURCE OF FUNDING:

Activation Analysis - \$72,000 excluding expenses

2009 Budget

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Reviewed By: _____

CAO

**FRAMEWORK FOR DEVELOPMENT OF
COMMUNITY RECREATION MASTER PLAN**

MACKENZIE COUNTY

INTRODUCTION

The Community Recreation Master Plan will deal with services provided to the citizens of Mackenzie County. The Community Recreation Master Plan would provide Council with strategies, programs and action plans to match the needs of the County with resources to effectively deliver those services. The Plan will also address methods of delivery and associated resources such as personnel and facility needs to accommodate the programs. The Recreation Master Plan will also link to actions that the County may wish to pursue with respect to crime prevention. Current crime prevention strategies now focus more on community development of which recreation is an important component and less on enforcement. Therefore the Recreation Master Plan may be provide secondary benefits.

RECREATION MASTER PLAN

The Recreation Master Plan is directed to matching the needs and the resources for community based recreation services. The Master Plan needs to address the needs of different groups within the community. There are four demographics families, youth, young adults and older adults that need to be addressed. The Plan will give some priority to the needs of youth in the 12 to 17 age group and young adults 18 to 25. These age groups are a large demographic group within the County. They are very difficult to develop programs, activities, facilities, etc since they are energetic, active, and into risk taking. The nature of this group often leads to problems, some of which may involve crimes against property and or persons. The development of activities targeting this group can often have benefits of reducing incidents of socially unacceptable behaviour.

Assessing the needs of this group is a challenge. They tend to have their own way of communicating and therefore are more apt to be candid with their peers that with older interviewers. It is suggested that a peer to peer interview program be developed to source the input from this group. The program would be built around a series of taped interviews done by the youth themselves. Camcorders or other types of cameras would be provided to the youth to interview each other. The raw footage would be reviewed by the team to document the comments of the youth and to formulate ways to respond to the needs identified. The youth would be given some training as to how to undertake the process. The trainer will be someone will filming experience and close in age to be able to communicate with the youth. Participants in the process would be sought from the schools or youth groups.

Other demographic groups can be approached using more traditional approaches such as interviews, questionnaires etc.

TASK SCHEDULE

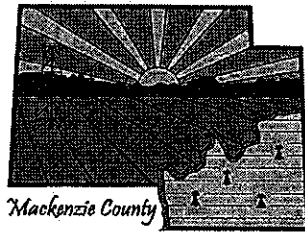
TASK	DESCRIPTION	COMPLETION DATE
1.0	Identify data requirements and methodology for data gathering	December 20
2.0	Identify stakeholders and potential participants who should be surveyed	January 20
3.0	Identify and contact parties to assist in survey, confirm participation	January 20
4.0	Orientation meeting with Committee	January 30
5.0	Develop survey components and train participants	February 15
6.0	Undertake surveys	March 4
7.0	Analyze data from surveys	April 4
8.0	Prepare data analysis report and test on participants.	April 25
9.0	Develop plan objectives, determine strategies for implementation including resource requirements, etc	May 16
10.0	Test concepts on stakeholders	
11.0	Prepare report, circulate and review	May 30
12.0	Present final report and recommendations.	June 27

BUDGET

The task schedule would be undertaken in four phases with interim progress reports. The Budget for each phase would be \$18,000 excluding expenses.

- Phase 1 Confirmation of study plan and methodology & Data collection
- Phase 2 Survey Development and training & Survey Implementation
- Phase 3 Information Analysis & Findings
- Phase 4 Report & Recommendations

The target date for completion would be June 2009.



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Mackenzie County Master Recreation Plan

BACKGROUND / PROPOSAL:

The development of a Community Recreation Master Plan is an area that Council has identified as a priority issue to address in its draft business plan.

Local Government Recreation and Parks Services are Important to Albertans.

- Four-in-five Albertans (82%) depend on local government parks and recreation services.ⁱ
- Even among those who do not participate in recreation activities provided through local government services, 72% say the community benefits from having them.ⁱ
- Nine-in-ten Albertans (90%) say they benefit from local parks.ⁱ

As we enter into a time of economic uncertainty a County Master Recreation Plan will provide our residents with positive individual and family related activities. It will allow Council to simultaneously focus on several other issues in addition to recreation. It is anticipated that benefits will be realized in crime reduction, economic opportunities through retention / attraction of skilled workers and an increase in tourism.

It is unrealistic to claim that organized youth sport alone can reduce the levels of youth crime in society. The causes of youth crime are complex and multidimensional. Organized sport programs can, however, contribute to reducing youth crime by giving young people a positive identity, feelings of empowerment and by helping youth acquire leadership, teamwork and self-governance skills under adult supervision.ⁱⁱ

Author: Ryan Becker, Director
Planning & Emergency Services

Reviewed by: Ryan Becker, Director
Planning & Emergency Services

CAO

OPTIONS & BENEFITS:

Activation Analysis has proposed to develop a master plan for the County at a cost of \$72,000.00 plus expenses. The benefit is that they will perform all of the research and project development through to the production of a plan.

Another option is to task administration to prepare a recreation master plan. The costs can be significantly reduced by going with this option. Administration would propose the following schedule to complete this task.

Task	Action	Target Date	Budget
1	Formalize working groups including having a start up meeting for orientation.	December 19 th , 2008	\$500.00
2	Identify all stakeholders and initiate dialogue. <ul style="list-style-type: none"> • Fort Vermilion School Division • Churches • Recreation Boards 	December 19 th , 2008	\$500.00
3	Gather technical equipment and all resources required to complete the surveys and report	December 19 th , 2008	\$4500.00
4	Develop an initial draft for the survey	January 9 th , 2009	
5	Develop a final draft for the survey	January 16 th , 2009	
6	Release survey on County website and in the County Image. Advertising.	January 16 th , 2009	\$1000.00
7	Conduct school training sessions for teachers and staff. Participate in school assemblies to create excitement for the project and stimulate feedback.	Week of February 2 nd to 6 th 2009	\$1500.00
8	Conduct the following sessions <ol style="list-style-type: none"> 1. Public meetings 2. Seniors centers 3. Youth centers 	Weeks of February 17 th to 27 th 2009	\$2000.00
9	Review and analyze data received.	February 20 th to March 13 th 2009	
10	Prepare draft report and circulate to all stakeholders for review and comments.	March 16 th to March 30 th 2009	\$750.00
11	Prepare final report	April 2009	
12	Present to Council	May 2009	
TOTAL			\$10,750.00

Author: Ryan Becker, Director
Planning & Emergency Services

Reviewed by: Ryan Becker, Director
Planning & Emergency Services

CAO

The current MDP survey that is on the County website and in the image already has a number of recreational type questions on it. The data that is received from this survey can be used in conjunction with the information that we get from these surveys and community meetings.

COSTS & SOURCE OF FUNDING:

Total budget for this project will remain in the \$10,000.00 to \$12,000.00 range. A source of funds will need to be determined by Council.

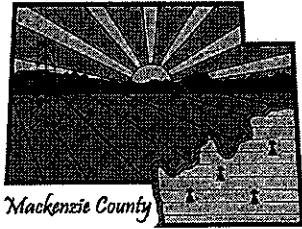
RECOMMENDED ACTION:

That administration be instructed to proceed with preparing the Mackenzie County recreation master plan as presented.

ⁱ Alberta Recreation and Parks Association. *Use and Benefits of Local Government Recreation and Parks Services – An Alberta Perspective*, IPSOS REID, 2008. IPSOS REID, 2008.

ⁱⁱ Jamieson, Lynn M. and Ross, Craig, M. (2007). *Research update: Using recreation to curb extremism*. Parks and Recreation. February. Vol. 42. No. 2.





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Transportation Proposal

BACKGROUND / PROPOSAL:

See attached Transportation Proposal prepared by Activation Analysis which will address the following areas:

- Rail in the Northwestern Alberta Economy
- Assessment of Airport Potential: Zama, Fort Vermilion, La Crete
- Highway Improvement Needs in Support of Existing and New Economic Activity

OPTIONS & BENEFITS:

To establish a long term plan that will assist Council and administration to secure government funding and project approval.

COSTS & SOURCE OF FUNDING:

\$55,000 plus GST and expenses

2009 Budget

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Reviewed By: _____ CAO 

**Transportation Proposal
Mackenzie County**

Attention: Mr. Bill Kostiw, CAO
Mackenzie County

November 6, 2008

Submitted by:

Activation Analysis Group Inc.
107-4990 92 Avenue
Edmonton, Alberta T6B 2V4
780-415-5154
780-463-5280 (fax)

**ACTIVATION
ANALYSIS**
GROUP INC.
Experience. Objectivity. Clarity.

1. Introduction

Mackenzie County is a major contributor of economic activity, investment and development in the Province of Alberta. It is probably the largest geographical component of the Northern Alberta Development Council (NADC) region.

The NADC region contributions to the Alberta economy in 2004-2005 were:

- \$13.1 billion of capital investment or 26% of Alberta's total
- \$30.9 billion of exports which was 39% of Alberta's international goods exports.
- Gross Domestic Product in NADC region was \$45 billion, 24 % of Alberta's total.

Mackenzie holds 36% of the natural gas reserves and 80% of the light-medium crude oil reserves of the area what is known the Peace Country.

The mission of Mackenzie County:

“Our County will adopt policies that encourage investment and opportunity while balancing the requirement to preserve and maintain playgrounds and community open spaces for our residents in our hamlets and the County as a whole.”

The strategic directions for economic development are:

To maintain and strengthen our business-friendly climate that:

- Ensures that potential investors are apprised of our County's opportunities.
- Works both in collaboration with our regional partners and separately in profiling the County.

To ensure that a complimentary marketing program to attract economic investment is undertaken.

Transportation is the key driver in order to achieve the strategic objectives of the County. Present infrastructure includes rail, air and road. The issue of the continued improvement, expansion and upgrading of this infrastructure is key to the future economic development activities in the County in the next 10 years.

This project is a precursor to the development of a comprehensive economic development strategy for the County.

2. Project Objectives

The objectives of this project are:

- to determine requirements for further evolution of the main rail line and rail services through the region to maximize and support existing economic activity as well as to attract new economic activity
- to identify the development opportunities for the airport facilities in the County and the air services
- and, to identify the main surface transportation issues, particularly any required improvement needed on Highways 88 and 697 (Tompkins Landing) to realize new economic development opportunities in the region, and for the efficient delivery of goods and services

3. Our Firm

Activation Analysis Group Inc. is an Alberta based management consulting firm established in 1993 by President John Szumlas. After an eighteen-year career in the Legislature, under portfolios such as Municipal Affairs, Environment, Labour and Justice, Mr. Szumlas felt it was time to share his knowledge and skills with potential clients. The firm has numerous associates who are assembled in teams most suited to each consulting assignment. Our goal is to provide quality work, on schedule and at a reasonable cost to the client.

The firm has significant experience with Alberta municipalities in undertaking recruitment for senior personnel, conducting administrative and service delivery reviews, assisting in the development of business plans, facilitation of Council retreats and strategic planning sessions and public/stakeholder consultation. We have advised municipalities on strategic planning; human resource and policy issues; the development of policy and procedure manuals; cost-benefit analysis, and effective organizational and governance structures.

Our work has not been restricted to municipalities. We have assisted many provincial government departments, quasi-government bodies, NGOs and private business with strategic planning, environmental scans, communications plans, surveys, public meetings, focus groups, and policy analysis. We have successfully gathered data and input from stakeholders, effectively communicated those findings and made recommendations based on this research and consultation.

4. Project Team

The project team for this project has;

- Extensive knowledge of Alberta industry sectors, of business development and attraction from an Alberta perspective, and experience in preparing business development strategies and information.
- Unique contacts and ability to access targeted key people in the provincial government, in private industry, and in local governments within the region.

Individual responsibilities are as follows:

Mr. George de Rappard of GTS Group will act as project manager and client contact on the project. Mr. de Rappard will also be involved in all activities to develop relevant information, interviews with firms, in the identification of opportunities, and strategy development. He has extensive experience with economic development strategies and business development and attraction. After a career in industry, Mr. de Rappard held significant positions in the provincial government of Alberta as Deputy Minister of Executive Council and Deputy Minister of Economic Development. Mr. de Rappard has over the past several years been actively involved in market assessments for, and business attraction and promotion of Alberta based “higher” technology value-added firms. In addition, as the Belgian Consul, he has been proactively involved in promoting business opportunities and investment in Alberta and Europe.

Mr. Stein Jahnsen of GTS Group will be responsible for interviewing contacts. He will also be involved in the identification of opportunities, and in the development of strategies. Mr. Jahnsen will coordinate and produce the interim and final reports. Mr. Jahnsen has a background in economic development, transportation services and transportation policy development with the Province of Alberta. He has done airport, rail and highway work in the province, and is familiar with the aviation support industry in Alberta. His transportation background includes being President & CEO of Alberta Intermodal Services (AIS) in Calgary. He also has experience in industry sector analysis and opportunity assessments, as well as economic impact assessments. Mr. Jahnsen has been involved in a number of projects determining transport competitiveness of a wide variety of Alberta exports, including forestry, mining, chemicals, oil and gas, agricultural and food processing products to domestic markets, to USA and Mexico, and to off-shore markets through west coast and east coast Canadian and US ports.

5. Approach & Methodology

5.1 Rail in the Northwestern Alberta Economy

This work program will ascertain the role of the rail transportation mode in the Northwestern Economy served by the line to Hay River.

1. Current rail users/shippers in Northwestern Alberta will be interviewed to determine:
 - Current volumes shipped by rail
 - Current problems with the rail mode:
 - Lack of rail cars/equipment
 - Service levels to the region's shippers
 - Rail infrastructure problems
 - Volumes and value of same that could be shipped if rail problems were solved

The consultants have an extensive list and data base of Northwestern Alberta rail shippers. For completeness, we will consult with the client to ensure that all shippers have been identified.

2. Determination of current plans by CN Rail for the line, and to ensure that shippers' needs are met.
 - The consultants will identify the appropriate personnel within CN Rail, and, to the extent that CN is cooperative, determine:
 - Plans, if any, to provide adequate rail equipment/cars to meet the needs of Northwestern Alberta shippers
 - Plans, if any, for service improvements
 - Plans, if any, for infrastructure improvements on the line
3. The consultants will undertake an analysis to determine the gaps, if any, between Northwestern Alberta shippers' needs and CN plans with regard to equipment provision, rail services and infrastructure.
4. The consultants will meet with provincial officials in Alberta Transportation, in Alberta Finance and Enterprise, and in Alberta Agriculture to determine the status of any policy or other initiatives to address rail transportation problems in Northwestern Alberta

5.2 Assessment of Airport Potential; Zama, Fort Vermilion, La Crete

The consultants understand the general objective and purpose of this component is to identify aviation and airport business development and attraction

opportunities associated with the airports at Zama, Fort Vermilion and La Crete. Specific objectives include:

- Identify needs and wants of existing aviation and aviation/airport related firms at the airports that are not covered locally.
- Identify firms that could satisfy those needs and that could be candidates for business attraction initiatives
- Identify other opportunities associated with the airports, such as goods and services required by oil and gas industry, forestry industry and the provincial government, possible scheduled air services, and other aviation related opportunities
- Identify other/new possible revenue sources for the airport
- Identify programs and sources of funding for airport infrastructure improvements and additions, if any.

The following tasks will be undertaken for the airports assessment:

- *Interviews with all aviation and airport related firms in the county/users and tenants of the airports to identify goods and services needs not currently satisfied locally*
- *Interviews with oil and gas and forestry industry firms active in the region, along with other key local firms and industries and industry associations, to determine airport/aviation/air services needs not currently satisfied locally*
- *Interviews with the provincial government to determine support and service activities for the provincial tanker fleet and other government activities which could beneficially be located at the airports*
- *Interviews with key county officials to determine their views and vision regarding economic activity and growth, and attendant opportunities for the airports*
- *From the above, identify a list of aviation and airport related opportunities*
- *Identify specific firms in Alberta, Western Canada and beyond currently providing aviation and airport related goods and services related to the opportunities identified*
- *Identify and meet with funding agencies to discuss potential infrastructure funding for the airports*

5.3 Highway Improvement Needs in Support of Existing and New Economic Activity

The consultants will undertake the following tasks:

- Assess highway access needs and requirements for developments along Highway 88, specifically new potential forestry, oil and gas and mining (e.g. diamonds, oil sands) and other developments in the region. This will be done

through interviews with industry associations/organizations, specific firms and relevant government agencies

- Determine current status, condition, capacity and planned upgrading programs (if any) of Highway 88. This will be done through interviews with Alberta Transportation.
- Undertake a gap analysis of industry needs and requirements for development compared to current capacity and planned upgrading by Alberta Transportation.
- Identify limitations the Tompkins Landing has on economic activity and potential new developments.
- Identify the benefits to both current and new potential economic activity from a new bridge at Tompkins landing to replace the ferry service.
- Meet with Alberta Transportation officials to determine operating characteristics and costs (if available) of the ferry service, as well as any considerations, assessments, plans and potential costs for a new bridge to replace the ferry

Consultation will be carried out with the key stakeholders as identified by the client. In consultation with the client, the consultants will identify industry, institutions, organizations in the region to be contacted regarding the strengths and expertise of the appropriate sectors.

6. Deliverables

The Consultants will provide all key deliverables as specified in Section 5.

7. Timelines

Proposed project start date and initial client meeting:	November 15, 2008
Client update meeting, following data gathering	December 30, 2008
Draft report submitted	February 15, 2009
Final report submitted	March 15, 2009

8. Proposal Budget and Payment Schedule

The consultants are prepared to undertake the project for a fee of \$42,000.00 to 55,000.00 plus GST, plus expenses to a maximum of \$8500.00 based on receipts.

Proposed Payment Schedule for each phase would be:

25% on acceptance of the proposal

25% mid report update

30% on submission of draft report

20% on acceptance of final report

Expenses will be submitted at the times listed above.

APPENDIX

George de Rappard

Senior Associate

Expertise:

- International Trade Development
- Strategic and Business Planning
- Market Assessment & Feasibility Studies
- Market Research & Development
- Strategic Positioning
- Organizational Review, Amalgamation and Re-Organization

Profile:

Since he left the Government of Alberta in 1990, George de Rappard's consulting practise has focused on assisting private and public sector clients with general management, international trade and investment, market research, assessment and development, with emphasis on North America, Europe and the Pacific Rim. In 1995, he became a Senior Associate of Activation Analysis Group Inc.

As Chief Deputy Minister of Alberta Economic Development and Trade (1986-1990), he was charged with encouraging business development in Alberta, promotion of Alberta products to the international market, and promoting investment in Alberta's natural resources, manufacturing, high technology, petrochemicals and food manufacturers.

This work required contact with major manufacturing and investment organizations in Europe, the Pacific Rim and North America, providing George an extensive domestic and international network of contacts.

Between 1983 and 1986, George was Deputy Minister of the Executive Council. His duties included the administration and coordination of the decision-making processes of Executive Council and Cabinet. As well, he was responsible for the coordination and liaison with senior officials including deputy ministers, chairs and heads of agencies, boards and commission within the government of Alberta. From 1983 to 1993, he also served as Alberta's representative on the Executive Committee and Board of Directors of the Calgary XV Olympic Winter Games (OCO '88) Organizing Committee.

(over)

Our People

He has served both as Executive Director, Office of the Premier, Government of Alberta and Executive Director of the Progressive Conservative Association of Alberta.

He was a private entrepreneur for many years in Western Canada, owning and operating a manufacturers' agency for industrial and automotive equipment.

In 1990, George was appointed the Honorary Consul of Belgium in Northern Alberta.

Throughout his career, George has been active in the community. He was National President of the Canada Jaycees and Vice President of Jaycees International. For over 25 years, he served as Director, Executive Committee Member, Chairman and President of Project Concern International - San Diego. Project Concern promotes and delivers primary health care in numerous countries in Central and South America and Southeast Asia.

George serves as a Board Development Officer in working with not-for-profit organizations to build governance and organizational skills of Board members and to develop Board workplans and their implementation. His contributions to the business and volunteer community have been recognized. In 1974, he received the prestigious Vanier Award as one of five outstanding young Canadians.

Stein G. Jahnsen

Profile:

Stein Jahnsen has over 35 years experience in the private and public sector, as a consultant and as an entrepreneur. He has expertise in and/or has carried out projects in:

- Market and marketing studies, assessments and surveys for a number of services and products
- Industry sector analysis and assessment
- Development and implementation of strategic plans
- Development and implementation of management and marketing information systems
- Regional socio-economic impact assessments
- Regional transportation service and impact assessments
- Regional retail sales and store location assessments
- Plant competitiveness in Alberta locations other than Edmonton and Calgary
- Local sourcing of goods and services for production facilities
- Transportation and logistics cost and service assessments for a large number of firms and diverse products to virtually any destination on all continents
- Transportation infrastructure and facility assessments and feasibility studies for all modes of transport
- Management of international transportation services
- Design and implementation of warehousing and distribution systems
- Management of transportation infrastructure construction projects

Mr. Jahnsen served as President and CEO of Alberta Intermodal Services Ltd., at the time Western Canada's largest container transport firm, operating inland container terminals, a fleet of rail container cars, and local and line haul container trucking equipment. While there, he significantly improved the company's financial performance and diversified the firm. Suppliers and clients included railways, international container shipping lines, motor carriers and exporters and importers.

(over)

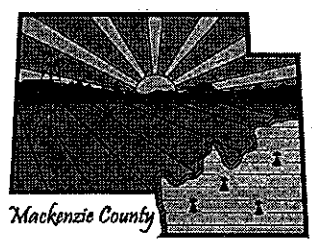
Our people

Stein G. Jahnsen

Mr. Jahnsen has served as Corporate Marketing Manager for a large retail chain, with overall responsibility for marketing strategy development, annual marketing plans, product mix, advertising and promotion, new store site locations, and market/marketing research.

Mr. Jahnsen's public sector experience in Alberta Economic Development and Trade includes management of the Distribution and Transportation Services Branch, which ensured that transportation services and infrastructure supported and enhanced provincial trade, tourism and industry development objectives. Mr. Jahnsen also served as Director, International Distribution and Ports, and advised a large number of exporters on transportation and distribution to North American and offshore markets. As Director, Special Projects with Alberta Transportation, Mr. Jahnsen was responsible for provincial transportation policy development. Mr. Jahnsen has owned and operated his own firms in the retail sector, in import and distribution, and a consultancy practice.

Mr. Jahnsen is originally from Norway and holds a Bachelor of Commerce degree (B.Comm) from the University of Alberta, Edmonton and a Master of Business Administration degree (MBA) from York University, Toronto, Ontario, Canada.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Wop May Flight Re-enactment

BACKGROUND / PROPOSAL:

Plans are in the works for the re-enactment of the January 2, 1929 Wop May flight marking the 80th anniversary.

The group is requesting a donation from the County to assist with the project.

OPTIONS & BENEFITS:

Excellent opportunity to promote Mackenzie County and the Edmonton City Centre Airport.

COSTS & SOURCE OF FUNDING:

Project cost is estimated at \$20,000.00

RECOMMENDED ACTION:

That the County support the 80th Anniversary Wop May Flight Re-enactment with a donation in the amount of \$3,000.00.

Author: W. Kostiw Reviewed By: _____ CAO



Medevac

Wednesday, November 12, 2008 3:03 PM

From: "Anna Chandra" <anna.chandra@aagi.ca>

To: "John Szumias" <john.szumias@aagi.ca>, "Mary-Anne Stanway" <ma@aircocharters.com>, "Ed Rondeau" <erondeau@md.bonnyville.ab.ca>, "Julian Koziak" <julian@chateaulouis.com>, "George deRappard" <georgederappard@shaw.ca>, "Shaun Miles" <info@ecdevlethbridge.com>, "Lloyd Johnston" <johnslk@telusplanet.net>, "Gary Friedel" <gfriedel@shaw.ca>, "Paul Gervais" <paul@sky95.com>, "Gordon Hay" <hayg@shaw.ca>, "Jane Hettinger" <JHettinger@chiphospitality.com>, "Sylvia Kennedy" <hichambr@incentre.net>, "John Brodrick" <johnwb@telusplanet.net>, "Bob McEwen" <judyd@interbaun.com>, "Jenny Wallace" <lcred@telusplanet.net>, "Radjko Dodic" <rajkododic@gmail.com>, "Denis Shigematsu" <lutz@cyprus.ab.ca>, "Randy Hodgkinson" <r.hodgkinson@peacecountry-cfdc.com>, "Don Good" <pccustom@telus.net>, "Tim Stone" <council@saddlehills.ab.ca>, "John Watt" <john.d.watt@huskyenergy.ca>, "Jim Spalding" <rhumbo@telus.net>, "Melissa Blake" <Melissa.Blake@woodbuffalo.ab.ca>, "Barry Robinson" <brobison@wsnorth.com>, "Village of Nampa" <cao@nampa.ca>, "Paul Chalifoux" <pchal@interbaun.com>, "Roger Jackson" <roger.jackson@telus.net>, "Allan Romeril" <administrator@countyofwarner5.ab.ca>, "Diane Slater" <dslater@altech.ab.ca>, "Bob Miles" <ramiles@northernsunrise.net>, "ray" <ray@mackenziecounty.com>, "Louis Grimble" <lggrim@telus.net>, "Graham Kedgley" <info@nwc corridor.com>, "Roger Holland" <rholland@ifr.ab.ca>, "Mike Rodzick" <admin@mdclearhills.ab.ca>, "Luc Mercier" <luc.mercier@woodlands.ab.ca>, "Ralph Henderson" <ralph.henderson@shaw.ca>, "Dale Monaghan" <daleh15@telus.net>, "Rob King" <nac_inc@telusplanet.net>, "Bob Hall" <bob.hall@gov.ab.ca>, "Kerry Pawluski" <kpawluski@shaw.ca>, "William Neufeld" <neufelds@telusplanet.net>, "William Kostiw" <bkostiw@md23.ab.ca>, "Lorne Hickey" <lhickey@county.lethbridge.ab.ca>, "Don Grimble" <dgrimble@telusplanet.net>, "Karon Kosof" <kingsway@telusplanet.net>, "Dan Dibbelt" <dan.dibbelt@gov.ab.ca>, "Allen Geary" <allen.geary@gov.ab.ca>, "Wayne Ayling" <ayling@telusplanet.net>, "Harold Wilson" <hwilson@EDAlliance.ca>, "Doreen Lloyd" <info@coaldalechamber.com>, "Jim Rennie" <admin@woodlands.ab.ca>, "dkrause" <dkrause@highlevel.ca>, "Jake Fehr" <jake@noraltaaviation.com>, "Everett McDonald" <countypg@countypg.ab.ca>, "Morley K. Workun" <mpworkun@shaw.ca>, "Glenn Taylor" <mayor@hinton.ca>, "Trevor Thain /Mayor of Town of Whitecourt" <trevorthain@whitecourt.ca>, "George Schmidt" <gschmidt@highlevel.ca>, "Guy Packford" <gpac@shaw.ca>, "John Brodrick" <jbrodrick@manning.ca>, "Colette Borgun" <colette.borgun@laclabichecounty.com>, "Don Peterson" <donpete@telus.net>, "Michael Ouellette" <currys@telusplanet.net>, "Ernest Pawluski" <epawluski@cs.com>, "Ernie Isley - Town of Bonnyville" <esisley@telus.net>, "APRIL- EVE WIBERG" <april@mikisewgroup.com>, "Renée LaBoucane" <rلابoucane@hinton.ca>, "Adrian Met" <amet@metegrity.com>

During the Mixer at the Esso Avitat, at which about 200 people attended, I had a discussion with Doug Elniski, MLA for Edmonton Calder regarding the City Center Airport and the importance of Medevac services being retained at the CCA so as to access the total facilities of the Royal Alexander and University Hospitals.

Doug is a keen supporter of the CCA and he would like to receive letters from all cities, towns, facilities, organizations and individuals regarding the importance of Medevac, preserving the City Centre Airport and have access for passenger services from all regions of Alberta. He would like these letters as soon as possible. He will table them in the Legislature in this Fall session. This will then get the attention of the Ministers of Health and Transportation, as well as the Premier.

Please send letters ASAP to:

Mr. Doug Elniski
Member of the Legislature Edmonton-Calder
Legislature Office
634 Legislature Annex
9718-107 Street
Edmonton, AB T5K 1E4

Also copy Mr. Tony Vandemeer, (chair of the Cabinet Policy Committee on Health)
MLA for Edmonton-Beverly-Clareview
Legislature Office
#130 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Let's flood them with letters!!

Best regards,

George

— Anna Chandra
Activation Analysis Group Inc
Ph: 780.415.5172
Fax: 780.463.5280

Spirit of Edmonton Project

**Return to a time in Edmonton's history
when the sky was filled with adventure
and the eyes of the world looked to
Alberta**

**Part of the Centennial of flight celebrations
at
The Alberta Aviation Museum
through 2009**

Call about reding/redacting plaque @

Marilyn Ek
is a Blatford

The Spirit of Edmonton
Project

STGA

The Alberta Aviation Museum is pursuing a special initiative for the 100th Anniversary of flight in Canada during the 2009 calendar year.

Now is the time for Edmonton to be proud of its history

2009 in addition to being the 100th Anniversary of flight in Canada is a very special year for Edmonton and Northern Alberta with a number of anniversaries that book mark Edmonton as one of Canada's most important aviation heritage sites.

- January 2 to 6, "80th Anniversary of the Fort Vermilion Mercy Flight"
- June 7, "90th Anniversary of first Western Canadian Commercial Flight"
- August 30, "90th Anniversary of the 1st use of Aircraft in a Police Pursuit"

Each of these events is a special moment in time for Edmonton and Northern Alberta that the Alberta Aviation Museum would like to recreate in 2009 as part of Canada's Centennial of Flight celebrations.

Each recreation will use an aircraft of similar type (open cockpit biplane) and take place as close as possible to the same dates as the original event.

Over and above the historic regional and national importance of these events is the modern value.

- 1) Making Edmontonians proud of who they are and their history.
- 2) Tying Edmonton together with its traditional Northern neighbors and customers.
- 3) An exceptional Tourism promotion for Edmonton and Northern Alberta.
- 4) A Tourism showcase for each City/Town involved.
- 5) Opportunity to promote Edmonton Regionally, Provincially and Nationally. (possibly Internationally)

Media coverage of each stage of event and destination currently underway.

Plus appearances at select other aviation events in 2009 such as:

- Let Fly Young Eagles event at the Alberta Aviation Museum (Feb 21/22)
- Flying one stage of the National "Back to Baddeck" tour (date TBA)
- Airfest 2009, Edmonton, June 28th (date tentative)
- Cold Lake Air Show, CFB Cold Lake August 1st/2nd (date tentative)

How you can become part of history:

Donate to the "Spirit of Edmonton" project...total target \$40,000.00

Receive:

- Exposure during each flight recreation and every aircraft appearance.
- Media coverage where ever possible during each flight recreation.
- Exposure at select other aviation events in Alberta during 2009.
- Currently working on possible TV special

Partners currently involved in the project (or in negotiation):

- Alberta Aviation Museum Association
- Edmonton Aviation Heritage Society
- Canadian Aeronautical Preservation Association
- Edmonton Arts Council
- Edmonton Police Service (discussions started)
- STARS air ambulance (flight partner)
- Aviation.ca (Internet promotion)

Draft

2009 Aviation Celebrations

at the

Alberta Aviation Museum/Edmonton Aviation Heritage Centre

January

2 to 6 Fort Vermillion Mercy Flight, from Edmonton 1929

February

21-22 100th Anniversary event – Let Fly

(Goal: Fly as many 11-17year old children as possible at no cost to kids)

March

18 418 “City of Edmonton” Squadron 65th Anniversary event

504 Squadron Blatchford Field Air Cadets 60th Anniversary event

April

1 85th Anniversary of the RCAF

May

1 60th Anniversary of Edmonton’s first transcontinental air service

June

7 90th Anniversary of first Western Canadian Commercial flight, Edmonton 1919

26-28 10th Anniversary of Airfest events including:

- Combi Concert (Race the Sun Tour)

- 55th Anniversary of Edmonton’s first Sonic Boom

July

Edmonton Indy

August

30 90th Anniversary, First use of an Aircraft in a police pursuit

September

20 Battle of Britain parade

October

McConachie plaque dedication

November

11th Remembrance Day

December

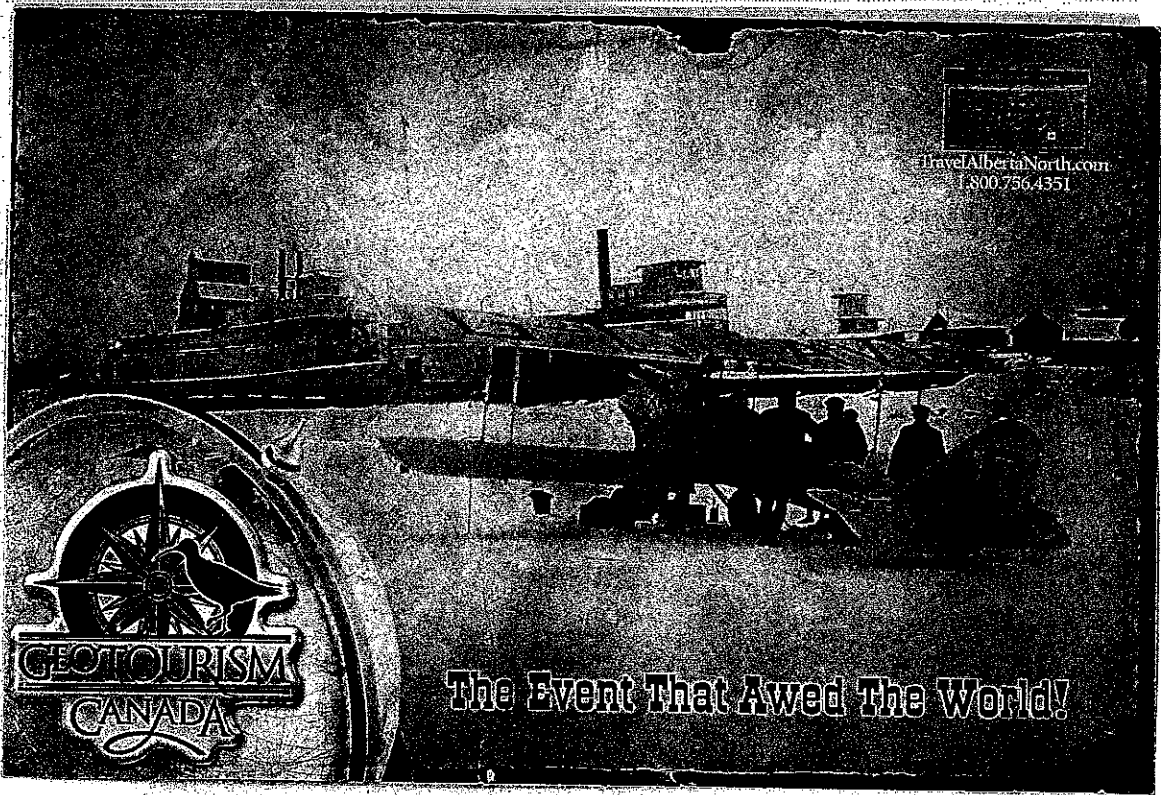
17 70th Anniversary of British Commonwealth Air Training Plan

Fort Vermilion Mercy Flight re creation route

Event	City/Town	km	miles	flt hrs	grnd hrs
Depart	Edmonton				
		85	55	0.80	
Fuel Stop	Westlock				1.00
		225	140	1.90	
Fuel Stop	Lesser Slave Lake				1.00
		215	135	1.80	
Over night	Peace River			Over night	note 1
		100	65	0.90	
Fuel Stop	Manning				1.00
		200	125	1.70	
Fuel Stop	High Level				1.00
		80	50	0.70	
Over night	Fort Vermilion			Over night	note 2
Sub Totals		905km	570mls	7.80hrs	4.0hrs
Depart	Fort Vermilion				
		80	50	0.70	
Fuel Stop	High Level				1.00
		200	125	1.70	
Fuel Stop	Manning				1.00
		100	65	0.90	
Over night	Peace River			Over night	note 3
		215	135	1.80	
Fuel Stop	Lesser Slave Lake				1.00
		225	140	1.90	
Fuel Stop	Westlock				1.00
		85	55	0.80	
Arrive	Edmonton				note 4
Sub Totals		905kms	570mls	7.80hrs	4.0hrs
Totals		1810kms	1140mls	15.6hrs	8.0hrs

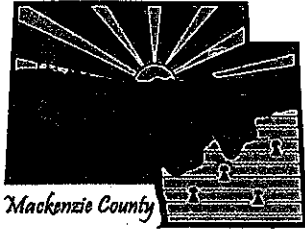
- note 1** Arrival event with media
- note 2** Arrival event with media
- note 3** Media event
- note 4** Arrival event with media

THEN



NOW





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Insurance for the Fort Vermilion Family and Community Support Services (FV FCSS)

BACKGROUND / PROPOSAL:

FV FCSS was previously administered and insured under the Fort Vermilion Recreation Board who is an Additional Named Insured under Mackenzie County.

OPTIONS & BENEFITS:

FV FCSS has now become an incorporated society and require insurance under its own name.

COSTS & SOURCE OF FUNDING:

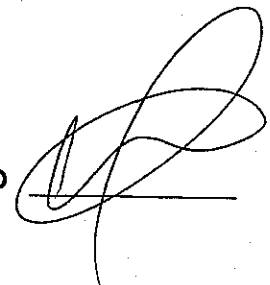
Premiums will be paid by FV FCSS.

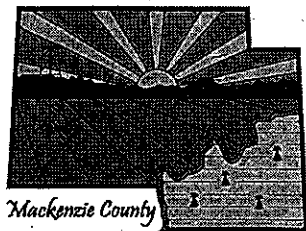
RECOMMENDED ACTION:

That Fort Vermilion Family & Community Support Services application for insurance be accepted and approved for addition to the Mackenzie County insurance policy as an Additional Named Insured.

Author: 

Review Date: _____

CAO 



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Public School – Library Expansion Study (ADDITION)

BACKGROUND / PROPOSAL:

See attached proposal from O'Neill O'Neill Procinsky Architects for the proposed library expansion in La Crete.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Upset maximum of \$11,000

RECOMMENDED ACTION:

That Mackenzie County fund 50% of the architectural fees for the La Crete library expansion study and that the Regional Library Board and the La Crete Community Library fund the balance.

Author: W. Kostiw

Reviewed By: _____

CAO _____



Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB AAA

November 5, 2008
Proposal # 90947

Fort Vermilion School Division No. 52
P. O. Box # 1
5213 River Road
Fort Vermilion AB T0H 1N0

Via e-mail @ rogerc@fvsd.ab.ca

Attention: Roger Clark

Re: LaCrete Public School – Library Expansion Study

We would like to take this opportunity to thank you for considering our firm to be involved in this study and for the many years of involvement on your projects. We understand this project to be a study to determine planning options and potential capital costs to increase the size of the shared School and Community Library located within the LaCrete Public School.

On studies of this nature, we believe that most equitable method to deliver this service is through on hourly rate basis to an upset maximum. We propose the following work plan and deliverables:

Evaluate Program and space needs:

- Visit site and meet with stakeholders to determine capacity, needs and preferences
- Compile information and prepare statement of need
- Review statement of need by email and teleconference meetings

Develop Conceptual Plan

- Develop potential conceptual development alternatives for review and discussion through email and teleconference meetings
- Select a preferred option
- Perform costing analysis and project implementation analysis for review and discussion

Report

- Prepare a report to summarize process, preferred plan, discussion on options not selected and summary of project costs

Our upset maximum fee for this project is

Eleven Thousand Dollars (\$11,000)

This upset maximum includes the hourly rate costs for one trip to LaCrete. This fee does not include for disbursements such as printing, airfare, long distance charges and GST. Disbursement costs would be invoiced with a 10% administration fee.

We have attached our standard schedule of hourly rates as basis for our estimate and billing.

Please contact our office should you have any questions or require clarification. If this proposal is acceptable please notify our office by email.

Yours truly,

ONPA

Robert Black
Production Manager



Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB, AAA

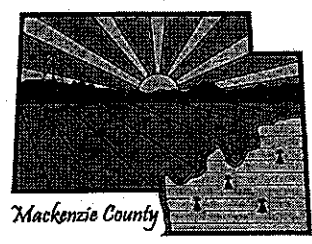
**Schedule of Hourly Rates
@ January 1, 2007**

Staff Type	Hourly Billing Rate
Principal	\$190.00
Senior Designer	\$125.00
Senior Architect	\$150.00
Project Manager	\$165.00
Project Lead/Job Captain	\$125.00
Intermediate Architect	\$ 90.00 - \$100.00
Specification Writer	\$115.00
Senior Technologist	\$100.00 - \$120.00
Intermediate Technologist	\$ 80.00 - \$ 95.00
Junior Technologist/Support	\$ 75.00
Administration/Computer Systems	\$ 90.00
Secretarial/Clerical	\$ 75.00

Reimbursable Expenses

A percentage mark-up of 10% is added to the reimbursable expenses for administration charges. Expenses supported by actual receipts may include but are not limited to:

- Communication and shipping (e.g. long distance calls, facsimile and courier)
- Automobile travelling costs @ \$.50 per kilometre (outside local area)
- Reproduction instruments (e.g. photocopying @ \$.25 each, colour @ \$1.00 each)
- Rendering, Plotting, models and mock-ups
- Fees, levies, permits and licenses



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Public Works/Utilities Department Truck Purchase

BACKGROUND / PROPOSAL:

The County's current fleet is lacking in heavy duty pickups. The Fort Vermilion water treatment plant has one 2003 GMC 2500 pickup and the public works department has one 1998 GMC which is used at the airport to carry and spread fertilizer on the runway and a 2007 2500 Dodge used by our Leadhand North. These vehicles are desperately needed to haul trailers and equipment to and from worksites. Unfortunately to get some tasks completed we often find ourselves overloaded and safety is a big concern.

OPTIONS & BENEFITS:

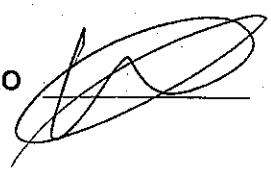
To acquire one new pickup half-ton or ¾ ton for Zama in order to release one of the older ¾ tons into the Public Works Department to address the ongoing problems with a shortage of heavy duty trucks.

COSTS & SOURCE OF FUNDING:

Three quotes were received (to be available on meeting day).
Truck to be purchased from the 2008 Fort Vermilion vehicle & equipment budget.

RECOMMENDED ACTION:

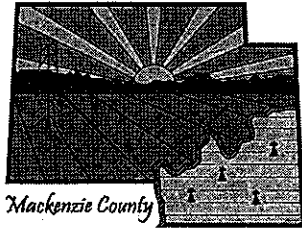
That the County purchase a truck to address the ongoing problems with a shortage of heavy duty trucks in the Public Works/Utilities Department to be funded from the Fort Vermilion Vehicle & Equipment budget.

Author: B. Dachuk Reviewed By: _____ CAO 

Public Works/Utilities Department Truck Purchase

OPTIONS

Year	Make	Model	Features	Cost
2009	Dodge	Ram 1500 SLT	Crew Cab 4x4 5.7 LT V8	\$34,117.00
2009	Chev	1500 LT	Crew Cab 4x4 5.3 LT V8	\$37,390.00
2009	Ford	F150 XLT	Crew Cab 4x4 5.4 LT V8	\$29,900.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	John Klassen, Director of Operations – South
Title:	Wadlin Lake Caretaking Contract

BACKGROUND / PROPOSAL:

The tender opening for the Wadlin Lake Contract took place on November 6, 2008 and Council made the following motion:

MOTION 08-11-851 “That the Wadlin Lake Caretaking contract be referred to the Parks and Recreation Committee for an in depth review and a recommendation be brought back to Council.”

The Committee will review the tenders at the November 26th Parks meeting and bring a recommendation to the Council meeting.

OPTIONS & BENEFITS:

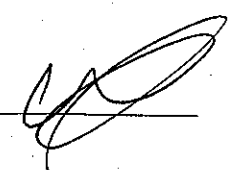
N/A

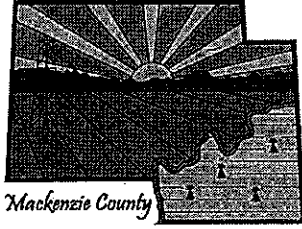
COSTS & SOURCE OF FUNDING:

To be funded from the parks 2009 operational budget.

RECOMMENDED ACTION:

That the Wadlin Lake caretaking contract be awarded to the lowest qualified bidder as per the Parks and Recreation Committee’s recommendation.

Author: C. Friesen **Reviewed by:** John Klassen **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Tompkins Landing Ice-Bridge Advisory Committee Appointment

BACKGROUND / PROPOSAL:

Several Council members have expressed strong interest in being part of a formal ice-bridge committee.

OPTIONS & BENEFITS:

The committee would provide expert advice to administration on ice-bridge construction techniques and opening and closing dates.

COSTS & SOURCE OF FUNDING:

Cost is minimal and would come from Council budget.

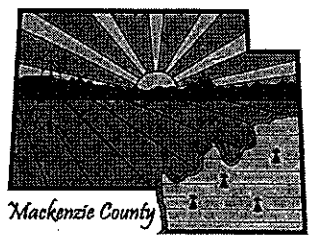
RECOMMENDED ACTION:

That three Councillors be appointed to the Tompkins Landing Ice-Bridge Advisory Committee.

Author: W. Kostiw

Reviewed By: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Community Development Trust Fund

BACKGROUND / PROPOSAL:

The Province has a \$104,000,000.00 fund to support the forestry industry.

OPTIONS & BENEFITS:

1. To employ and continue training operators.
2. To utilize the log decks in various locations that will otherwise be wasted.

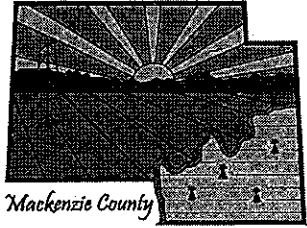
COSTS & SOURCE OF FUNDING:

Cost is estimated at \$20,000,000 and the project would only proceed if the Grant is confirmed.

RECOMMENDED ACTION:

That administration and _____ make every effort to secure grant funding.

Author: W. Kostiw Reviewed By: _____ CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 689/08 Land Use Bylaw Amendment to Rezone Plan 052 3802, Block 37, Lots 4, 5 and 6 from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B" (La Crete)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment request to rezone Plan 052 3802, Block 37, Lots 4, 5 and 6 from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B).

This application was presented to the Municipal Planning Commission (MPC) at the November 5, 2008 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be to approve the rezoning of Plan 052 3802, Block 37, Lot 4, 5 and 6 from Mobile Home Subdivision 1 "MHS1" to Hamlet Residential District 1B "HR1B", subject to public hearing input.

OPTIONS & BENEFITS:

The landowner requested the rezoning as a result of a potential buyer wishing to build houses without garages on the lots.

The Hamlet Residential District 1B zoning requires a minimum lot width of 22 meters (72 feet) and a minimum depth of 33.5 meters (110 feet). While the subject lots are 1 meter narrower than this requirement, no problems are expected regarding the lot width

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO

as the size difference is not significant and the proposed purchaser of the lands intends to construct houses that will fit the lots.

The proposed rezoning provides a transitional phase from houses to mobile homes, the same transition that currently exists in the area and is not expected to create concerns. The 8 plex apartment building is located to the north of the subject lots.

The subject rezoning would serve to reduce the number of vacant mobile home lots within La Crete to approximately 9.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

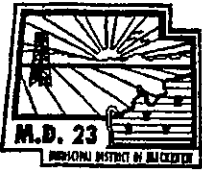
MOTION 1

That first reading be given to Bylaw 689/08 being a Land Use Bylaw amendment to rezone Plan 052 3802, Block 37, Lots 4, 5 and 6 from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".

Author: Marion Krahn,
Development Officer

Reviewed by:

CAO



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT 409512 Alberta Ltd.		
ADDRESS Box 652 (Jouce)		
TOWN La Crete AB		
POSTAL CODE T0H 2H0	PHONE (RES.) 8-3865	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER 409512 Alberta Ltd.		
ADDRESS Box 652		
TOWN LA CRETE AB		
POSTAL CODE T0H 2H0	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN 052 3802	BLK 37	LOT 4, 5 & 6
----------	------	------	-------	----	----	------------------	-----------	-----------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: MHS1 TO: HR1B

REASONS SUPPORTING PROPOSED AMENDMENT:

Are selling lots, and buyer would like to build houses on them.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 99635

[Signature] APPLICANT Nov 3, 2008 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____ DATE _____

BYLAW NO. 689/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate single family dwellings without attached garages.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as Plan 052 3802, Block 37, Lots 4, 5 and 6 be rezoned from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B", as outlined in Schedule "A".

READ a first time this _____ day of _____, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this _____ day of _____, 2008.

REEVE

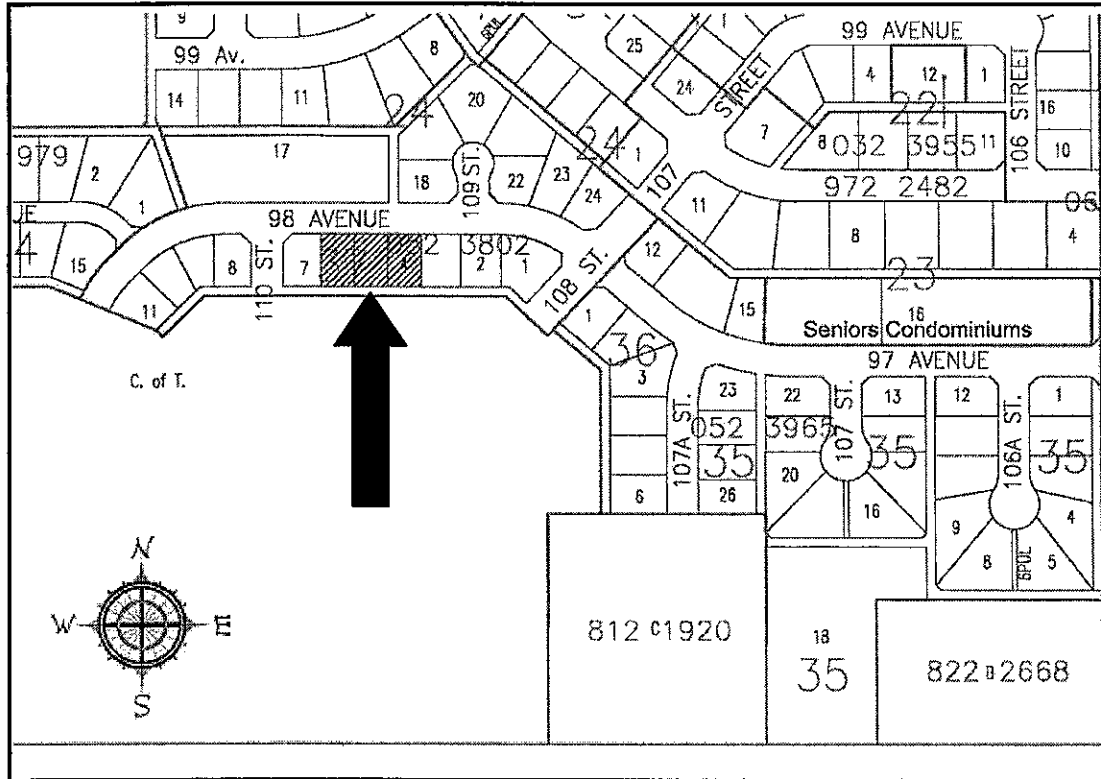
CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 689/08

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 052 3802, Block 37, Lots 4, 5 and 6 be rezoned from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B", within the Hamlet of La Crete.



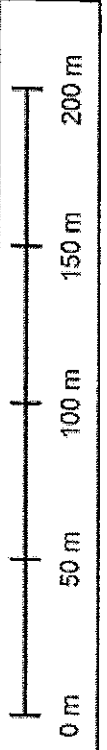
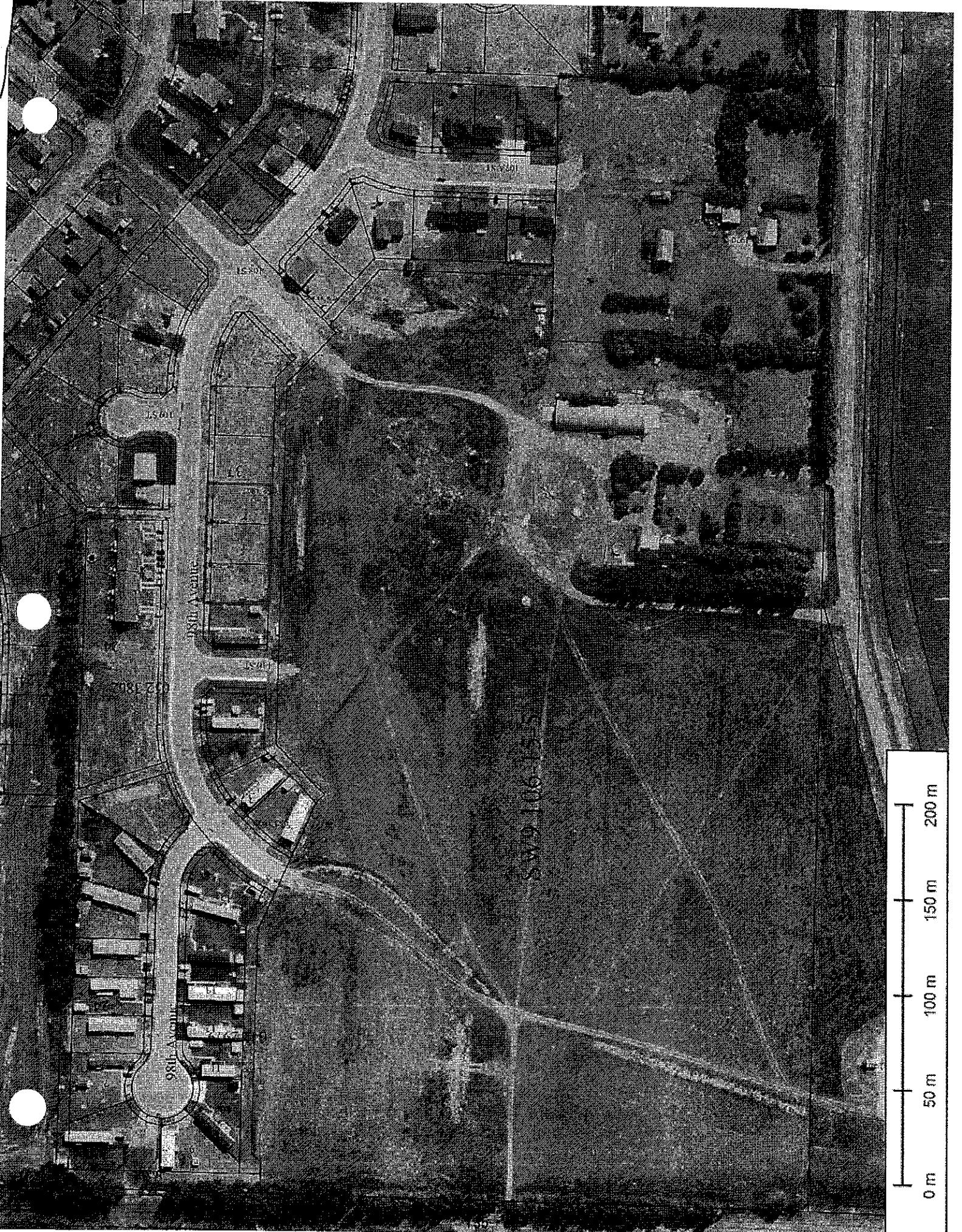
FROM: Mobile Home Subdivision District 1 "MHS1"

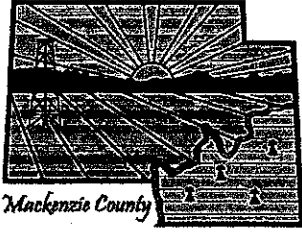
TO: Hamlet Residential District 1B "HR1B"

REEVE

CHIEF ADMINISTRATIVE OFFICER

EFFECTIVE THIS _____ DAY OF _____, 2008.





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26 , 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Blue Hills Fire / Public Works Station – Provincial Lease Application

BACKGROUND / PROPOSAL:

Administration has been reviewing options for the future development of the Blue Hills Fire / Public Works location. The one option that has met the requirements is the area at the Tompkins Water Point. The current lease arrangement allows only for the current water reservoir. Public lands in Edmonton and Fort Vermilion have recommended that the County pursue a Miscellaneous Lease (MLL) agreement that would allow for the reservoir, fire station and other municipal purposes. The lease is initially established for 10 years and is renewable as long as there is a need to continue.

OPTIONS & BENEFITS:

This program enables the County to ^{purchase} lease the area of land for \$1.00 a long as it meets the usage requirements under the program.

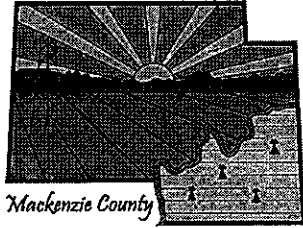
COSTS & SOURCE OF FUNDING:

MLL lease fees for 25 acre plot	\$800.00 per year
Security deposit, one time fee	\$1000.00
Survey	\$6573.00

RECOMMENDED ACTION:

That administration is authorized to pursue a Miscellaneous Lease agreement (MLL) with Public Lands for a 25 acre parcel at the Tompkins Water Point for the purpose of a future fire / public works station.

Author: J. Gabriel	Reviewed by: R. Becker, Director	CAO
---------------------------	---	------------



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	La Crete Deputy Fire Chief Appointment

BACKGROUND / PROPOSAL:

Due to the promotion of the previous Deputy Chief to that of Fire Chief, the La Crete Fire Department held elections for the position of Deputy Chief on November 10, 2008. The La Crete Fire Department elected Daryl Derksen for the position of Deputy Chief.

OPTIONS & BENEFITS:

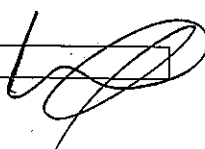
Daryl Derksen has been a dedicated member for nearly 5 years and was currently the Rescue Captain of the department. Administration would highly recommend his appointment to the position Deputy Fire Chief.

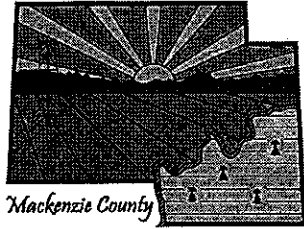
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Daryl Derksen be appointed to the position of Deputy Fire Chief for La Crete Fire Rescue.

Author:	J. Gabriel	Reviewed by:	Ryan Becker, Director	CAO	
----------------	------------	---------------------	-----------------------	------------	---



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Name Change on all County Owned Land Titles

BACKGROUND / PROPOSAL:

A name search for all of Mackenzie County owned land was recently completed for an asset registry project by the finance department. Out of the existing 139 titles, 127 of the titles are still registered under the old name of Municipal District of Mackenzie No. 23 as well as having different mailing addresses. No land is still listed under the I.D.

The address that the titles are registered under does not depict 'where' the land is located with one exception in Zama and one in La Crete.

- 110 titles registered under Municipal District of Mackenzie No. 23 of Box 1110 High Level AB.
- 98 titles registered under Municipal District of Mackenzie No 23 of P.O Box 640 Fort Vermillion,
- 7 titles registered under Municipal District of Mackenzie No. 23 of Box 1690 La Crete AB,
- 1 title registered under Municipal District of Mackenzie No. 23 of C/O Zama fire-Rescue Box 2 Zama City (This particular lot is in Zama),
- 7 titles registered under Mackenzie County of Box 640 Fort Vermillion,
- 4 titles registered under Mackenzie County of Box 640, 4511-46th Ave, Fort Vermillion

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO

- 1 title registered under Mackenzie County of Box 1690 La Crete

OPTIONS & BENEFITS:

Alberta Land Titles was contacted and asked what was the simplest method of changing the name on all the titles and what the fee would be.

Their fees are as follows:

Statutory declaration for name change	\$15.00
Extra title(s) affected	\$5.00 per title
Certified copy of title(s)	\$2.00 per title

A copy of the titles would not be required and all the land can be listed under one spread sheet using one statutory declaration form.

Option 1

Change all land titles to:

Mackenzie County
P.O. Box 640, 4511-46 Ave Fort Vermilion AB T0H 1N0.

Option 2

Leave all titles as is.

COSTS & SOURCE OF FUNDING:

Total cost is approximately \$650.00 – Can be funded from Subdivision (66) professional fees (235).

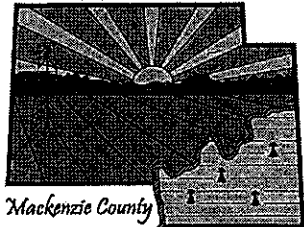
RECOMMENDED ACTION:

That the address on all County owned land titles be changed to Mackenzie County, Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0.

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Municipal Accreditation

BACKGROUND / PROPOSAL:

On September 25th Superior Safety Codes (SSC) announced that as of that day they were closing their office. SSC provided no advanced notice for this.

Council has a motion on record from August 27th, 2008 (08-08-615) to terminate our Safety Codes Order of Accreditation effective March 1, 2009. In light of SSC breaching the agreement by closing their office in La Crete administration brought forward a request to enter into a short term agreement with SSC with new rates and structure. Council was not in support of entering into another agreement with SSC. To provide some structure to the permit system and remove the County staff from issuing permits Mackenzie County needs to cancel our accreditation. This will allow any accredited company whom wishes to offer service to our residents this option.

To facilitate Mackenzie County cancelling our accreditation, administration will need to send a letter to the Safety Codes Council. The letter will inform them of our decision and provide a date by which the cancellation is effective. Mackenzie County would then need to enter into an agreement with Alberta Municipal Affairs to address and resolve any outstanding permits at the time of accreditation cancellation.

In all areas, Northern Lights Gas Co-op will not provide natural gas servicing without a Gas permit. In a similar manner, ATCO Electric will not energize a new site without written approval from Mackenzie County. While these processes are in place, historically some people have been able to obtain services without the required permits.

Planning & Development recommends that the only way to ensure compliance with permit issuance is to require copies of all permits prior to providing the water meter and

Author: Sarah Martens,
Planning Admin Support

Reviewed by: Ryan Becker,
Director

CAO

subsequent municipal servicing. However, this would not be an option in rural areas. We will not be able to monitor private sewage permits or building permits.

More than 40 companies were contacted by administration to see if they would provide service to our area; the only companies interested were Superior Safety Codes and Alberta Permit Pro.

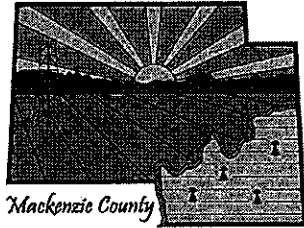
RECOMMENDED ACTION:

1. That the Mackenzie County Safety Codes Order of Accreditation, No. 78446-001, in the disciplines of Building, Electrical, Gas and Plumbing be terminated effective immediately.
2. That Mackenzie County requires copies of all plumbing, gas, electrical and building permits prior to providing the water meter and subsequent municipal servicing.

Author: Sarah Martens,
Planning Admin. Support

Reviewed by: Ryan Becker,
Director

CAO



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

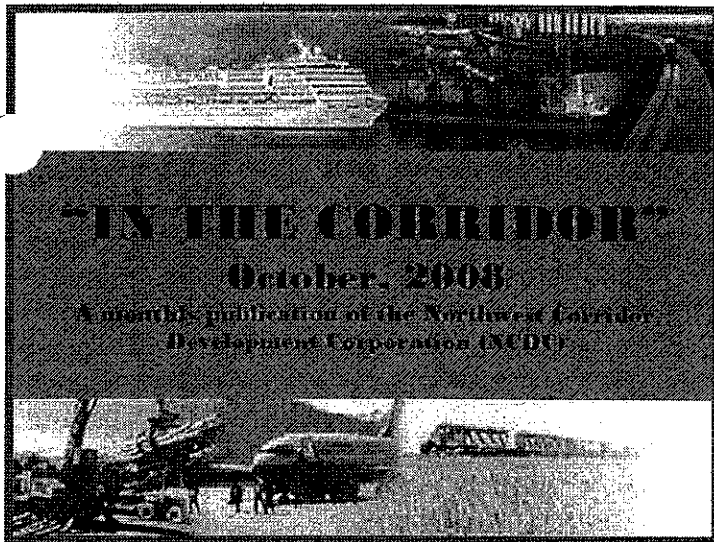
The information/correspondence items will be presented on the meeting day.

	Page
• "In the Corridor" – Northwest Corridor Development Corporation	147
• REDI Destination Marketing Organization	152
• Alberta Employment & Immigration Awards	153
• Alberta Municipal Infrastructure Program	154
• Sustainable Resource Development – Zama Land Purchase	156
• AltaGas Survey	158
• Financial Post Article "Chinese demand for Canadian wood soars" (November 6, 2008)	160
• Oil & Gas Journal Article "Unconventional gas spurs EnCana's output" (October 27, 2008)	162
• Calgary Herald Article "Nexen CEO preaches steady course amid storm" (November 1, 2008)	163
• iStockAnalyst Article "Petrobank Announces Another Record Quarter and Significant Production Increases" (November 12, 2008)	166
• La Crete Moonlight Madness	168
• Elected Official Education Program – 2009 Courses	170
• Mighty Peace Tourist Association Monthly Report	171

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** CAO



North West Territories Notes

- Bison on the Yellowknife and Fort Smith Highways (Highways 3 & 5) as well as the Liard Trail (Highway 7) prompted the Department of Transportation to issue advisories in October. In particular, bison were present in very large numbers on Highway 3 between Km 250 and Km 190 and collisions resulted
- In October, the portion of the Louis Cardinal ferry's route providing service to the town of Tsiighetchic was first to end ferry service for the season due to ice conditions. Notice followed on remainder of the Louis Cardinal Ferry's operations. The Louis Cardinal crosses the Arctic Red River on the Dempster Highway (Highway 8). Ferry service over the Peel River near Fort McPherson (Abraham Francis) closed for the season by late October as well. The ten year average closing date for the Louis Cardinal and Abraham Francis ferries is October 24. Other Northwest Territories (NWT) ferries on Highway 1 (Johnny Berens and Lafferty) were day to day and Highway 3 (Merv Hardie) remained operating normally. The 10 year average closing date for the Johnny Berens is October 30, for the Lafferty is November 4, and for the Merv Hardie is January 20. Up-to-date information on the status of NWT public highways and ferry crossings is available on the department's toll-free line at 1-800-661-0750 and on its website at www.dot.gov.nt.ca

Alberta Notes

- Alberta announced this month, three test wells will soon be drilled for a ground-breaking, long-term, large-volume CO2 sequestration project. The Province, through the Alberta Energy Research Institute (AERI), is providing \$6.6 million in funding for the three-year, \$20-million project near Shell Canada's Scotford facility. Information derived through testing will support Alberta's Climate Change Strategy, being the CO2 injection capability and storage capacity in formations deep beneath the surface. Testing is expected to be completed by June 2010 and will expand the knowledge base of the geologic formations in Alberta best suited for carbon sequestration. The funding is separate from the Province of Alberta's \$2 billion carbon capture and sequestration fund, which will support 3-5 commercial-scale projects that will reduce carbon emissions in the province by up to five million tonnes annually by 2015
- Originally scheduled to continue only to October 31st, repairs to the Dunvegan Bridge, north of Grande Prairie were extended to December 12th. Now working 24 hours a day, all efforts are to complete work and re-establish two-way traffic as soon as possible. Alberta Transportation is replacing the concrete deck on the Dunvegan Bridge at a cost of \$17.8 million. Non-essential work will be deferred to next year; resuming in spring and continuing until fall, 2009
- The First Session of the Twenty-First Alberta Legislature resumed on October 14th

Federal Notes

- The federal election this month produced another Conservative minority government. Following upon this month's election, a new Federal Cabinet was announced. Some appointments include:
 - John Baird – Minister of Transport, Infrastructure and Communities
 - Stockwell Day – Minister of International Trade and Minister for the Asia-Pacific Gateway
 - Lynne Yelich – Minister of State (Western Economic Diversification)
 - Rob Merrifield – Minister of State (Transport)

Saskatchewan Notes

- The Province of Saskatchewan continues to pay attention to its strategic corridor linkages with more twinning of Highway 11 opened to traffic in October. Part of a major commercial route between Saskatoon and Prince Albert, Highways and Infrastructure Minister Wayne Elhard said "I am very pleased to see such progress on this important north-south corridor" adding, "Ensuring the smooth flow of traffic not only enhances trade, commerce and tourism, but it improves our competitiveness in the world market." In total, the province is investing \$39.7 million in Highway 11 twinning this year between Saskatoon and Prince Albert, one of Saskatchewan's strategic gateway corridors. "Thousands of heavy commercial trucks are funneled through Prince Albert on a daily basis serving the needs of northern Saskatchewan's mining and exploration industries," Elhard said. "Improving this important gateway will not only make travel safer and far more efficient for commercial traffic, but it will also enhance the drive for the many tourists who head north each year to take advantage of our northern lakes." The government's long-range goal is to work toward completion of twinning along the entire Highway 11 corridor from Saskatoon to Prince Albert. "This will help better connect central and northern Saskatchewan shippers to international trade routes," Elhard said. The province is looking at a number of funding options in addressing further twinning of Highway 11. This includes potential of accessing federal dollars under the Building Canada Fund
- In preparation for the first phase of work for the 2009 highway construction season, the Ministry of Highways and Infrastructure issued \$168.6 million in tenders in October. Minister Elhard said it continues this year's momentum and also allows for better long-term planning on the part of the road building industry and the communities and businesses served by the corridors that will be improved
- October's Crown petroleum and natural gas dispositions sale put the Province over the \$1 billion mark for the first time ever for annual revenues with yet another sale to come in December
- The Second Session of the Twenty-Sixth Legislature in Saskatchewan got underway with the Speech from the Throne, October 22nd
- Through Enterprise and Innovation Minister, Lyle Stewart and Crown Corporations Minister, Ken Cheveldayoff, the Province announced establishment of a new, 12 person, Uranium Development Partnership this month. Mandated to identify, evaluate and make recommendations on Saskatchewan based, value added opportunities in the uranium industry, the new partnership will advise on further development of the province's uranium resources. Including representatives from the University of Regina and the University of Saskatchewan, urban and rural municipalities, business, labour, First Nations, the environmental community and Canada's nuclear industry, it will provide a final report to government by March 31, 2009. The report is to include specific recommendations on value added opportunities best suited to development of the uranium industry. The partnership report will be released to the public and form the basis for public consultation. The Uranium Development Partnership will identify challenges to development; investment requirements and timelines; legislative and/or regulatory conditions required to move forward; research and development opportunities; labour force requirements; and education and training capacity
- Saskatchewan's Municipal Affairs Minister, Bill Hutchinson, announced renewal of the Province's Northern Capital Grants Program this month. The province will invest \$7.2 million in the next six years towards meeting local infrastructure needs. The program provides funding for municipal capital works, new equipment, facilities, capital planning, major structural renovations or repairs significantly increasing useful life of buildings, and equipment or renovations increasing the energy efficiency of buildings or equipment. Municipalities are responsible to pay an amount equal to 10 per cent of the approved amount of the Northern Capital Grant. Communities will be allocated money based on their population levels. They can spend up to 20 percent of their Northern Capital Grants on capital supporting or enhancing economic development in the community

Industry Notes

- The Prince Rupert Port Authority this month reported the Port's best cruise season ever. The Port welcomed a record 103,635 passengers on 63 cruise ships this year. A further success reported was shore excursion tours by passengers were up 21 percent over a year ago. Total impact of the cruise industry on Prince Rupert is estimated at over \$10 million for 2008
- Northern Development Initiatives Trust launched a new Capital Investment and Training Rebate Program. The program offers eligible businesses in the wealth-creating, export-driven sectors of the economy, up to \$10,000 per two or more jobs created in Central or Northern BC. Northern Development hopes by 2012 to have been instrumental in creating at least 3,000 new jobs under the program. Further information can be found at: <http://northerndevelopment.bc.ca/business-incentives/capital-investment-and-training-rebate>

The time has come for meaningful and open discussion about refining capacity in this country says David Bradley, President and CEO of the Canadian Trucking Alliance (CTA). Bradley provided a commentary this month in response to the scenario taking place in Alberta, Saskatchewan and Manitoba where a severe shortage of truck diesel fuel played havoc with truckers throughout. Carriers were seeing their fuel supplies rationed by as much as 10 to 50 percent during the month. The trucking industry was told things might not return to normal supply, perhaps through November. Diesel fuel shortages were said, by oil companies, to be the result of both planned and unplanned refinery outages in the region. The CTA says the trucking industry is the largest consumer of diesel fuel in Canada with annual consumption of truck diesel fuel by tractor-trailer units alone, coming to about 7 billion litres. CTA's Bradley further commented how trucks haul 90 percent of all consumer products and foodstuffs as well as two-thirds by value of Canada-US trade. He added, having a stable, sufficient and predictable supply of truck-grade diesel fuel is not only essential for the trucking industry, it is vital to the well-being of Canada.

- Potash Corporation of Saskatchewan Inc. reported 2008 third-quarter earnings of \$1.24 billion. This not only represented a five-fold increase over earnings in the same period for 2007 but also exceeded earnings for full-year, 2007. Significantly higher prices for all their potash, nitrogen and phosphate products was cited by company officials for the large growth in earnings
- The Prince George Airport Authority (PGAA) was named Newsmaker of the Year at the 2008 Prince George Chamber of Commerce Business Excellence Awards this month. The Prince George Airport Authority's Runway Expansion Project beat out the City of Prince George Ice Jam, and the Charles Jago Northern Sports Centre in earning top honours
- Rio Tinto announced this month it will invest an additional US\$300 million in the modernization of its aluminum smelter at Kitimat, BC. This brings current project funding to over US\$500 million in total. Officials said the investment will continue construction and maintain "critical paths" for the project, while seeking opportunities to reduce capital costs. This stage of funding will secure launch of an anode baking furnace, substation, casthouse, and construction workers' camp, as well as ancillary services



Photo: Tourism Kitimat
Aerial view of Kitimat, British Columbia

Manitoba Notes

- Bill 47, The CentrePort Canada Act, received Royal Assent and came into force this month. It created a private-sector focused corporation to develop/promote Manitoba's inland port and well-established transportation networks
- Manitoba has filed a notice of application in the Court of Queen's Bench seeking a declaration that Air Canada's decision to close the Winnipeg flight attendant base is in breach of the federal Air Canada Public Participation Act; an Act they say requires the corporation maintain operational and overhaul centres in Winnipeg. The Province maintains Air Canada's decision to close the flight attendant base is inconsistent with the federal legislation. They want the Court of Queen's Bench to clarify the legal authority under which the flight attendant base is being closed. They say, when the federal government privatized Air Canada in 1988, Manitobans were assured jobs, including those of flight attendants, would be maintained in Winnipeg. Relying on the wording of the legislation, the Province points specifically to section 6(1) (d) of the Air Canada Public Participation Act, requiring, "the Corporation to maintain operational and overhaul centres in the City of Winnipeg, the Montreal Urban Community and the City of Mississauga."

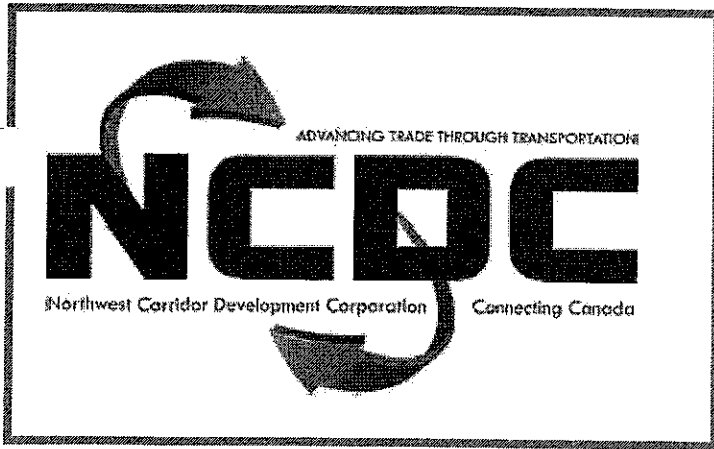
Yukon Notes

- The final stage of the Lewes River Bridge rehabilitation project was completed in October. Taking place over summer and fall, it was done ahead of schedule. Work included replacement of the bridge deck; steel structural work, new bearings as well as painting the bridge's floor beams and stringers
- The Yukon Government announced this month, a further investment of \$500,000 in Destination Yukon. This is a comprehensive marketing campaign first launched in early 2008. The campaign was designed to increase awareness of Yukon as a travel destination, motivating travelers to choose it for their next vacation. The additional funds will be used in a fall campaign promoting winter experiences and a spring, 2009 campaign promoting summer travel to the Yukon

- Yukon Legislature reconvened in October, considering a supplementary budget and other legislative bills
- The Yukon government intends lowering its carbon footprint by increasing its hydroelectric power generating capacity. An announcement this month included a proposal to partner with the federal government, First Nations and private sector in completing Phase 2 of the Carmacks-Stewart transmission line, connecting it with the Mayo-Dawson transmission line. Also proposed is a project upgrading the Mayo Dam, referred to as Mayo B. The Yukon Government says this will lower dependence on diesel fuel and ultimately reduce CO2 emissions by up to 28,000 metric tonnes annually. This while increasing yearly hydroelectric capacity by an additional 40GWH

British Columbia Notes

- Following upon a program expansion announcement made at the Union of BC Municipalities conference in September, the BC Government continued encouraging Regional Districts to apply for infrastructure funding under the expanded \$71 million Towns for Tomorrow program. BC's Community Development Minister, Blair Lekstrom, said, "The new Towns for Tomorrow program is helping to bridge the rural-urban divide by providing much-needed support to smaller communities with limited resources across British Columbia." Lekstrom said Regional Districts can now make application for a project within their jurisdiction for an electoral area or unincorporated community with up to 15,000 residents, allowing them to take advantage of this vital funding opportunity along with other small municipalities. Towns for Tomorrow provides between 75 and 80 percent of project costs, with a maximum provincial contribution of \$400,000 for communities with fewer than 5,000 people and \$375,000 for communities of 5,000 to 15,000. The funding is intended to support development or improvement of local infrastructure. Eligible projects include those related to water quality, public transit, wastewater, environmental energy improvements, local roads, recreation, culture, tourism, protective and emergency services infrastructure and community development



Created by: ABC Communications

What are your thoughts on the web image above?

NCDC Organizational Notes

- NCDC staged a successful Conference and Annual General Meeting (AGM) in October. Appointed to the Board of Directors at the AGM for the 2008/2009 year:
 - Mr. Maynard Angus, Prince Rupert Port Authority
 - Mr. Laurie Brown, Northwest Regional Airport-Kitimat/Terrace
 - Mr. Jeff Burghardt, Prince Rupert Grain Ltd.
 - Ms. Marylin Davies, City of Terrace
 - Mr. Kevin Dobbin, Rio-Tinto Alcan
 - Mr. Jim Eglinski, City of Fort St. John
 - Mr. Jim Feeny, CN
 - Mr. Berry Heinen, Town of Peace River
 - Mr. Charles Johnson, Clear Hills County
 - Ms. Carolyn Kolebaba, Northern Sunrise County
 - Mr. Tim McEwan, Initiatives Prince George
 - Mr. George Schmidt, Town of High Level
 - Mr. Ron Vanderlee, Pacific Northern Gas Ltd.
 - Mr. Don Zurowski, City of Prince George




Photo: G. Aldridge

Attentive listeners to a mix of corridor-related topics; "Take Ten in the Corridor", NCDC's Conference and AGM was held in Peace River, Alberta

- Thanks for bearing with us as we work towards a renovation of our website. Regardless of how web renovations are achieved, there are associated costs, whether simply updating existing information or exchanging entire sections in favour of new. In connection with this renovation, what are your thoughts on potential web imagery in the upper left hand of the column opposite? Think of it both in terms of colour scheme and messaging from a web identity point of view. Email your comments and suggestions to: aldridge@nwcorridor.com
- Many thanks to all the following organizations for renewing their NCDC membership for 2008/2009 this month:
 - Alberta Forest Products Shippers Association
 - CFDC Nadina
 - Clear Hills County
 - County of Grande Prairie
 - International Longshore and Warehouse Union – Canada (ILWU - Canada)
 - Northern Alberta Development Council (NADC)
 - North Peace Airport

Northwest Corridor



Development Corporation

For a membership or your transportation, trade or tourism inquiries, get "In the Corridor" today!

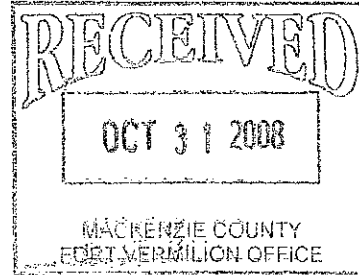
Visit www.nwcorridor.com or contact :

The Northwest Corridor Development Corporation
 P.O. Box 1414, Grande Prairie,
 Alberta, Canada T8V 4Z2

Executive Director: Gerard Aldridge Telephone (Primary): 780.567.4991 Tel/Fax (Alternate): 780.494.2529 Email: aldridge@nwcorridor.com	Board Chair: Don Zurowski Telephone (Primary): 780.567.4991 Tel (Alternate): 250.613.6622 Email: don@zurowski.bc.ca
--	--



Regional Economic
Development Initiative
for Northwest Alberta



October 28th, 2008.

Attn: Carol Gabriel
Executive Assistant for Mackenzie County

RE: DESTINATION MARKETING ORGANIZATION

This letter is to give partners of the Regional Economic Development Initiative for Northwest Alberta an update in our Destination Marketing Organization (DMO) project. As you may know, REDI has become a partner with Community Futures Smokey Lake to determine the best method for facilitating a DMO.

Currently this region is part of the Mighty Peace Tourism Association; however recent REDI meetings have indicated that many partners feel that the advantages of this region could be better marketed in this region.

Some of the benefits of having a Regional DMO include:

- improving the image of an area in the hope that this will encourage industrialists to relocate their factories and offices to the area
- providing jobs for local residents
- increasing the range of facilities that are available for the local community
- giving local residents more pride in their local area, which can happen when people see that tourists want to visit their region
- providing a rationale and funding for improvements to the local environment

Regional planning meetings will be held in the upcoming months and all partners will be invited to attend. If your council is in support of this initiative, REDI is prepared to facilitate the development of a Regional Destination Marketing Organization. If you have not already done so, would you kindly inform REDI- in writing of your support for this initiative.

Regards,

Jerry Chomiak, Chair
Regional Economic Development Initiative for Northwest Alberta



ALBERTA
EMPLOYMENT AND IMMIGRATION

Office of the Minister
MLA, Dunvegan-Central Peace

AR 48561

October 29, 2008

Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, AB T0H 1N0

Dear Sir/Madam:

Employment and Immigration is pleased to sponsor three awards for the Alberta Chambers of Commerce 2009 Alberta Business Awards of Distinction: the Premier's Award of Distinction, the Employer of Persons with Disabilities Award of Distinction, and the Employer of Youth Award of Distinction.

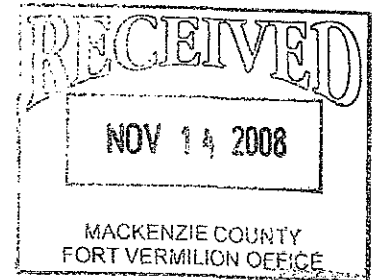
The Premier's Award of Distinction is presented to an employer who demonstrates the Alberta Advantage by exhibiting outstanding involvement, achievement, and leadership in Alberta's business community. The Employer of Persons with Disabilities Award of Distinction honours an employer who has been instrumental in hiring, training and developing employees with disabilities. The Employer of Youth Award of Distinction recognizes an organization that has demonstrated outstanding achievement in hiring youth and providing them with ongoing career-oriented opportunities.

If you are aware of an employer(s) who demonstrates the above qualities, I invite you to submit a nomination for one or more of these awards. To submit a nomination(s) online, visit the awards website at www.abbusinessawards.ab.ca or contact Ms. Shirley Meakin, Senior Program Planner with the Workforce Supports Division, at (780) 427-3975 for a nomination form. Please note the submission deadline is November 26, 2008.

I look forward to receiving your nomination(s) and presenting the awards at the 2009 Alberta Chambers of Commerce gala event.

Sincerely,

Hector Goudreau
Minister of Employment and Immigration
MLA, Dunvegan - Central Peace





ALBERTA
TRANSPORTATION

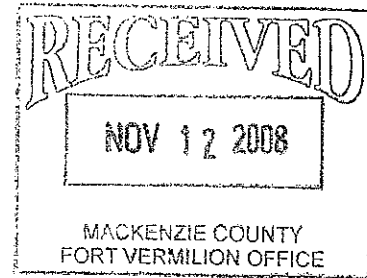
Office of the Minister

AR37462

October 30, 2008

Mr. Gregory Alan Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

*Alan
2*



Dear Reeve Newman:

The Government of Alberta is pleased to offer the Alberta Municipal Infrastructure Program (AMIP), which is being administered by the Department of Infrastructure and Transportation. We appreciate receiving your municipality's 2008 submission of the 2008 Supplementary Application for Program Acceptance (APA) under the AMIP. Based on our review of the information provided, we are pleased to advise that the project listed on the attached list is eligible under the terms of the AMIP.

In the event that new projects are proposed for funding under the AMIP, please ensure that a supplementary APA is submitted to Alberta Transportation's regional office.

We would also like to recognize our colleagues, Ms. Pearl Calahasen, M.L.A. for Lesser Slave Lake, and Mr. Frank Oberle, M.L.A. for Peace River, for their continued support for your project.

We look forward to working with your municipality regarding your infrastructure needs and wish you success with your project.

Sincerely,

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

Ray Danyluk
Minister of Municipal Affairs

Attachment

cc: Ms. Pearl Calahasen, M.L.A., Lesser Slave Lake
Mr. Frank Oberle, M.L.A., Peace River

Action Request Report
37462 - ALBERTA MUNICIPAL INFRASTRUCTURE PROGRAM
Acceptance Date:

IR 37462
 Date Oct-2008

Project Location	Phase Name or Limits	Details and Comments	2008	Total
------------------	----------------------	----------------------	------	-------

CT MACKENZIE PEACE REGION

APPLICATION	\$8,874,351 Total Program Allocation	Preliminary Estimated Project Cost by Year Subject to Year-End Reporting to Reflect Actual Project Costs		
AJA Friesen Road Reconstruction	From RR14-0 to RR15-0 Reconstruction of 6 miles of rural road		\$700,000	\$700,000
Status Subtotals			\$700,000	\$700,000
Total this application			\$700,000	\$700,000

Office of the
Deputy Minister

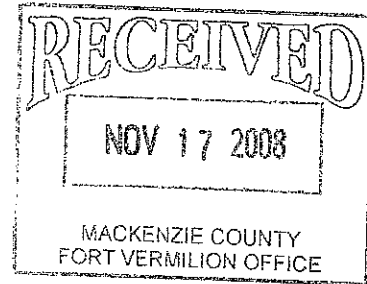
11th Floor
Petroleum Plaza South Tower
9915 - 108 Street
Edmonton, Alberta
Canada T5K 2G8

Telephone 780/427-1799
Fax 780/415-9669

AR20810

November 10, 2008

His Worship Greg Newman
Reeve, Mackenzie County
P.O. Box 640
Fort Vermillion, Alberta T0H 1N0



Dear Reeve Newman:

Thank you for your October 27, 2008 letter regarding the County's application to purchase approximately 2,500 acres of public land for residential and commercial development within the proposed expanded boundaries of the Hamlet of Zama. I appreciate the opportunity to provide the following information.

Sustainable Resource Development received the County's Public Land Sale Application No. PLS 080023 in April 2008. The application submission indicated that the County's intention is to purchase this land in phases, commencing with four smaller parcels, for an initial total area of 306 acres. I understand that the 2008 application replaced a 1997 application that had been on hold as the County and the department were working on the fireguard requirements and the 1997 application did not accurately reflect the land the County ultimately wanted to acquire.

In May 2008, department staff confirmed with the County that the application had been received and that the land use review was initiated. During the land use review, between June and October 2008, the department staff from Edmonton and the local field office in Rainbow Lake was in contact with the County. Mr. Frank Oberle, MLA, Peace River, inquired regarding the status of the County's application and was advised in June 2008 that the land use review was underway.

.../2

In mid October 2008, the local field staff in Rainbow Lake responded to the County's request for a status of their application. The County was advised that the land use review was still underway and that First Nation Consultation will need to be completed as part of the land use decision making process. The department advised the County in late October 2008 that the County is required to contact the Dene Tha First Nation to complete the consultation process according to Alberta consultation guidelines before a land sale recommendation can be made to the Minister for approval by Cabinet.

While department staff were in contact with the County by telephone and e-mail on several occasions, I do appreciate the concerns raised regarding the lack of formal written communication to the County. Formal communication provides a high level of clarity that confirms the expectations of all parties.

The department supports the County's requirement to obtain the initial four parcels identified in the application submission and will work with the County to complete the administrative processes required to obtain a final sale decision.

Thank you for the opportunity to respond.

Sincerely,

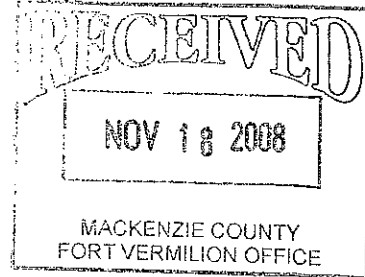


Eric J. McGhan
Deputy Minister



AltaGas Utilities Inc.
5509 45th Street main 780.986.5215
Leduc AB T9E 6T6 fax 780.986.5220

MacKenzie County
PO Box 640
Fort Vermilion AB T0H1N0



RE: 1012 Beach Rd, Zama City

It is said that "*first impressions are lasting impressions*". I would like to know what kind of *first impression* we have made on *you*. In particular, I would like to know what you think about our process for applying for natural gas service and about how we performed when we brought gas service to you.

The survey that is enclosed with this letter asks for your opinions about the service we have provided to you so far. I would appreciate it if you could take the time to fill out the survey and return it to me in the postage-paid envelope that is provided. I look forward to reading your responses.

If you have a question or concern of any kind related to your natural gas service, and it is not dealt with in your survey responses, please include a note when you return your survey to me. If you would like a response, I will ensure that you receive one as soon as possible.

It is a privilege to serve you. I hope we have met your expectations so far. Thank you for taking the time to let me know how we are doing.

Yours truly,

Earle A. Tuele
President

/encl.

S&P/TSX 8,789.06 TSX Venture 804.94 Dow Jones 8,233.99 NASDAQ 1,479.71 S&P 500 848.92 Dollar 0.8125 Updated 12:20 PM ET

Home News Opinion Trading Desk Markets Money Small Business Executive Careers Reports FP Magazine National Post

Business Solutions Succession Planning Tools of the Trade

BE A STOCK STAR! You could win your share of \$150,000 in cash and prizes. Register Now!

Home / News

Search Financial Post..

Search

Chinese demand for Canadian wood soars

Nathan VanderKlippe, Financial Post

Published: Thursday, November 06, 2008

VANCOUVER -- A massive tax increase on logs in Russia is causing a scramble deep in the heart of British Columbia, as loggers and sawmills race to adjust to something they have not encountered in a long time: new sales.

At Tolko Industries Ltd. phones began to light up in October as Chinese buyers, desperate to replace Russian timber supply that will become too expensive to buy in January, doubled their September purchases from the large privately-held western lumber maker.

"The fourth-quarter numbers are looking like they're going to be up substantially," said John Langley, Tolko's manager of export sales.

More than 60% of the logs imported by Chinese sawmills come from Russia, whose huge eastern forests have become the lifeblood of China's wood needs. But the Russian government, in a bid to nurture a domestic wood manufacturing industry, slapped a 25% export tax on logs earlier this year, and has announced an increase to 80% in January.

That would nearly double the price of Russian logs, a move that has begun to wreak havoc around the world. In Europe, some of the largest forestry companies -- including Scandinavian giants UPM-Kymmene Corp. and Stora Enso OYJ -- have recently shuttered some sawmills and cut shifts at others, blaming both poor markets and the surge in Russian log costs.

In China, imports of Russian logs have declined by 25% this year, opening a massive opportunity for producers in Canada, who have a surfeit of raw material and have been devastated by the crash in North American lumber markets.

The latest Statistics Canada figures show shipments of softwood lumber to China more than doubled in the first eight months of the year. Vancouver-based consultant International Wood Markets Group, which recently published "Russia Log Export Tax -- Global Implications," estimates the rising tax will cause China's Russian log imports to fall by another 50% next year, opening an even wider hole for Canada to fill.

Chinese exports could grow by another 50 to 100% next year, said Wood Markets vice-president Gerry Van Leeuwen -- although even if they double, shipments to China are

Related Topics

- Forestry and Logging Industries
- Materials Sector
- International Forest Products Ltd.
- Stora Enso Oyj

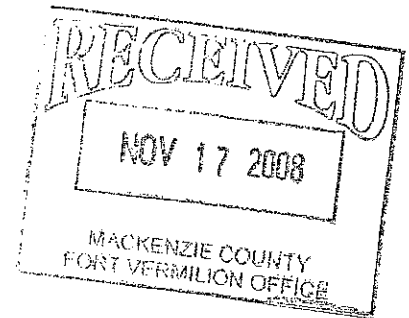
... Inform

Story Tools

- Change font size
- Print this story
- E-Mail this story

Share This Story

- Facebook
- Digg
- Stumble Upon
- More
- Story tools presented by



unlikely to top 5% of total Canadian exports.

It is nevertheless a big enough gain to bring a flood of new orders, even if most are for low-grade lumber, said Mr. Langley.

"It is becoming quite significant for the shippers here," he said. A year ago, Tolko shipped 10% of its overall lumber production overseas. This year, almost entirely thanks to China, he expects that number to reach 20%, as demand rises for both dimension lumber and products like plywood. Better yet, as lumber makers lose their shirt on U.S. exports, the Russian tax is driving up prices. Chinese buyers are paying a 20-30% premium, Mr. Langley said.

Other companies have not experienced such a recent explosion in Chinese demand: executives at both West Fraser Timber Co. Ltd. and International Forest Products Ltd. said their sales have remained steady without spiking. But West Fraser, for example, does not produce the metric sizes preferred in China. On the B.C. coast, where lumber manufacturers have long catered to Asian markets, metric production is more prevalent and exports to China have replaced lost U.S. production in percentage terms this year. However, coastal producers also have not seen pricing premiums to China, said Rick Jeffery, president and CEO of the Coast Forest Products Association.

"The Chinese aren't stupid. They know what stuff's selling for here, they know what it costs to get it there. So they are pricing accordingly," he said.

But at Tolko, an interior producer, the mood is decidedly more optimistic. The company has typically cut lumber in 16-foot lengths, but has begun making the four-metre -- or 13-foot -- lengths preferred in China. Some mills are switching over entirely to metric lengths for days at a time, while others are producing metric sizes alongside standard two-by-fours. The company has begun the daunting task of adjusting harvesting practices to optimize metric production.

The possibility of an 80% Russian tax, Mr. Langley said, "is probably the only glimmer of good news if we look around the lumber market these days."

Get the National Post newspaper delivered to your home

More From National Post

More From the Web

China fuels surge in B. C. lumber sales
National Post - Friday, Nov. 7, 2008

Weakness helps narrow US trade gap
RTE.ie - Thursday, Nov. 13, 2008

Poland's PGNiG energy company posts lower profits
WSB-AM 750, Atlanta - Thursday, Nov. 13, 2008

B.C. Sockeye salmon threatened: report
National Post - Tuesday, Oct. 7, 2008

September trade deficit falls to \$56.5 billion
ABC 8 Washington D.C. - Thursday, Nov. 13, 2008

Crude oil prices gain slightly
United Press International - Thursday, Nov. 13, 2008

Trade imbalance, global economic slowdown overshadow U. S.-China talks
National Post - Monday, Sept. 15, 2008

U.S. foreign trade declines
MarketWatch - Thursday, Nov. 13, 2008

Trade Deficit Shrinks on Lower Oil Prices
New York Times - Thursday, Nov. 13, 2008

Watch Chinese prices, U. S. textile firms say
National Post - Wednesday, Oct. 1, 2008

U.S. Trade Deficit Narrows More Than Expected In September
RTTNews - Thursday, Nov. 13, 2008

Trade Deficit Declines to \$56.5 Billion in September
Calculated Risk - Thursday, Nov. 13, 2008

Candy recalled over melamine fears
National Post - Friday, Sept. 28, 2008

September trade deficit falls to \$56.5 billion
Daily Herald, Chicago - Thursday, Nov. 13, 2008

Drop in Demand Leaves China Suffering Too
USNews.com Video - Tuesday, Nov. 11, 2008



[Print this article](#)

[Close](#)

Unconventional gas spurs EnCana's output

By OGJ editors

HOUSTON, Oct. 27 -- EnCana Corp. said its companywide natural gas production was up 8% to 3.9 bcf in the quarter ended Sept. 30 on a gain of 16% in its North American unconventional gas plays.

East Texas output averaged 340 MMcfd, up 135% from the same quarter a year ago, due to new wells coming on production and a 2007 acquisition that doubled its interest in the Jurassic Deep Bossier play.

EnCana's US gas production was up 24% on drilling and operational success in the Fort Worth and Piceance basins and Jonah field in Wyoming.

In Canada, coalbed methane, Cutbank Ridge, and Bighorn increased production by 23%, partly offset by natural declines from conventional properties, resulting in an overall 16% gain in the Canadian Foothills division.

EnCana added 25,000 net acres in North Louisiana in the quarter, bringing its Haynesville shale position to 400,000 net acres of land plus 63,000 net acres of mineral rights. EnCana and its partner Shell Exploration & Production Co. have an industry-leading land position in the area, where they are running six rigs and will target drilling and completion of the first well in the mid-Bossier shale in the fourth quarter.

* } EnCana holds more than 700,000 acres in the Montney play in Northeast British Columbia and northwestern Alberta, and EnCana and Apache Corp. have completed seven wells this year in the Horn River basin shale play. One of the most recent wells averaged almost 8 MMcfd in the first 30 days.

Bill. This looks promising. Ryan

To access this article, go to:

http://www.ogj.com/articles/article_display.cfm?ARTICLE_ID=343595&p=7

Copyright © 2008: PennWell Corporation, Tulsa, OK; All Rights Reserved.



Thursday » November 13 » 2008

Nexen CEO preaches steady course amid storm

Shaun Polczer
Calgary Herald

Saturday, November 01, 2008

Charlie Fischer is one of the most distinctive faces in Calgary's oilpatch, and not just for his handlebar moustache.

Fischer has built a reputation for honesty and integrity in a notoriously cutthroat industry. Earlier this week, the mercurial CEO announced he is stepping down after eight years at the helm of Nexen Inc., which in 2000 shed its branch-plant status as the Canadian subsidiary of Occidental Petroleum. Since then Fischer has steered a steady course at home and abroad, with crown jewel assets in the North Sea and Yemen.

In Canada, the company marked a major foray into the oilsands with the commissioning of the innovative Long Lake project this month and earlier this year announced a potentially game-changing shale gas discovery at Horn River.

For Fischer, who insists he doesn't like to gamble, it's a validation of a strong work ethic and back-to-basics approach to business. Even in the midst of the global economic meltdown, he is the face of calm, insisting that slow and steady still wins the race.

Q: What's happening in the market, six months ago Nexen's shares were worth about \$40, now they're below \$15?

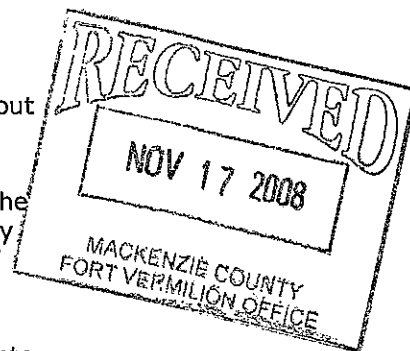
A: Well everybody has come off. We've had the financial crisis, which is ongoing. The governments appear to be doing everything they can to ensure that there's liquidity in the system so we don't go down the road of the Great Depression where a lot of the crisis in hindsight was caused because there was no liquidity in the system.

I think what you're seeing is a general concern about the general economy going into recession and the view is that in a recession you have a significant decline in demand for goods.

But I think the other thing that people haven't focused as much on is that the cost of finance has gone up. So, where credit has been very cheap historically, credit costs are rising. Who knows what the market is using as a discount rate, but if the cost of capital is higher then valuations will drop. That's what you're seeing now. Are we happy about our stock melting down? Obviously we're not. I don't think anybody is happy about that.

Q: Where does Nexen stand in all this?

A: We're actually in great shape. You know, if this had happened three years ago it would have been a bit of a struggle because we were building two mega-projects -- one in the North Sea at Buzzard and one at Long Lake -- and they're both done. We're in great shape because we're through the big capital spending periods. We're not exposed to some of the volatility we see in the banking system, we're long cash and we think cash is going to be king here for a bit.



Q: There have been concerns about the length of time it has taken to get Long Lake up and running, how is it coming along?

A: Long Lake is coming along like all startups, slowly. There's just lots of work to be done. But it's behaving very well and we're getting more reliability on the SAGD (steam assisted gravity drainage) side. Volumes are growing and the reservoir is behaving at least as well as we expected. Startups are complex, there are lots of moving parts.

Q: What's the impact of Long Lake to the bottom line given how far and fast oil prices have fallen?

A: We're looking at full rates in later 2009 or early 2010. In a \$70 world, I think we'd be looking at cash flows to Nexen of \$400 to \$500 million a year and that is obviously going to go up depending on what price forecast you have. So it really is dependent on commodity prices for how much cash we generate. But these projects are like utilities, they have a

30- to 40-year reserve life so it's going to generate a lot of free cash flow.

Q: What do you do with all that cash -- hunt for acquisitions, buy back shares or plan another mega-project?

A: You could see any of the above. If the cheapest thing to do is buy back shares, we'll buy back shares because that will generate the most value. If there are opportunities to acquire assets or companies where the cost of those acquisitions is better than buying back shares then we might look to do that. But there's so much uncertainty today that we think it's prudent to shave the capital, spend a bit and build cash.

Q: What areas would you cut spending?

A: I think you'll see a little bit across the board. I think we're in unprecedented times, I don't think anybody understands where we're going to go as a result of these changes. And I'm not one to go to Vegas. I'd rather be cautious and prudent and preserve the opportunities we have and maybe find new ones by being long cash than rushing head long into something before you really know what the consequences of this changing environment is.

INTERESTING.

Q: Horn River is one of the most exciting natural gas discoveries in years, where do you see it going?

A: I don't know that anybody has declared commerciality to date, but we feel good. We know there's a large structure and that there's a lot of gas in those shales. The issue is how do you drive the costs down to get the gas out economically. There are huge learning curves that go along with that. Our objective is to get to the place where we could declare commerciality by the end of next year and we're on track to do that.

Q: What's a good gas price to make it work?

A: The gas prices we've seen in recent years would be adequate, but I don't know what gas prices are going to be. Probably \$5 wouldn't do it. You wouldn't run out and spend tons of money. Get up to eight bucks and they probably look pretty good. There a little chicken and egg on the way through. We all (Horn River players like Apache, EnCana and EOG Resources) need to figure out how to drive the costs of that system. That's a challenge we all face.

Q: Is it enough to turn the basin around, and reverse the declines we're seeing on the gas side?

A: There's a huge amount of gas there. This thing is similar in a real extent to Barnett (shales in Texas) except that it's thicker, there's more gas in place. These kinds of plays can make a huge difference in supply, so it's a huge opportunity.

Q: Are we going to see "Big Consolidation" among the majors and larger independents as a result of the current financial troubles?

A: I would have to guess yes. I think it gets harder in the short term for some of the smaller guys because access to capital is so tough. Equity values have rolled down so much nobody is going to want to issue equity at these low prices. A lot of companies have typically spent more cash than they've taken in because they've been able to finance that growth. I don't think it's possible today.

Q: What about Nexen, have you been approached by anybody -- a Shell or an Exxon -- about selling the company?

A: No. The company isn't for sale.

Q: What's the best part about being CEO?

A: Coming in each day and working with a great bunch of enormously talented people.

spolczer@theherald.canwest.com

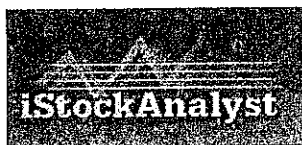
In Their Own Words

Over the next four weeks, the Herald will present interviews with some of the oilpatch's most senior executives. They will talk about the industry and the volatile economic environment facing energy companies and investors alike.

© The Calgary Herald 2008

CLOSE WINDOW

Copyright © 2008 CanWest Interactive, a division of CanWest MediaWorks Publications, Inc.. All rights reserved.
CanWest Interactive, a division of CanWest MediaWorks Publications, Inc.. All rights reserved.



Account

Tools

Articles

Contribute

About Us

BT to cut 6,000 more jobs, 2Q net profit rises

Petrobank Announces Another Record Quarter and Significant Production Increases

Wednesday, November 12, 2008 9:31 PM

CALGARY, ALBERTA--(Marketwire - Nov. 12, 2008) - Petrobank Energy and Resources Ltd. ("Petrobank" or the "Company") (TSX:PBG) is pleased to announce record third quarter 2008 financial and operating results driven by strong production increases and superior operating netbacks.

THIRD QUARTER 2008 HIGHLIGHTS

(all comparisons are third quarter 2008 compared to the third quarter of 2007)

- Production more than tripled to 30,850 barrels of oil equivalent per day ("boepd").
- Production has now increased further to over 40,000 boepd.
- Canadian Business Unit ("CBU") production increased by 239% to 18,365 boepd and averaged 21,660 boepd in October.
- Latin American Business Unit ("LABU") production increased by 176% to 12,485 barrels of oil per day ("bopd") and has subsequently increased to 19,590 bopd.
- Funds flow from operations increased by 412% to \$216.7 million (\$2.36 per diluted share).
- Net income increased by 487% to \$123.2 million (\$1.35 per diluted share).
- Strong operating netbacks of \$84.95 per boe in the CBU and \$90.44 per barrel in the LABU.
- Drilled 61.6 net Bakken wells during the quarter, on pace to exceed our 2008 goal to drill 154 net Bakken wells.
- Repurchased 298,400 common shares.

FINANCIAL & OPERATING RESULTS

The following table provides a summary of Petrobank's financial and operating results for the three and nine month periods ended September 30, 2008 and 2007. Consolidated financial statements with Management's Discussion and Analysis ("MD&A") are available on the Company's website at www.petrobank.com and will also be available on the SEDAR website at www.sedar.com.

	Three months ended		Nine months ended			
	September 30, 2008	September 30, 2007	% change	September 30, 2008	September 30, 2007	% change
Financial						
(\$000s, except where noted)						
Oil and natural gas revenue	306,913	61,567	399	722,308	127,897	465
Funds flow from operations (1)	216,709	42,316	412	518,120	82,131	531
Per share - basic (\$)	2.62	0.55	376	6.32	1.09	480
- diluted (\$)	2.36	0.48	392	5.65	1.01	459
Net income	123,226	20,978	487	216,399	41,281	424

Enter Symbol

Enter Search String

- Bookmark This Article**
- ▶ Blogmeme
 - ▶ Delicious
 - ▶ Digg
 - ▶ Technorati
 - ▶ Yahoo
 - ▶ Facebook
 - ▶ Ask
 - ▶ Live
 - ▶ Google
 - ▶ reddit
 - ▶ Slashdot
 - ▶ Squidoo
 - ▶ Stumbleupon
 - ▶ Kinja
 - ▶ Newsvine
 - ▶ Feed me Links
 - ▶ Linkroll
 - ▶ Magnolia
 - ▶ Maple
 - ▶ Simpy
 - ▶ Shadows
 - ▶ Spurl
 - ▶ Wink
 - ▶ Zurpy

Email Article

Send this article by email

Recipient's Name

Recipient's E-mail

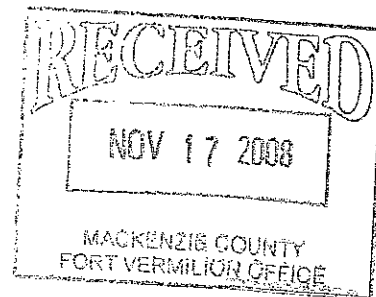
Your Name

Your E-mail

Related Quotes

Symbol	Last	Change	Volume
LPBG	Not Found	N/A	N/A

© AlphaTrade.com. Delayed: 15 minutes



The CBU achieved record production levels during the third quarter. We drilled 73 (61.6 net) Bakken wells during the quarter and put 66 (54.0 net) new wells on production. The production during the quarter averaged 18,365 boepd which represents an 11% increase over the second quarter and a 239% increase over the third quarter of 2007. We continue to add incremental volumes and during October production averaged 21,660 boepd. Approximately 85% of our CBU production is now Bakken light oil which delivers a high operating netback due to premium pricing, relatively low royalties, and low operating costs. The average netback over the quarter for the CBU was \$84.95 per boe, despite declining commodity prices.

Our level of activity in southeast Saskatchewan on the Bakken play will meet or exceed our 2008 expectations for both drilling and new facilities. Petrobank utilized 10 drilling rigs at times during the third quarter and successfully drilled 61.6 net wells, resulting in a combined total of 136.4 net wells drilled in the first nine months of 2008. We are on-track to exceed our goal of drilling 154 net wells this year. Currently we have seven rigs working in southeast Saskatchewan and the Company plans to move to six rigs starting in December.

New facilities allow for the conservation of natural gas and natural gas liquids from the Bakken oil production and provide the additional benefit of lowering operating costs with the efficiencies created through this new infrastructure. The Creelman battery and gathering system, completed in September 2008, resulted in the immediate conservation of 800 mcf per day of gas and associated liquids. The new Freestone battery, gas conservation facility and 70 kilometre gas pipeline will commence operations in early December, and we anticipate this will result in the further addition of approximately four mmcf per day of natural gas and associated natural gas liquids.

Due to a combination of low gas prices, the implementation of the new Alberta royalty regime, and a recent unsuccessful drill result, Petrobank is re-evaluating our plans to build a 25 mmcf per day gas plant in the Cornwall area. A variety of less expensive pipeline and facility alternatives are being examined to bring the gas and liquids from our first well to market. We still expect initial production from this area to commence by April 2009.

As part of our efforts to build our inventory of future drilling locations, Petrobank has acquired additional land in areas that are prospective for Bakken light oil and we will be drilling our first wells in both the Montney and Horn River Shale Basin play areas of northeast British Columbia in the next two months. These geological plays cater to Petrobank's technical strengths in horizontal drilling and multi-stage hydraulic fracture stimulations that have been successfully employed in the Bakken play. We have a 100% working interest in 14 sections of prospective Montney acreage and we will spud our first well here in November. An independent resource assessment of this acreage indicates potential best estimate contingent recoverable resource of 148 Bcf. We plan to vertically drill and evaluate the Montney formation prior to continuing with the horizontal portion of the well. Some of Petrobank's 65 sections (43,428 acres) of 100% working interest lands in the Horn River Shale Basin north of Fort Nelson, British Columbia are close to all-season access and we will also spud our first evaluation well on this play during the fourth quarter. Other operators in these areas continue to have strong initial results and we are eager to add new drilling locations to our inventory with successful tests in these promising resource plays.



Solid production growth and strong cash flow from operations allows us to maintain an active program and strengthen our balance sheet while also being cognizant of the recent sharp decline in commodity prices.

[More Options](#) [Related Articles](#) [Related Press Releases](#) [Related SEC Filings](#)

More Options

Research Related Stocks:

Subscribe to [Email Alerts](#) or [RSS feeds](#) for articles from more than 300 contributors and press releases, SEC filings and full text news from thousands of sources.

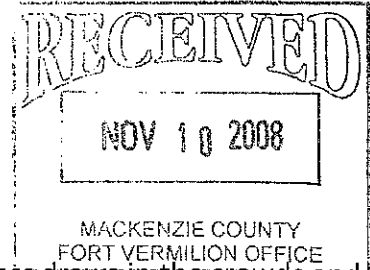
Rate :

[Rate this Commentary](#)

Number of Comments (0)

[Post Comment](#)

Deadline for registration for Moonlight Madness is November 14th 2008



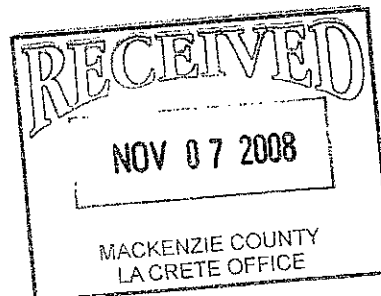
Even the most skeptical cannot deny the fact that Moonlight Madness draws in the crowds and increases overall sales within the community. Several businesses attest to the fact that they make more sales in that ONE DAY than they do over several months. We draw in crowds from all over just for shopping and only through your participation, can we continue to make this event a success for YOU.

This year Moonlight Madness is going to be unforgettable!

Moonlight Madness will be held on Saturday, December 6th. Stores are encouraged to be open from noon until 10 pm. We also suggest the week leading up to Saturday be filled with consumer incentives and significant discounts to attract more businesses.

This year, the La Crete Chamber of Commerce has chosen the theme of "Season of Giving". Entice customers into your store with elaborate displays.

NOTE: If you are not a retail business or feel that these packages are not for you, but wish to take part in or help sponsor this year's Moonlight Madness, you may call the La Crete Chamber of Commerce at 780-928-2278 or email at lccoc@telusplanet.net.



Business Name _____
Package Chosen _____
Contact Person _____
Phone Number _____

Please fax or send this completed form to the La Crete Area Chamber of Commerce
Fax: (780)928-2234
Tel: (780)928-2278
Box 1088 La Crete, AB T0H 2H0



Platinum- \$700

- * Full page advertisement in residential mail outs (Done by Big Deal Bulletin)
- * Quarter page advertisement in Northern Pioneer
- * Home page advertising on Chamber of Commerce website (www.lacretechamber.com)
- * Draw box and 500 consumer tokens for shopping in YOUR store
- * Noted as a Platinum Participant in the Big Deal Bulletin

Gold- \$500

- * Half Page advertising in residential mail outs (Done by Big Deal Bulletin)
- * Quarter page advertisement in the Northern Pioneer
- * Home page advertising on the Chamber of Commerce website
- * Draw box and 500 consumer tokens for shopping in YOUR store
- * Noted as Gold Participant in the Big Deal Bulletin

Silver- \$300

- * Half page advertisement in residential mail outs (Done by Big Deal Bulletin)
- * 1/8 page advertisement in the Northern Pioneer
- * Event page advertising on the Chamber of Commerce website
- * Draw box and 500 consumer tokens for shopping in YOUR store
- * Noted as Silver Participant in the Big Deal Bulletin

Bronze- \$250

- * Event page advertising on the Chamber of Commerce website
- * Draw box and 500 consumer tokens for shopping in YOUR store
- * Noted as Bronze Participant in the Big Deal Bulletin

For more information contact the La Crete Area Chamber of Commerce at (780)928-2278



2009 courses and dates announced!

Municipal Governance

January 22-23, 2009

CROSSFIELD

Performance Measurement

February 12, 2009

GIBBONS

Effective Planning & Strategy

February 13, 2008

GIBBONS

Municipal Finance

March 23, 2009

EDMONTON

Municipal Leadership

April 9, 2009

OKOTOKS

Ethics

May 15, 2009

THREE HILLS

Register on-line
Go to <http://www.eoep.ca/>

Questions? Please e-mail eoep@telus.net



Partners in Advocacy & Business



**Mighty Peace Tourist Association
August/September report to Council**

Travel Alberta North News

Frank Creasy has been hired as the new Managing Director for Travel Alberta North. Frank brings a long background in marketing. Jim Reynolds, the Mighty Peace Tourist Association board rep, has been elected Vice Chair of Travel Alberta North. Frank would like to come meet our board at our next board meeting, **Dec 17 in Berwyn.**

The Alberta Pond Hockey Championships were finalists in the Marketing Excellence category for the Travel Alberta Alto Awards. Unfortunatley, the Calgary Zoo and their baby elephant took home the award. Pond Hockey President John Haney gave an excellent presentation on getting media coverage for your event.

Marketing

Holiday Cards: this offer is available to all tourism businesses in Alberta. Free internet marketing program. MPTA has sent info for this program to all of our business members. MPTA working with members to create Holiday Card packages for promotion on the Travel Alberta website. MPTA will be hosting Christopher Smith and Don Wilson of Travel Alberta for a Holiday Card workshop to be held in Fairview or Grimshaw in January 09. MPTA has purchased a eblast from Travel Alberta to send email offers to the 100 000 plus registered holiday card users. This blast will happen in February. To sign up for a free holiday card, please visit www.travelalberta.com

MPTA is partnering with municipalities to be featured in several issues of Family Focus magazine. These full page advertorials will feature both tourism and relocation information. First issue will come out in June.

2009 Vacation Planner

As of October 26, all municipalities from Clear Hills to Grimshaw have received their 2009 page to proof. The rest of our municipalities will have their pages no later than November 30. Advertising sales in our annual Vacation Planner provide 30% of our annual revenues and allow us to have a full time Executive Director. Thank you to all municipalities that advertise with us!!

Carol Gabriel

From: Monica Kohlhammer, MK Strategy Group, Inc. [mkohlhammer@mk-strategy.com]
Sent: Monday, November 24, 2008 5:24 PM
To: Bill Kostiw; 'Dean Krause'
Cc: Carol Gabriel; 'Karen Holditch'
Subject: Seniors Lodge - Feasibility Study

Hi Bill and Dean,

This e-mail follows our phone call Dean, regarding Tuesday evening presentation re Seniors Lodge – Feasibility Study. My apologies for the short notice but as mentioned by phone we are not in a position to be ready to present tomorrow evening. We are pleased with the progress but not ready for tomorrow evening. We require another 1-1 ½ weeks with a draft report coming to you within this time.

We received another letter of support today from a community group in Fort Vermillion. This community has actively campaigned in the last 10 days through letter writing and we are in receipt of these letters.

Regarding a new date for presentation I wonder if Monday December 8, 2008 was an option. I have confirmed with Central Mountain Air for availability of flight on this date with a return on Tuesday December 9, 2008. I look forward to hearing. Thank-you very much...have a great evening.

Monica

Monica E. Kohlhammer, President

MK Strategy Group, Inc.
Suite 306, 1167 Kensington Crescent N.W.
Calgary, Alberta T2N 1X7 Canada
Phone: 403-283-2020 Fax: 403-283-8817
mkohlhammer@mk-strategy.com
www.mk-strategy.com

This e-mail and any attachments are confidential and are intended only for the person(s) to whom it is addressed. If you have received this e-mail in error, please delete it and any attachments and notify myself immediately by return mail or by calling (403) 283-2020. Thank-you.

Carol Gabriel

From: Ryan Konowalyk [Ryan.Konowalyk@gov.ab.ca]
Sent: Monday, November 24, 2008 11:00 AM
To: Bill Kostiw
Subject: Tompkins Landing Ice Bridge and Blumenort Intersection Meeting

Bill

As discussed the meeting is rescheduled, please let me know which of the following dates works for you:

- Friday November 28 (morning/afternoon)
- Thursday December 4 (afternoon)
- Friday December 5 (morning/afternoon)
- Monday December 8 (afternoon)
- Tuesday December 9 (morning/afternoon)
- Thursday December 11 (afternoon)
- Friday December 12 (morning/afternoon)



Thanks a bunch,

Ryan Konowalyk, P.Eng.
Operations Engineer
Alberta Transportation
Peace Region
Office: (780) 624-6445
Cell: (780) 618-6200
Fax: (780) 624-2440

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Carol Gabriel

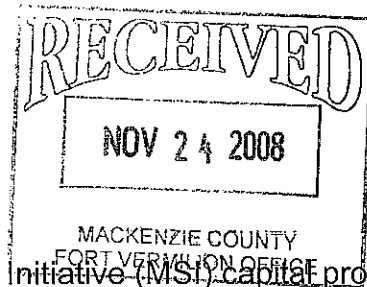
From: craig & kathy reid [kcreid6@telusplanet.net]
Sent: Thursday, November 20, 2008 3:12 PM
To: Bill Kostiw
Cc: John Klassen
Subject: requesting a meeting with grader review committee

Bill & John, on behalf of Brandt Tractor, I would appreciate the opportunity to present the John Deere Graders and Brandt Tractor to the Mackenzie County grader acquisition review committee. Please let me know if and when you would be able to allow us to give a presentation.

Craig Reid
Brandt Tractor Ltd.
Territory Sales Rep.
creid@brandttractor.com

November 18, 2008

Mr. William Kostiw, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0



Dear Mr. Kostiw:

I am writing regarding the use of Municipal Sustainability Initiative (MSI) capital project funding for projects involving non-profit organizations.

A number of municipalities have expressed interest in contributing MSI capital funding to the capital project of a self-governing non-profit organization. Where the project qualifies under the MSI capital program guidelines, these contributions will be an acceptable use of MSI capital funding. The municipality will continue to be fully responsible for its obligations under the MSI memorandum of agreement, and will be required to bind the non-profit organization to all of the conditions and obligations that apply to the municipality with respect to the project. The municipality will also be required to maintain adequate control over ongoing public access to the asset or facility.

For 2009 and subsequent years, municipalities will be asked to certify in the capital project profile form that the above conditions will be met. For those municipalities that have already submitted capital project profiles involving non-profit organizations, ministry staff will be in contact with you to obtain this certification in writing.

This change is effective for projects started on or after April 1, 2007.

if you have questions regarding these changes, please contact the program representatives with the Municipal Grants and Information Services Unit, Municipal Affairs, toll-free at 310-0000, then 780-427-2225. Additional information is available on the ministry website at municipalaffairs.alberta.ca.

Sincerely,

Ray Gilmour
Deputy Minister



CALVIN CONSULTING GROUP LTD.
BAY 1A, 3850 – 19TH STREET N.E., CALGARY, ALBERTA, T2E 6V2
PHONE: (403) 547-7557 CELL: (403) 560-7698 FAX: (403) 208-5130
EMAIL: Info@CalvinConsulting.ca

PUBLIC NOTICE

**Mustus Energy Ltd.
&
Calvin Consulting Group Ltd.**

**Public meeting to discuss the environmental
impacts of the proposed 35 mw biomass power
plant located in the Lacrete Area, Alberta**

Meeting to be held at:

LaCrete Heritage Center

on

December 2, 2008 at 19:00 (7.00 pm)

All interested members of the community are encouraged to attend. Senior environmental scientists and engineers from Calvin Consulting Group Ltd. will be present at the meeting to address public concerns (www.calvinconsulting.ca).

RECEIVED

NOV 21 2008

MACKENZIE COUNTY
FORT VERMILION OFFICE

You are invited to a
Christmas Open House

Hosted by
The Council & Staff of
Northern Sunrise County

On Friday, December 12, 2008
From 4:00 PM to 8:00 PM

In the Northern Sunrise County
Council Chamber

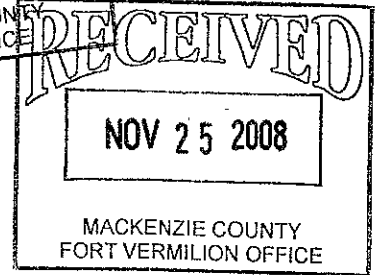
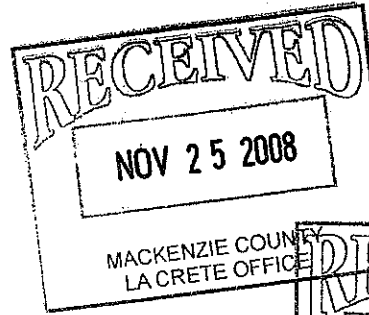
Corner of Highway 288

La Crete Agricultural Society
Box 791
La Crete, AB
T0H 2H0

November 20, 2008

Mackenzie County
Box 1690
La Crete, AB
T0H 2H0

Attn: Bill Kostiw



Dear Sir;

Writing in regards to the vandalism that occurred at the La Crete Mennonite Heritage Centre that on September 7, 2008. I want to inform you of how events happened.

The incident was noticed and reported to RCMP at 11:55 AM. The police investigated the incident at 2:00 PM. The next morning, September 8, the incident was reported to Dianne at Mackenzie County at 9:45 AM. I was informed that the Peace Officer, Ron Dyck, would come to investigate. He was there at approximately 10:30 AM. An insurance adjuster from Laurin Adjusters Ltd. came to investigate the site at about 1:45 PM on September 10th. We are not aware of who notified the adjuster to come out and inspect the site. I received a phone call from the adjuster to meet him at the site. The adjuster told me to take the tractor to Peace Farm Power and have it repaired and to hire someone to fix the fence and building. He said that insurance would pay for all repairs and he wanted copies of all invoices. Copies have been sent to Laurin Adjusters, Mackenzie County as well as the RCMP. Now Dianne (Mackenzie County) informs us that insurance will not pay for damages because we do not have everything individually covered on our policy.

With the financial situation of the La Crete Agricultural Society we do not have the funds to pay for these damages. If we would have known that insurance would not cover the repairs we would have asked for volunteers to fix the damages and the cost would have been substantially less.

To rectify the situation for the future we have started to list every individual item to be put on the policy. The county will be receiving this package very shortly.

We request that the county will pay for items that the insurance company will not.

Thank you,

David F Peters
Vice President

A handwritten signature in black ink, appearing to read "David F Peters".

Cc: Peter Braun -Deputy Reeve

Forest Minister Bell Says Orders Coming For BC Wood In China

Friday, November 14, 2008 03:45 PM – Prince George

The BC minister of Forest Pat Bell says he is optimistic that several deals will be signed before the contingent of BC lumber producers he is heading on a mission to China leaves the country next week.

We hope to put a deal together with the National Building Material Corporation which could see our sales to China rise from 1 Billion board feet of lumber a year to 4 to 5 billion board feet.

Bell says while the Premier and others have made the trip to China in the past to try and promote our country, this is the first time that industry has joined together, rather than coming alone to sell wood products. The lumber companies say they have to come together to create a single market player.

We have been coming here for six or seven years Bell said but this is the first time all in a joint effort .

Asked what makes Canadian lumber competitive with Russian lumber flowing into the market Bell says there are three reasons

1 – Most of the population of China lives on the east coast, that puts them about the distance of Toronto to Vancouver via rail to get to those markets from Russia. We on the other hand are able to ship our product via sea , and that way of moving freight is much cheaper.

2- The Chinese say that they are interested in Canadian wood because of our reliability. They want to ensure that they have a constant supply when they need it and Canada provides that security.

3- Three of the largest companies in the world, Tolko, Canfor and West Fraser operate in BC and that gives them a feeling of security.

As present the Forest Minister said, we have been shipping 1 billion board feet of lumber into China, but little if any of that wood has been used as a building material. It has been mostly turned into furniture and roofing. The Chinese have had an opportunity to get a firsthand look at how a wood frame structure was able to withstand an earthquake and that has them looking very carefully at our building systems.

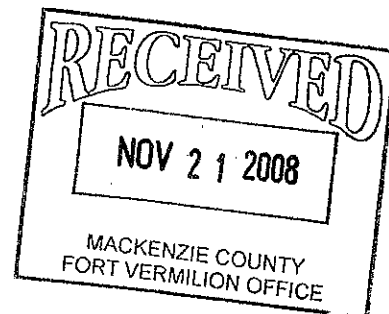
"I believe", said Bell that we will be shipping 4 to 5 billion board feet of lumber into China by the year 2010 or 2011." I am sure will be signing orders before we leave here".



Thursday » November 20 » 2008

Market chill strikes B. C. land lease numbers Businesses curtail plans for exploration

Dan Healing
Calgary Herald



Friday, November 14, 2008

Falling natural gas prices and a worldwide credit freeze are casting their chill on previously white-hot British Columbia shale gas plays, leading to a 24 per cent month-over-month slide in revenue in the November land lease sale and warnings of a slowdown from the provincial energy minister.

The sale of 45 parcels in the northeastern part of the province generated \$114 million, down from \$152 million in the October sale and bolstering the province's record year-to-date take to more than \$2.2 billion, it announced Thursday.

The results go along with what B. C. Energy Minister Richard Neufeld told reporters in Calgary on Wednesday.

"Industry has told us they are going to curtail their investments to a degree, not huge, but they're going to drop them just because of what's taken place," he said after giving a speech at a pipeline conference.

"We're all hopeful this stuff levels out after a while."

Natural gas in New York fell for a third straight day Thursday to \$6.318 US per million British thermal units, down 6.5 per cent this week and 16 per cent on the year. Gas prices are less than half their peak close of \$13.58 in July.

Andrew Potter, an analyst with UBS Research, said B. C. shale gas is still considered a good investment, but many explorers are short of options.

"Companies don't have a lot of access to credit and cash flows are going down with lower commodity prices," he said. "It's definitely not that anyone is singling out northeast B. C.; in fact, in terms of opportunities, it's probably still one of the more attractive ones."

"The wells are expensive," noted Alan Knowles, an analyst with Haywood Securities. "You don't want to waste the winter drilling season to at least evaluate your acreage, but the development can be put on hold until gas prices get better."

Tapping the shale gas in plays like the Montney and Horn River Basin requires horizontal wells with multiple fractures at costs often exceeding \$5 million per well.

In a release Thursday, Neufeld said he is "looking forward to the transition to the production stage" in northeastern B. C.

"This has been a banner year for British Columbia, and we are all seeing the benefits of being a resource-rich province," he said.

The November sale, which sold rights to 24,565 hectares for an average of \$4,679

per hectare, was the lowest result since April's \$39.6 million, but it doubled the \$55 million raised in November 2007.

Alberta's last biweekly landsale, on Oct. 29, raised \$45.7 million at an average of \$289 per hectare, plus \$5.9 million for two oilsands leases. Its total this year is \$845 million (plus \$276 million for oilsands rights), while Saskatchewan has taken in about \$1.1 billion.

Earlier this month, the Petroleum Services Association of Canada forecast a total of 16,750 wells will be drilled across Canada in 2009, a four per cent decrease from 2008's estimated 17,400. Alberta drilling is expected to slip 11 per cent to 10,400 while B. C. is expected to jump by 29 per cent to 1,150.

Twelve parcels covering about 15,000 hectares went unsold in the November B. C. land sale.

Five drilling licences, in the Farrell Creek and Altares fields, approximately 30 kilometres north of Hudson's Hope, were sold for between \$5,400 and \$14,870 per hectare for a total exceeding \$105 million.

Interest in northeast B. C. peaked in July when Shell Canada made a \$6-billion offer and subsequently took over Duvernay Oil Corp., a big player in the region.

In August, B. C.'s energy and mines department said producers had replaced 177 per cent of 2007 production with new reserves, growing proven reserves to some 17 trillion cubic feet of gas.

Devon Canada has said it could be producing 700 million cubic feet a day from as much as eight trillion cubic feet of gas resources at Horn River.

EOG Resources, Apache Corp., EnCana Corp. and Nexen Inc. have reported a combined 35 trillion cubic feet of potential resources from that area alone.

with files from Dina O'Meara dhealing@theherald.canwest.com

© The Calgary Herald 2008

CLOSE WINDOW

Copyright © 2008 CanWest Interactive, a division of [CanWest MediaWorks Publications, Inc.](#) All rights reserved.
CanWest Interactive, a division of [CanWest MediaWorks Publications, Inc.](#) All rights reserved.



**Regional Economic
Development Initiative
for Northwest Alberta**

incredible!

October 30th, 2008

Dear Councillor:

**Re: Regional Economic Development Alliances (REDAs) – Invitation to attend the
“Next Level” Consultations**

As a member/stakeholder of REDI, I would like to invite you to participate in a regional discussion session to explore and define how REDAs and the REDA Initiative in Alberta should evolve on a go forward basis. This discussion session will be held in the High Level Council Chambers from 7:00p.m-9:00p.m on Thursday November 27th, 2008.

The Chairs of the 14 Regional Economic Development Alliances (REDAs) in Alberta, at their Spring 2008 meeting hosted by Alberta Finance and Enterprise (AFE), agreed to undertake a consultation process in collaboration with AFE. The consultation process will occur in concurrent streams:

REDA Consultations

- REDAs will hold discussions with their Boards and Board members are invited to complete a comprehensive questionnaire.
- REDAs may hold discussion sessions with other regional stakeholders. (See Appendix 1)

Government Consultations

- AFE will interview representatives from the provincial government, Alberta Economic Development Authority (AEDA), Northern Alberta Development Council (NADC), Industry Canada and Western Economic Diversification.

The Steering Committee's objective is to get as many interested people as possible to participate and share their ideas and opinions. Participants will have full access to all consultation materials on-line (www.redaconsult.com).

If you decide to participate in this discussion session, we recommend that you thoroughly read the attached Participant Information Booklet and accompanying background information. This information is also available online at www.redaconsult.com. Please bring your Booklet with you to the discussion session. Extra copies will also be available at the discussion session.

If you cannot attend the discussion session, but would like to participate in the consultation process, please visit the consultation website at www.redaconsult.com to respond to both the discussion questions and questionnaire any time prior to December 15, 2008.

add to Pkg

Carol Gabriel

From: Jena Clarke [jena@ylcountry.com]
Sent: Wednesday, November 19, 2008 10:32 AM
To: Carol Gabriel

Hey Carol,

Last year you guys ran 20 x 15 sec Christmas greetings on both kix and YL, the total price of your package was \$396.00.

The greeting you ran was as follows,

It's an excellent time to be in Northern Alberta. But Mackenzie County knows it's the people that make it such a great place to live. Mackenzie County wish family friends and staff and every other Northern Albertan the Best of the Season. Happy Holidays from Mackenzie County.

Let me you if you wanted to go ahead with this or we could even write you some new greetings.

Thanks jena

Jena Clarke
Northern Account Executive
Peace River Broadcasting
Office: 780-926-4531
Cell: 780-926-7226

CIAM.

MEMORANDUM OF UNDERSTANDING

REGARDING

PROVISION OF EMS SERVICES IN MACKENZIE COUNTY

This Memorandum of Understanding ("MOU") by and between PEACE COUNTRY HEALTH (ALBERTA HEALTH SERVICES), a corporation constituted pursuant to the *Regional Health Authorities Act* (Alberta) ("PCH"), EAST CENTRAL HEALTH (ALBERTA HEALTH SERVICES) a corporation constituted pursuant to the *Regional Health Authorities Act* (Alberta) ("AHS") and MACKENZIE COUNTY, a municipality constituted pursuant to the *Municipal Government Act* (Alberta) (the "County") is dated for reference as of this 26 day of November, 2008 and is made effective as of November 1, 2008 (the "Effective Date").

BACKGROUND:

A. The Government of Alberta has decided to transfer funding and governance for the provision of ground ambulance services ("EMS Services") in the Province of Alberta to AHS effective April 1, 2009 (the "Transition Date").

B. The County is currently responsible for provision, governance, and funding of EMS Services in and around the geographical areas in the North Western corner of Alberta generally known as "Mackenzie County" and formerly known as the "Municipal District of Mackenzie No. 23" (the "Service Area") and intends on transferring all responsibility for provision, governance, and funding of such EMS Services to AHS on the Transition Date (the "Transition").

C. For the period between the Effective Date and the Transition Date (the "Interim Period"), the County desires to retain a service provider to provide management and administrative advisory services as set out in Schedule "A" (the "Interim Services") to ensure the appropriate provision of EMS Services in the Service Area by the County.

D. PCH, AHS and the County (each a "Party" and collectively, the "Parties") have determined that it is in their mutual best interest for the County to obtain the Interim Services from PCH in order to facilitate the Transition in a seamless and effective manner.

E. On the Transition Date, PCH will be disestablished by the Minister of Health and Wellness of the Province of Alberta and AHS will carry on the business of PCH, including, to the extent required, compliance with the terms and conditions of this MOU.

F. AHS and the County wish to set out their respective understandings and agreements in respect of direct delivery of EMS Services in the Service Area by AHS for the period between the Transition Date and March 31, 2011 (the "Direct Delivery Period").

G. The Parties wish to enter into this MOU to set out their respective understandings and agreements in respect of the provision of the Interim Services by PCH during the Interim Period

MEMORANDUM OF UNDERSTANDING




REGARDING

PROVISION OF EMS SERVICES IN MACKENZIE COUNTY

This Memorandum of Understanding ("MOU") by and between **PEACE COUNTRY HEALTH (ALBERTA HEALTH SERVICES)**, a corporation constituted pursuant to the *Regional Health Authorities Act* (Alberta) ("PCH"), **EAST CENTRAL HEALTH (ALBERTA HEALTH SERVICES)** a corporation constituted pursuant to the *Regional Health Authorities Act* (Alberta) ("AHS") and **MACKENZIE COUNTY**, a corporation constituted pursuant to the *Municipal Government Act* (Alberta) (the "County") is dated for reference as of this 26 day of November, 2008 and is made effective as of November 1, 2008 (the "Effective Date").

BACKGROUND:

- A. The Government of Alberta has decided to transfer funding and governance for the provision of ground ambulance services ("EMS Services") in the Province of Alberta to AHS effective April 1, 2009 (the "Transition Date").
- B. The County is currently responsible for provision, governance, and funding of EMS Services in and around the geographical areas in the North Western corner of Alberta generally known as "Mackenzie County" and formerly known as the "Municipal District of Mackenzie No. 23" (the "Service Area") and intends on transferring all responsibility for provision, governance, and funding of such EMS Services to AHS on the Transition Date (the "Transition").
- C. For the period between the Effective Date and the Transition Date (the "Interim Period"), the County desires to retain a service provider to provide management and administrative advisory services as set out in Schedule "A" (the "Interim Services") to ensure the appropriate provision of EMS Services in the Service Area by the County.
- D. PCH, AHS and the County (each a "Party" and collectively, the "Parties") have determined that it is in their mutual best interest for the County to obtain the Interim Services from PCH in order to facilitate the Transition in a seamless and effective manner.
- E. On the Transition Date, PCH will be disestablished by the Minister of Health and Wellness of the Province of Alberta and AHS will carry on the business of PCH, including, to the extent required, compliance with the terms and conditions of this MOU.
- F. AHS and the County wish to set out their respective understandings and agreements in respect of direct delivery of EMS Services in the Service Area by AHS for the period between the Transition Date and March 31, 2011 (the "Direct Delivery Period").
- G. The Parties wish to enter into this MOU to set out their respective understandings and agreements in respect of the provision of the Interim Services by PCH during the Interim Period

and the principles related to the Transition and the provision of EMS Services in the Service Area by AHS during the Direct Delivery Period.

NOW THEREFORE, THIS MOU WITNESSES that in consideration of the mutual promises and respective covenants set out in this MOU, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. INTERIM SERVICES

During the Interim Period:

- (a) subject to the terms and conditions of this MOU, PCH will provide the County with the Interim Services. AHS will not be obligated to provide any services to the County other than the Interim Services and the services necessarily incidental thereto, as such the nature and scope of such incidental services are determined by PCH;
- (b) PCH will perform the Interim Services in a manner consistent with the manner (including, without limitation, quality and level of service) in which services similar to the Interim Services are generally provided by PCH. Except as set out in this Section 1(b), PCH is not providing any representation, warranty or covenant in respect of the Interim Services;
- (c) PCH will be entitled to provide the Interim Services using such representatives as it deems appropriate, provided that PCH will remain responsible for ensuring that all of its obligations under this MOU are met by such representatives; and
- (d) in the event that implementation of management or administrative advice to be provided by PCH in the course of providing the Interim Services may, in the opinion of PCH, acting reasonably, have a material impact on the provision or EMS Services in the Service Area, then PCH agrees to consult with the County regarding such management or administrative advice before providing such advice; and
- (e) in the event that implementation of management or administrative advice provided by PCH in the course of providing the Interim Services may, in the opinion of the County, have a material impact in the manner in which EMS Services were provided by the County in the Service Area prior to the Effective Date, the County will advise PCH and PCH and the County agree to consult with one another regarding the implementation of such advice.

2. OBLIGATIONS OF THE COUNTY DURING THE INTERIM PERIOD

- (a) The County acknowledges and agrees that effective performance of the Interim Services by PCH is dependent on cooperation of the County and provision of EMS Services by the County during the Interim Period utilizing such ambulances, personnel, equipment, supplies and medication reasonably required in the Service Area to provide the EMS Services.

Handwritten signatures and initials:
P.B.
S.E. [Signature]

- 3 -

- (b) During the Interim Period, the County will cooperate with PCH, and will cause its representatives involved in the provision of EMS Services to cooperate with PCH, and will provide such reasonable assistance to PCH, as reasonably requested by PCH, to facilitate the provision of the Interim Services.
- (c) During the Interim Period, the County will be responsible for all matters related to, including without limitation, costs, expenses and liabilities whatsoever arising, from or related to the provision of EMS Services in the County. For clarity, the County will be responsible for the provision of, and costs and expenses in connection with, operation of ambulances, use of facilities that house the ambulances, retention of personnel, payment of all salaries, benefits and other expenses for retention of personnel, obtaining required levels of insurance, billing and collection of user fees, dispatch of ambulances to perform patient transfers, and such other activities in connection with provision of EMS Services that the County was responsible for prior to the Effective Date.

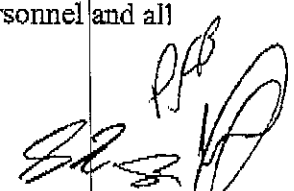
3. COMPENSATION

Subject to Section 7 below, as consideration for the provision of the Interim Services, the Parties agree that the County will on the Transition Date, and at the request of PCH:

- (a) transfer and convey all ambulances, equipment and other supplies used in the provision of EMS Services in the Service Area during the Interim Period, including without limitation such ambulances, equipment and other supplies described in Schedule "B" (the "Resources") to AHS free and clear of any liens or other encumbrances and for a nominal cost of \$1.00;
- (b) enter ~~or~~ into a long term lease with AHS (as the duration of which is determined between AHS and the County) for the use of the facilities in and from which the EMS Services in the Service Area are provided before the Effective Date for a nominal basic rent cost of \$1.00 per year plus operating costs in an amount that is in proportion to the operating costs incurred by the County in connection with the operation of such facilities prior to the Transition Date;
- (c) if the County is a lessee to such facilities referenced in Section 3(b), the County will do such acts as may be required to obtain a sublease of such facilities for AHS on terms and conditions substantially similar to those enjoyed by the County; and
- (d) the County will do such things as may be reasonably required to facilitate the transfer of the personnel engaged in the provision of EMS Services in the Service Area prior to the Transition Date to AHS.

4. PERSONNEL

- (a) During the Interim Period, each Party will remain individually and solely responsible for any and all costs associated with retention of its personnel including but not limited to payment of all compensation to such personnel and all



- 4 -

taxes, fees and other expenses incurred by the Party for the retention of its personnel.

- (b) During the Interim Period and the Direct Delivery Period, the County will not offer employment to, offer to acquire services from, employ or engage (whether as an employee, or independent contractor, or otherwise) any personnel utilized during the Interim Period or the Direct Delivery Period to provide, or be involved in the provision of, EMS Services in the Service Area, without the prior consent of AHS. Notwithstanding the foregoing, nothing in this MOU will preclude the County's ability to retain such personnel if AHS has advised the County in writing that AHS does not wish to retain such personnel.

5. CONFIDENTIALITY

- (a) All confidential and proprietary information and documentation provided by a Party to any other Party pursuant to this MOU (the "Confidential Information") will be held in confidence by the other Parties to the same extent and using at least the same standard of care as such Party uses to protect its own confidential or proprietary information.
- (b) No Party will disclose, publish, release or otherwise make available Confidential Information of any other Party in any form to, or for the use or benefit of any person or entity without the other Parties' written approval. Any Party will however be permitted to disclose relevant aspects of the other Parties' Confidential Information to its officers, agents and employees for the purposes of carrying out the Interim Services or EMS Services, as applicable, or to affect the Transition, provided that such Party shall take all commercially reasonable measures to ensure that Confidential Information of the other Parties is not disclosed or duplicated in contravention of the provisions of this MOU by such officers, agents or employees.

6. TRANSITION

- (a) During the Interim Period, the Parties will cooperate and collaborate with each other to develop and implement a plan to affect the Transition, which plan will include transfer by the County of the Resources used for the provision of EMS Services in the Service Area, transfer of the personnel involved in the provision of EMS Services in the Service Area during the Interim Period to AHS, and migration of the operation of EMS Services in the Service Area to AHS.
- (b) On or about the Transition Date, at the request of AHS, the County will cooperate with AHS in arranging for the orderly transfer of the Resources and personnel to AHS. Without limitation, the County will use reasonable efforts to transfer or assign to AHS all licenses, leases and other contracts that are related to the provision of EMS Services by the County in the Service Area. In the event that any such third party contract cannot be so assigned or transferred or if AHS does not wish to become the assignee or transferee to such contracts, the County will

48. PFB
[Handwritten signature]

- 5 -

be responsible for any charges and amounts payable under such contracts and any costs of cancellation of such contracts.

- (c) The County agrees to provide such other assistance and services and do such things as may be reasonably required by AHS to affect the Transition and the transfer and conveyance of the Resources and the transfer of the personnel engaged in the provision of EMS Services in the County to AHS in accordance with the requirements set out in this MOU.

7. DIRECT DELIVERY PERIOD

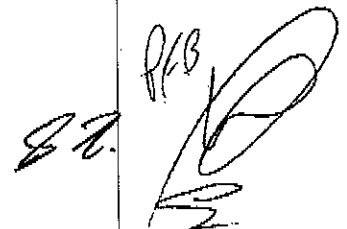
During the Direct Delivery Period:

- (a) AHS will provide EMS Services in the Service Area in such manner and at such level reasonably required to ensure appropriate level of service in the Service Area and protection of health and safety of individuals who require EMS Services;
- (b) AHS will have the sole and unfettered discretion to determine the manner and level of EMS Services to be provided in the Service Area, provided that the manner and level of EMS Services provided by AHS is in compliance with AHS's statutory duties pursuant to the *Regional Health Authorities Act* (Alberta) in providing health services to Albertans and is consistent with the level of EMS Services generally provided by AHS;
- (c) AHS will not outsource the provision EMS Services in the Service Area except with the prior written consent of the County. For clarity, in providing such EMS Services, AHS may retain third party vendors for provision of supplies or retain third party service providers for provision of specific and limited functions in connection with provision of the EMS Services, provided that control, management, and governance for such EMS Services remains with AHS.

8. TERMINATION

- (a) In the event of a breach of this MOU by a Party, any Party not in breach will give written notice of such breach to the Party in breach, who will have thirty (30) days to cure the breach or dispute the determination of the breach. If the breach is not cured as set forth in the notice, any Party not in breach may terminate this MOU effective on the date of termination set out in a notice. If the Party in receipt of such notice disputes the allegation of the breach, the Parties will resolve the dispute in accordance with the dispute resolution provision set out in Section 12(a).
- (b) No termination of this MOU will discharge, affect or otherwise modify the rights and obligations of the Parties which have occurred prior to such termination.

87. PFB

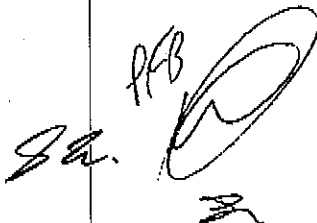


9. LIABILITY AND INDEMNITY

- (a) In the event of any failure or delay in the performance by the County of a responsibility or obligation to be performed by it under this MOU (including without limitation delays in providing the information, access, approvals or assistance or provision of EMS Services) then PCH or AHS will not be responsible for any resulting failure or delay in providing the Interim Services in accordance with this MOU. In no event will either PCH or AHS be responsible to the County or any other party for the effect of the implementation of the Interim Services as the County has the discretion to determine whether or not will implement any management or administrative advice provided by PCH in the course of providing the Interim Services.
- (b) In no event will AHS be liable to the County in connection with the provision of EMS Services by AHS during the Direct Delivery Period. As between the Parties, liabilities related to the Resources transferred and conveyed by the County to AHS will be set out in the agreements to be entered into between AHS and the County in respect thereof.
- (c) A Party (the "Indemnifier") will be liable to other Parties (the "Indemnified") for, and defend, indemnify and hold harmless the Indemnified and its members, officers, directors, agents, employees, licensees and invitees ("Others") from and against any and all liabilities, losses, claims, suits, actions, costs, damages and expenses whatsoever (including legal fees on a solicitor-client basis) ("Losses") which may be brought or made against the Indemnified or Others, or which Indemnified or Others may sustain, pay or incur (except for special, incidental or consequential loss or damage or loss of profits) as a result of or in connection with:
- (i) any breach or non-observance by the Indemnifier and those for whom the Indemnifier is legally responsible and may legally indemnify of any covenant, representation, warranty, term or condition required to be performed or observed by it under this MOU;
 - (ii) injury to or death of persons or from damage to or loss of property to the extent arising directly or indirectly out of this MOU or out of any acts or omissions of the Indemnifier or those for whom it is responsible in law and may legally indemnify; or
 - (iii) negligence, wilful harm or criminal activity of the Indemnifier or those for whom it is legally responsible and may leally indemnity.

10. WARRANTIES AND REPRESENTATIONS

Each Party represents and warrants to the other Parties that:

SA. ^{FFB}


- (a) it has the requisite legal and corporate power to enter into and deliver this MOU and any documents or agreements contemplated by or necessarily ancillary to this MOU to which it is a party;
- (b) the execution and delivery of this MOU and agreements contemplated by or ancillary to this MOU to which it is a party does not constitute a default under its incorporation documents or any other agreement, trust, loan, or contractual or legal arrangement by which it is bound; and
- (c) it has obtained all necessary approval and consents required (including without limitation approvals of its council members or board, if applicable) to enter into this MOU and the transactions contemplated in this MOU.

11. NOTICE

Any notice, request, consent, waiver or other communication required or permitted to be given under this MOU will be in writing and will be given by personal delivery, pre-paid registered mail or written electronic communication which results in a written or printed notice being given to the applicable address set out below:

If to County:

Mackenzie County
4511-46th Avenue / Box 640
Fort Vermilion, AB T0H 1N0
Facsimile No.: (780) 927-3636
Attention: C.A.O.

If to PCH:

Peace County Health
10710 - 97th Street
Grand Prairie, AB [REDACTED]
Facsimile No.: [REDACTED]
Attention: [REDACTED]

If to ECH:

EMS Transition Team
Suite 1500, 10123 - 99 Street
Edmonton, AB T5J 3H1
Facsimile No.: (780) 643-4446
Attention: [REDACTED]

In respect to PCH and ECH, concurrent notice to:

East Central Health
c/o Calgary Health Region

Handwritten initials and signature:
SA. [Signature] PFB

- 8 -

10101 Southport Road SW
Calgary, AB T2W 3N2
Facsimile No.: (403) 943-0907
Attention: Interim Chief Legal Officer

A Party may change its address for service by notifying the other Parties in writing in the manner permitted in this MOU.

12. GENERAL PROVISIONS

- (a) In the event of a dispute, the Parties respective representatives designated for the administration of this MOU will meet with a view to resolving the dispute. If the designated representatives are not able to resolve the dispute within thirty (30) days, then upon written request of either Party, senior managers from each of the Parties will meet for the purpose of resolving the dispute. The Parties will discuss the problem and negotiate in good faith without the necessity of any formal proceedings. The Parties agree to utilize all reasonable efforts to resolve any dispute in connection with this MOU, whether arising during the Interim Period or at any time after the expiration or termination of this MOU, promptly and in a professional and amicable manner. If the Parties' senior managers are not able to resolve their dispute within thirty (30) days after commencement, then either Party may terminate this MOU.
- (b) No indulgence or forbearance by a Party will be deemed to constitute a waiver of its rights to insist on performance in full and in a timely manner of all covenants of the other Parties and any such waiver, in order to be binding upon a Party, must be expressed in writing and signed by such Party and then such waiver will only be effective in the specific instance and for the specific purpose for which it is given.
- (c) Expiry or termination of this MOU will not affect the validity of any provisions which are, expressly or by law, to survive or to take effect on or after such termination including without limitation Sections 5, 9, 10, and 12.
- (d) This MOU will, when duly executed, supersede and replace all other existing agreements between the Parties with respect to the subject matter of this MOU. There are no representations, warranties or agreements, either written or oral, which are binding on the Parties and which are not contained, or referred to, in this MOU.
- (e) A Party will from time to time execute and deliver all such further documents and instruments and do such acts and things as the other Parties may reasonably require effectively carrying out, better evidence or perfecting the full intent and meaning of this MOU.
- (f) This MOU will be governed by and construed in accordance with the laws of Alberta and the applicable laws of Canada. The courts having jurisdiction in the province of Alberta will have exclusive jurisdiction in relation to any legal

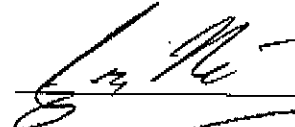
PFB
SA. R


proceedings arising in connection with this MOU and, subject to Section 10(a), the Parties attorn to the jurisdiction of the courts in the Province of Alberta.

- (g) This MOU may be executed in several counterparts and by original or facsimile signature, each of which shall be deemed to be an original and all of which together shall be deemed to constitute one and the same instrument.
- (h) A Party may not assign this Agreement unless it has obtained the other Party's written consent to such approval. The rights and obligations under this MOU shall be binding upon, and enure to the benefit of, the Parties and their respective successors and permitted assigns. For clarity, provided that assignment required by AHS in connection with the integration and reorganization of Alberta's health care entities as contemplated in Ministerial Order #50/2008, or any order or legislation in substitution thereof, this MOU may be assigned by AHS without the consent of the County.

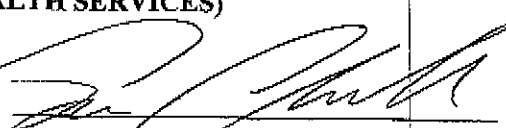
IN WITNESS WHEREOF the Parties have executed this MOU as of the Effective Date.

MACKENZIE COUNTY

Per: 

Per:  *Ed Kostiw*

PEACE COUNTRY HEALTH (ALBERTA HEALTH SERVICES)

Per: 

Per: *Sean Chilton VP Medical + Legal Services*
26th Nov 2008

PEACE COUNTRY HEALTH (ALBERTA HEALTH SERVICES)

Per: 


Per: *Darren Sandbeck*
Director - EMS + EP

AFB


Schedule "A"
Interim Services

In accordance with and subject to the terms of this MOU, AHS will provide management oversight services and advice as deemed appropriate by AHS to assist the County in the provision of EMS Services. The Interim Services include provision of advice and direction related to:

1. operational provision of EMS Services in the County;
2. coordination of deployment of ambulances;
3. recruitment and retention of personnel;
4. management of collective bargaining matters;
5. management of County's budget for EMS Services;
6. purchase of medical equipment and supplies; and
7. such other services as may be agreed to between the Parties.

SA. ^{PHB}


Schedule "B"**Resources****La Crete Station****Units:**

- Unit 1491 2001 E-350 VIN:1FDWE35F31HA46768
- Unit 1420 1998 E-350 VIN:1FDWE30F5WHB30010

Equipment:

- Ambulance equipment
- 2 – LP-12 cardiac monitors
- Spare spine boards
- Laerdal Sim-Man
- Various training equipment and supplies
- 2 upright supply metal cabinets
- 2 upright wooden supply cabinets
- Gas powered pressure washer
- Washer and dryer
- Various stocked uniforms
- Oxygen tank storage cabinet
- Storage room shelving
- Filing cabinet
- Pulse training video library

Supplies:

- Various medical supplies including all stock of ALS and BLS Medications

Communications:

- 2 vehicle mounted radios

Furnishings:

- 2 couches
- Desk
- Laptop computer
- Color TV
- 2 Queen size beds
- Coffee table
- Night stand
- Lockers
- Kitchen table and chairs
- Various dishes, cookware, and utensils, Bunn coffee maker, toaster oven
- Fridge

STC. P/B
[Handwritten signature]

- 12 -

Fort Vermilion Station**Units:**

- Unit 1685 2006 E-450 VIN: 1FDXE45P56HA52386

Equipment:

- Ambulance equipment
- LP-12 cardiac monitor
- Spare LP-300 cardiac monitor
- 2 upright supply metal cabinets
- Washer and dryer
- Oxygen tank storage cabinet
- Filing cabinet

Supplies:

- Various medical supplies

Communications:

- 1 vehicle mounted radios
- 1 station mounted base radio

Furnishings:

- 2 couches
- Computer desk
- Color TV and stand
- DVD player
- Fax/copier machine
- Star choice receiver
- 2 Queen size beds
- Coffee table
- 2 Night stands
- Kitchen table and chairs
- Various dishes, cookware, and utensils
- Microwave oven
- Bunn coffee maker
- Fridge
- Oven

AFB
92. P. 2

- 13 -

High Level Station**Units:**

- EHS Unit 1686 2004 E-350 VIN: 1FDWE35P74HA45586
- Unit 1638 2002 Ram 1500 4x4 VIN:1D7HU18Z2225547400
- Unit 1220 1998 Ram 1500 4x4 VIN:1B7HF1327WJ181358

Equipment:

- Ambulance equipment
- LP-12 cardiac monitor
- Spare spine boards
- Training manikin and stretcher
- I.V. Training arm
- 3 upright supply metal cabinets
- Washer and dryer
- Oxygen tank storage cabinet
- Filing cabinet

Supplies:

- Various medical supplies

Communications:

- 3 vehicle mounted radios
- 1 station mounted base radio
- 1 Vehicle mounted digital bag phone

Furnishings:

- 2 couches
- Computer desk
- Color TV, DVD player and stand
- Fax/copier machine
- Star choice receiver
- 2 queens size beds
- Coffee table
- Pedestal meeting table
- 2 Night stand
- Kitchen table and chairs
- Various dishes, cookware, and utensils
- Water cooler, Coffee maker, Microwave oven, Fridge, Oven

PFB
S.R. [Signature]

- 14 -

Zama Station**Units:**

- Unit 1684 2004 F-350 4x4 VIN: 1FDWF36F8YEB17549
- County unit 1002 1994 GMC Suburban VIN: 1GNECI6K5RJ384318

Equipment:

- Ambulance equipment
- LP-12 cardiac monitor
- LP-300 Cardiac monitor
- 2 stocked MCI Bags
- Spare spine boards
- Washer and dryer
- Oxygen tank storage cabinet
- Emergency generator

Supplies:

- Various medical supplies

Communications:

- 1 vehicle mounted radio
- 1 station mounted base radio
- 1 Vehicle mounted digital bag phone

Furnishings:

- 2 couches
- Computer desk
- Color TV, DVD player and stand
- Fax/copier machine
- Star choice receiver
- 2 Queen size beds
- Coffee table
- 2 Night stand
- Kitchen table and chairs
- Various dishes, cookware, and utensils
- Water cooler
- Coffee maker
- Microwave oven
- Fridge, Oven

Administration

- Stocked Trauma Bag
- LP-500

